

1<sup>st</sup> meeting



**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date: 18-01-2019

To

The Head- IQAC,


Dr. TTIT, KGF


In view of the commencing of EVEN Semester of Academic Year 2018-19, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Academic calendar, Subject allotment, Workload, Time Table, All committee members, Project Coordinators, Internship Coordinators, ERP Coordinator.

  
Principal  
PRINCIPAL

Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K. G. F- 563120

Copy to

1. Vice-principal 

2. Dean-Academics 





**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Internal Quality Assessment Cell**

Minutes of meeting No1

Date:21-01-2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, HOD Mechanical, Prof. M Maneela HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining Prof. Rukmani Diwakaran, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Complaiance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan,

  
PRINCIPAL  
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Oorgaum, K.G.F. - 563 120.

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# Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY


Oorgaum, Kolar Gold Fields, Karnataka – 563120

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	2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list. 3. Upload Lesson Plan, Attendance to be on regular basis.
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Copy to

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE & IQAC Coordinator 
6. Head of the department-EEE & IQAC Coordinator 
7. Head of the department-Mech & IQAC Coordinator 
8. Head of the department-Min & IQAC Coordinator 
9. Head of the department-Civil & IQAC Coordinator 
10. Ist Year Coordinator & IQAC Coordinator 

  
11/1/2022  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563120







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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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Action Taken Report

Date:30-01-2019

**Internal Quality Assessment Cell**

**Minutes of Meeting**

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, HOD Mechanical, Prof. M Maneela HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining Prof. RukmaniDiwakaran, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents	Status Of Completion
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.	Done
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.	Done
3.	Time Table to be framed as per the IQAC template	Done
4.	Work load to be completed in the IQAC template	Done
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal ComplaianceCommittee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.	Done
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.	Done

  
**PRINCIPAL**  
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Oorgaum, K.G.F. - 563 120.

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	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources.	
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.	
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.	
9.	Encouraging Faculty members to involve in Research Oriented Activities.	
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students	
	<b>Any Other matter of Interest</b>	

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator
5. Head of the department-ECE& IQAC Coordinator ✓

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## Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY

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6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 



**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
**Oorgaum, K.G.F. - 563 120.**





**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date: 27/02/2019


To  
The Head- IQAC,  
Dr. TTIT, KGF

In view of the commencing of Even semester of Academic Year 2018-19, it is hereby informed to conduct meeting of heads of the concerned departments and finalize syllabus coverage and students attendance report, evaluation and tabulation of IA Marks, result analysis and action taken report, feedback analysis on faculty and action taken report.

  
Principal

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
**Oorgaum, K.G.F. - 563 120.**

Copy to :

1. Vice-principal 

2. Dean-Academics. 



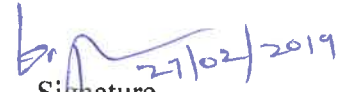
**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
**Internal Quality Assessment Cell**

Date: 27/02/2019

**Circular**

As per the instructions of the Principal, It is hereby informed to all HODs and IQAC coordinators to attend the curriculum meeting on 01/03/2019 at 11.00 a.m for even semester of academic Year 2018-19 for guidelines on preparation of syllabus coverage and students attendance report, evaluation and tabulation of IA Marks, result analysis and action taken report, feedback analysis on faculty and action taken report as per IQAC norms.

Venue: Dr.TVV Hall

  
Signature  
Head-IQAC

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics RD
4. Head of the department-CSE & IQAC Coordinator G2
5. Head of the department-ECE & IQAC Coordinator
6. Head of the department-EEE & IQAC Coordinator JNA
7. Head of the department-Mech & IQAC Coordinator
8. Head of the department-Min & IQAC Coordinator dnr
9. Head of the department-Civil & IQAC Coordinator PI
10. 1<sup>st</sup> Year Coordinator & IQAC Coordinator ISD

  
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Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
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**Internal Quality Assessment Cell**

Date: 01/03/2019

**Minutes of Meeting**











**Agenda: Academic Activities**

**Members present:**

Principal, Dean, Vice Principal, Dr.P.D.Sudersanan, HOD Mech, Prof. Maneela, HOD Civil, Dr. Lakshmiathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining, Prof. Ruckmani Dhivakaran, HOD ECE, Mr. Mohana, HOD Chemistry, Ms.Saralashanthi HOD Physics, Dr. Kalyan Kumar S HOD Maths, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents
1	Syllabus coverage and students attendance report to be recorded before every IA.
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and tabulation of IA Marks, result analysis and action taken report to be completed after each IA as per IQAC guidelines.
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC guidelines.

**Copy to:**

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator 
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

  
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**Internal Quality Assessment Cell**

Date: 18/4/2019

**Minutes of Meeting**











**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr.P.D.Sudersanan, HOD Mech, Prof. Maneela, HOD Civil, Dr. Lakshmiathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining, Prof. Ruckmani Dhivakaran HOD ECE, Mr. Mohana, HOD Chemistry, Ms.Saralashanthi HOD Physics, Dr. Kalyan Kumar S HOD Maths, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents	Status Of Completion
1	Syllabus coverage and students attendance report to be recorded before every IA.	completed
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.	completed
3.	Evaluation and tabulation of IA marks, result analysis and action taken report to be completed after each IA as per IQAC Guidelines.	completed
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC Guidelines.	completed

**Copy to**

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator 
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

  
11/1/2019  
**PRINCIPAL**  
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Oorgaum, K.G.F. - 563 120.







**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date: 15-05-2019

To  
The Head- IQAC,  
Dr.TTIT, KGF

In view of the commencing of ODD Semester of Academic Year 2019-20, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Conduction of Improvement Tests for Students those who could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues),Conduction of LAB IA Test , finalization of theory and lab CIE marks.

  
Principal

Copy to

1. Vice-principal 

2. Dean-Academics 

  
11/5/2022

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**Internal Quality Assessment Cell**

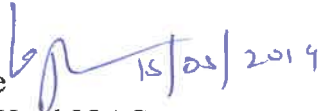
Date: 15-05-2019

**Circular**











As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on 15-06-2019 10:00am for EVEN Semester of Academic Year 2018-19 for preparation Conduction of Improvement Tests for Students those who could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues),Conduction of LAB IA Test , Finalization of theory and lab CIE marks.

as per IQAC norms.

Venue:Dr.TVV Hall

Signature  15/05/2019  
Head-IQAC

**Copy to**

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE& IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator 
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
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9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

 15/05/2019  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

(13)



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Internal Quality Assessment Cell**

Minutes of meeting No3

Date: 17-05-2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, HOD Mechanical, Prof. Maneela I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh HOD Mining , Mr. Mohana, HOD Chemistry, Dr.Kalyana Kumar HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on <i>July 20 2019</i>

  
PRINCIPAL  
Dr. T Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator

  
11/1/2022

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Internal Quality Assessment Cell**

**Minutes of Meeting**


**Date: 28-05-2019**

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Mrs. Maneela I/c HOD Civil, Dr. Lakshmi pathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh HOD Mining , Mr. Mohana, HOD Chemistry, Dr. Kalyana Kumar, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents	Status Of Completion
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)	Yes
2	Conduction of LAB IA Test and CIE marks to be finalized	Yes
3	Finalization of Theory and Lab CIE Marks	Yes
4	Dates for IQAC Final Audit to be scheduled on 1.7.2019 to 25.2.2019	Yes
	<b>Any Other matter of Interest</b>	

  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

*[Handwritten signature]*  
11/1/2022

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.

(17)



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date:20-06-2019

To  
The Head- IQAC,  
Dr.TTIT, KGF

In view of the commencing of EVEN Semester of Academic Year 2018-19, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Review of Academic Audit, Finalization of ERP, Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers and other Co-Curriculum Developments.

Principal

PRINCIPAL

Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

Copy to

1. Vice-principal
2. Dean-Academics





**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)


**Internal Quality Assessment Cell**

Date:20-06-2019

**Circular**

As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on 22-06-2019, 10 a.m. to 12 p.m. for EVEN Semester of Academic Year 2019-20 for preparation of Finalize Review of Academic Audit, Finalisation of ERP, Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers and other Co-Curriculum Developments as per IQAC norms.

Venue: Dr.TVV Hall

  
20/06/2019  
Signature  
Head-IQAC

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
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8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

  
11/1/2012  
**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
**Oorgaum, K.G.F. - 563 120.**



## Internal Quality Assessment Cell

Minutes of meeting No 4

Date:22-06-2019










### Agenda: Academic Activities


### Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, HOD Mechanical, Mrs. Maneela HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh HOD Mining, Mrs. Vijaya Bharathi HOD ECE, Mr. Mohana.K.R, HOD Chemistry, Dr. Kalyan Kumar HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head,

Sl.No.	Contents
1	Review of Academic Audit
2	Finalisation of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Copy to

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator 
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator

  
10/1/2019  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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Action Taken Report

Internal Quality Assessment Cell

Date:02-07-2019

Minutes of Meeting

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan Mechanical , Dr. Maneela HOD Civil, Dr. Lakshmiopathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr.Ramesh HOD Mining , Mr. Mohana HOD Chemistry, Dr.Kalyan Kumar HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy IQAC Head.

Sl.No.	Contents	Status Of Completion
1	Review of Audit Audit	
2	Finalisation of ERP,	
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.	
	<b>Any Other matter of Interest</b>	
4	Review of The principal information 1. One Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.	
5	Encouraging Faculty members to involve in Research Oriented Activities.	
6	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students	

  
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**DEPARTMENT OF CIVIL ENGINEERING**

**Minutes of Meeting conducted on 23-01-2019**

**Agenda: Academic Activities**

**Members present: HOD and the faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Complaiance Committee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester

  
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	2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member; 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Prof. M Maneela	M. Maneela
2	Prof. Praveen K	Praveen K
3	Prof. Sonamma	Sonamma
4	Prof. Manjunathsingh	Manjunathsingh
5	Prof. Teerthanandasagar	Teerthanandasagar
6	Prof. Shilpa R	Shilpa R
7	Prof. Divya	Divya
8	Prof. Kavitha V	Kavitha V

  
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**DEPARTMENT OF CIVIL ENGINEERING**

**Minutes of Meeting conducted on 01/03/2019**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Prof. M Maneela	M. Maneela
2	Prof. Praveen K	Praveen K
3	Prof. Sonamma	Sonamma
4	Prof. Manjunathsingh	Manjunathsingh
5	Prof. Teerthanandasagar	Teerthanandasagar
6	Prof. Divya K S	Divya K S
7	Prof. Shilpa R	Shilpa R
8	Prof. Kavitha V	Kavitha V
9	Prof. Silviya L	Silviya L

*[Handwritten Signature]*  
12/1/2019  
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DEPARTMENT OF CIVIL ENGINEERING

Minutes of Meeting conducted on 20-05-2019

Agenda: Academic Activities

Members present: Dept HOD and All faculty members

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalization of Theory and Lab CIE Marks
4	Dates for IQAC Final Audit to be scheduled on <b>July - 20219</b>

Faculty members present

S.NO	Name of ths Faculty	Signature
1	Prof. M Maneela	M. Maneela
2	Prof. Praveen K	Praveen K
3	Prof. Sonamma	Sonamma
4	Prof. Manjunathsingh	Manjunathsingh
5	Prof. Teerthanandasagar	Teerthanandasagar
6	Prof. Divya K S	Divya K S
7	Prof. Shilpa R	Shilpa R
8	Prof. Kavitha V	Kavitha V
9	Prof. Silviya L	Silviya L

  
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**DEPARTMENT OF CIVIL ENGINEERING**

Date:24-06-2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present:HOD and All faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalization of ERP
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Prof. M Maneela	M. Maneela
2	Prof. Praveen K	Praveen K
3	Prof. Sonamma	Sonamma
4	Prof. Manjunathsingh	Manjunathsingh
5	Prof. Teerthanandasagar	Teerthanandasagar
6	Prof. Shilpa R	Shilpa R
7	Prof. Divya K S	Divya K S
8	Prof. Kavitha V	Kavitha V

  
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**Department of Mechanical Engineering**

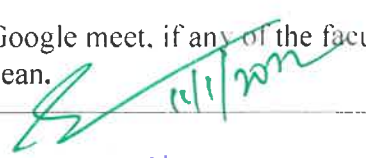
**Minutes of Meeting**

**Date: 22/01/2019**

**Agenda: Academic Activities**

**Members present: Dept. HOD and All faculty members**

Sl.No.	Contents
1	Academic calendar for institute and department to be framed in line with VTU Calendar. It should contain academic activities, co-curriculum & extra curriculum activity details along with holiday list.
2	Subject allotment to be made in respective departments in line with IQAC Guidelines.
3.	Time table to be framed as per the IQAC template.
4.	Work load to be completed in the IQAC template.
	<b>Mandatory committees:</b>
5	Department faculty members have to be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressed Committee, Institution Industry Cell committee and informed to attend regular meetings.
	<b>Coordinators meeting:</b>
6	Project coordinators, Internship coordinators, Mentor coordinators, Test coordinators, Technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
	<b>Teaching-Learning process:</b>
	All Faculty members are required to prepare the
	1. Lesson plan,
	2. Module wise notes,
7	3. Important module wise Question and Answers, the soft copy of important question and answers to be submitted to the HOD.
	4. The practical classes should also be conducted with the available resources and
	Online Digital Platform:
	As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.

  
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8	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester. 2. Upload the timetable and update the student's list. 3. Upload Lesson Plan, Attendance to be on regular basis.
9	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
10	Encouraging Faculty members to involve in Research Oriented Activities.
11	Arrangement for Industrial visits and skill development programs for both faculty and Students.

Faculty Members Present:

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Kausar Sultana.E.	

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9	Sampath.A	<i>Sampath A</i>
10	Srinivas.A	<i>Srinivas A</i>
11	Pruthvi.H.M	<i>Pruthvi H.M</i>
12	Nanjunda Reddy	<i>Nanjunda Reddy</i>
13	Dileep .R	<i>Dileep R</i>
14	Sandeep S.S	<i>Sandeep S.S</i>
15	Anand Gadekar	<i>Anand Gadekar</i>
16	Bala Subramaniam N.S	<i>N.S Bala</i>
17	Suresh Kumar S	<i>Suresh Kumar S</i>
48	Navyatha.B.M	<i>Navyatha B.M</i>
19	Thontaraj Urs.T.S	<i>Thontaraj Urs T.S</i>
20	P.J.Ganesh Kumar	<i>P.J.Ganesh Kumar</i>
21	Preetham. T	<i>Preetham T</i>
22	Manish Kumar Mishra	<i>Manish Kumar Mishra</i>

*[Signature]*  
11/1/2022

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II

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Even

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Department of Mechanical Engineering

Date: 02/04/2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members.**

Sl.No.	Contents
1	Syllabus coverage and students attendance report to be recorded before every IA.
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and tabulation of IA marks, result analysis and action report to be completed after each IA as per IQAC guidelines.
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Kausar Sultana.E	
9	Sampath.A	
10	Srinivas.A	
11	Pruthvi.H.M	
12	Nanjunda Reddy	
13	Dileep .R	
14	Sandeep S.S	
15	Anand Gadekar	
16	Bala Subramaniam N.S	
17	Suresh Kumar S	
18	Navyatha.B.M	
19	Thontaraj Urs.T.S	
20	P.J.Ganesh Kumar	
21	Preetham. T	
22	Manish Kumar Mishra	

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**Department of Mechanical Engineering**

**Minutes of Meeting**

**Date: 20/05/2019**

**Agenda: Academic Activities**

**Members present: Department HOD and All faculty members**

Sl.No.	Contents
1	Conduction of improvement tests for students who could not appear for any of the IA test due to genuine reasons. (Sports, Cultural and Health Issues)
2	Conduction of lab IA test and CIE marks to be finalized.
3	Finalization of theory and lab CIE Marks.
4	Dates for IQAC final audit to be scheduled on <i>July 2019.</i>

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Kauser Sultana.E	
9	Sampath.A	
10	Srinivas.A	
11	Pruthvi.H.M	

*21/5/2019*  
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12	Nanjunda Reddy	<i>Nanjunda Reddy</i>
13	Dileep .R	<i>Dileep R</i>
14	Sandeep S.S	<i>Sandeep S.S</i>
15	Anand Gadekar	<i>Anand Gadekar</i>
16	Bala Subramaniam N.S	<i>N S Bala</i>
17	Suresh Kumar S	<i>Suresh S</i>
48	Navyatha.B.M	<i>Navyatha B.M</i>
19	Thontaraj Urs.T.S	<i>Thontaraj Urs</i>
20	P.J.Ganesh Kumar	<i>P.J.Ganesh Kumar</i>
21	Preetham. T	<i>Preetham T</i>
22	Manish Kumar Mishra	<i>Manish Kumar Mishra</i>

*[Signature]*  
11/1/2022

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IV

2018-19  
7/11/19



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Department of Mechanical Engineering

Minutes of Meeting

Date: 24/06/2019

Agenda: Academic Activities

Members present: Department HOD and All faculty members.

Sl.No.	Contents
1	Review of Audit.
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Kauser Sultana.E	
9	Sampath.A	
10	Srinivas.A	

11/7/19

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11	Pruthvi.H.M	
12	Nanjunda Reddy	
13	Dileep .R	
14	Sandeep S.S	
15	Anand Gadekar	
16	Bala Subramaniam N.S	
17	Suresh Kumar S	
48	Navyatha.B.M	
19	Thontaraj Urs.T.S	
20	P.J.Ganesh Kumar	
21	Preetham. T	
22	Manish Kumar Mishra	

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Date:22/01/2019

Department of Mining Engineering

Minutes of Meeting

Agenda: Academic Activities

Members present: HoD and faculty members

Sl.No.	Contents
1	Academic Calendar for Department to be framed in-line with VTU and institute Calendars. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity.
2	Subject allotment to be made in-line with IQAC Guidelines.
3.	Timetable to be framed as per the IQAC template.
4.	Workload to be completed in the IQAC template.
5	<b>Mandatory committees:</b> Dept Faculty members to be nominated for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers (The soft copy of important question and answers to be submitted to the HOD). 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list.

  
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02/03/2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HoD and faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance statement to be prepared before every IA.
2	IA Timetable to be prepared for all IA Tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of this Faculty	Signature
1	Dr. Ramesh K	
2	Dr. Subha Ranjan Paul	
3	Prof. Vijaya Raghavan P	
4	Prof. Paul Prasanna Kumar	
5	Prof. John Gladius	
6	Prof. Vikram P	
7	Prof. Pradev D	
8	Prof. Mahendran J	
9	Prof. Yuvakeswar Govind R	

  
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Date: 20/05/2019

Minutes of Meeting

Agenda: Academic Activities

Members present: HOD and faculty members

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to Sports, Cultural and Health Issues, etc.
2	Conduction of LAB IA Test and CIE marks to be finalized.
3	Finalisation of Theory and Lab CIE Marks.
4	Dates for IQAC Final Audit to be scheduled on <i>July 2019</i>

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Dr. Subha Ranjan Paul	<i>[Signature]</i>
3	Prof. Vijaya Raghavan P	<i>[Signature]</i>
4	Prof. Paul Prasanna Kumar	<i>[Signature]</i>
5	Prof. John Gladius	<i>[Signature]</i>
6	Prof. Vikram P	<i>[Signature]</i>
7	Prof. Pradev D	<i>[Signature]</i>
8	Prof. Mahendran J	<i>[Signature]</i>
9	Prof. Yuvakeswar Govind R	<i>[Signature]</i>

*[Signature]*  
20/5/2019

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Date: 24/06/2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HoD and faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalisation of ERP
3	Faculty members to be Encouraged to attend FDPs, Seminars, Industry visit and Publication of Research papers in reputed journals.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Dr. Subha Ranjan Paul	
3	Prof. Vijaya Raghavan P	
4	Prof. Paul Prasanna Kumar	
5	Prof. John Gladius	
6	Prof. Vikram P	
7	Prof. Pradev D	
8	Prof. Mahendran J	
9	Prof. Yuvakeswar Govind R	

  
11/1/2012

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**Department of Electrical & Electronics Engineering**

**Date: 22-01-2019**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Complaiance Committee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources.  Online Digital Platform: 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.

  
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**Department of Electrical & Electronics Engineering**

**Date:02-03-2019**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	
2	Ms.Veena	
3	Mr.Somashekar.B	
4	Mrs.Sridevi	
5	Mr.Ronald Lawrence	
6	Mrs.Subhashini.S	
7	Mrs.Dhanalakshmi	
8	Mr.Dayananda	

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
**Oorgaum, K.G.F. - 563 120.**



**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Electrical & Electronics Engineering**

Date:18-05-2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalised
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on <i>July 2019</i>

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	<i>[Signature]</i>
2	Ms.Veena.B	
3	Mr.Somashekar.B	<i>[Signature]</i>
4	Mrs.Sridevi	<i>[Signature]</i>
5	Mr.Ronald Lawrence	<i>[Signature]</i>
6	Mrs.Subhashini.S	<i>[Signature]</i>
7	Mrs.Dhanalakshmi	<i>[Signature]</i>
8	Mr.Dayananda	<i>[Signature]</i>

*[Signature]*  
22/5/2022  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

*[Handwritten mark]*



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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Electrical & Electronics Engineering**

**Date:25-06-2019**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalisation of ERP
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	
2	Mr.Somashekar.B	
3	Mrs.Sridevi	
4	Mr.Ronald Lawrence	
5	Mrs.Subhashini.S	
6	Mrs.Dhanalakshmi	
7	Mr.Dayananda	
8	Mrs.Jillian Rufus	

  
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Department of Electronics & Communication Engineering

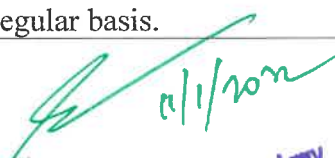
Date:22.1.2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed in line with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts. in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources.
8	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list. 3. Upload Lesson Plan, Attendance to be on regular basis.

  
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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Electronics & Communication Engineering

Date: 1.3.2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Prof. RUCKMANI DIVAKARAN	
2	Dr. PALANISWAMY .K M	
3	Prof.VIJAYA BHARATHI .M	
4	Prof.VIJAYA LAKSHMI .G.V	
5	Prof.JENITHA .A	
6	Prof.INBALATHA. M	
7	Prof.VIJAYA GEETHA. R	
8	Mr.RAJESH KUMAR KAUSHAL	
9	Ms.DEVIKA.S	
10	Mrs.KANIMOZHI .S	
11	Mr.SRINIVAS BABU. N	
12	Mrs.RAMYA.J	
13	Mr.RAKESH B.N	
14	Mr.SHASHI KIRAN .S	
15	Mrs.MANJU SHREE K CHAVAN	
16	Ms.TAMILVANI .R	
17	Ms.MOHANA .C	
18	Mrs.NANDINI .GN	

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Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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Department of Electronics & Communication Engineering

Date: 19.6.2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalization of Theory and Lab CIE Marks
4	Dates for IQAC Final Audit to be scheduled on <i>July 2019</i>

Faculty members present

S.NO	Name of the Faculty	Signature
1	Prof. RUCKMANI DIVAKARAN	<i>Ruckmani</i>
2	Dr. PALANISWAMY .K.M	<i>Palaniswamy</i>
3	Prof.VIJAYA BHARATHI .M	<i>Vijaya Bharathi</i>
4	Prof.VIJAYA LAKSHMI .G.V	<i>Vijaya Lakshmi</i>
5	Prof.JENITHA .A	<i>Jenitha</i>
6	Prof.INBALATHA. M	<i>Inbalatha</i>
7	Prof.VIJAYA GEETHA. R	<i>Vijaya Geetha</i>
8	Mr.RAJESH KUMAR KAUSHAL	<i>Rajesh Kaushal</i>
9	Ms.DEVIKA.S	<i>Devika</i>
10	Mrs.KANIMOZHI .S	<i>Kanimozhi</i>
11	Mr.SRINIVAS BABU. N	<i>Srinivas Babu</i>
12	Mrs.RAMYA.J	<i>Ramya</i>
13	Mr.RAKESH B.N	<i>Rakesh B.N</i>
14	Mr.SHASHI KIRAN .S	<i>Shashi Kiran</i>
15	Mrs.MANJU SHREE K CHAVAN	<i>Manju Shree K Chavan</i>
16	Ms.TAMILVANI .R	<i>Tamilvani</i>
17	Ms.MOHANA .C	<i>Mohana.C</i>
18	Mrs.NANDINI .GN	<i>Nandini</i>

*11/1/2019*  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Electronics & Communication Engineering

Date: 24.6.2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Prof. RUCKMANI DIVAKARAN	
2	Dr. PALANISWAMY .K M	
3	Prof.VIJAYA BHARATHI .M	
4	Prof.VIJAYA LAKSHMI .G.V	
5	Prof.JENITHA .A	
6	Prof.INBALATHA. K	
7	Prof.VIJAYA GEETHA. R	
8	Mr.RAJESH KUMAR KAUSHAL	
9	Ms.DEVIKA.S	
10	Mrs.KANIMOZHI .S	
11	Mr.SRINIVAS BABU. N	
12	Mrs.RAMYA.J	
13	Mr.RAKESH B.N	
14	Mr.SHASHI KIRAN .S	
15	Mrs.MANJU SHREE K. CHAVAN	
16	Ms.TAMILVANI .R	
17	Ms.MOHANA .C	
18	Mrs.NANDINI .GN	

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Dr. T. Thimmaiah Institute of Technology  
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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Computer Science and Engineering

Date:22/1/19

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Dept of CSE HOD and All faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Complaiance Committee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. Online Digital Platform:

*[Handwritten Signature]*

PRINCIPAL

Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Computer Science and Engineering**

	2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.
9	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
10.	Encouraging Faculty members to involve in Research Oriented Activities.
11.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

**Faculty Members Present**

	Name of the Faculty	Signature
1	Prof.Vinutha	VTV
2	Prof.Manjunath Singh	AB
3	Prof.Punitha	Prof
4	Prof.Premalatha	h
5	Prof .Tharadevi	Tharadevi
6	Prof.Sharmilakumari	Nzel
7	Prof.santhosh kumari	Nzel
8	Prof.Nishabai	Nishabai
9	Prof.Shalini	S
10	Prof.Mercy flora	A. Mercy
11	Prof.Leelavathy SR	SR
12	Prof.Sophia	Sophia
13	Prof.Revathi	Revathi
14	Dr Charan	AB
15	Prof.Hamsalatha	Hamsalatha
16	Prof.Sudha	Sudha
17	Prof.Apoorva	Apoorva

*[Handwritten signature]*  
11/1/2022

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11/1/2022  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Computer Science

Date:24/6/19

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Dept of CSE HOD and all faculty members**

Sl.No.	Contents
1	Review of Audit Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visits, and Publication of Research papers.



PRINCIPAL

Dr. T. Thimmiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Department of Computer Science *and Bca*

Faculty members present

S.NO	Name of the Faculty	Signature
1	DR.SREEDHAR KUMAR	
2	PROF..VINUTHA	
3	PROF.MANJUNATH SINGH	<i>Manjunath Singh</i>
4	PROF PUNITHA	<i>Punitha</i>
5	PROF.THARADEVI	<i>Tharadevi</i>
6	PROF.SHARMILA KUMARI	<i>Sharmila</i>
7	PROF. SANTHOSH KUMARI	<i>Santhosh</i>
8	PROF. NISHA BAI	<i>Nisha</i>
9	PROF.SHALINI G	<i>Shalini</i>
10	PROF.MERCY FLORA	<i>Mercy</i>
11	PROF.LEELAVATHY SR	<i>Leelavathy</i>
12	PROF.SOPHIA	<i>Sophia</i>
13	PROF..REVATHI	<i>Revathi</i>
14	DR CHARAN	<i>Charan</i>
15	PROF.HAMSALATHA	<i>Hamsalatha</i>
16	PROF. SUDHA	<i>Sudha</i>
17	PROF. APURVA APOORVA.D	<i>Apurva</i>
18	PROF. PREMALATHA.D	<i>Premalatha</i>

*[Signature]*  
11/2/2022

**PRINCIPAL**

Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
**Department of Computer science and Engineering**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Date:1/3/19**

**Members present: Dept of CSE HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

  
**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
**Oorgaum, K.G.F. - 563 120.**

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Computer science and Engineering**

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	DR.SREEDHAR KUMAR S	
2	PROF..VINUTHA	
3	PROF.MANJUNATH SINGH	
4	PROF PUNITHA	
5	PROF.THARADEVI	
6	PROF.SHARMILA KUMARI	
7	PROF. SANTHOSH KUMARI	
8	PROF. NISHA BAI	
9	PROF.SHALINI G	
10	PROF.MERCY FLORA	
11	PROF.LEELAVATHY SR	
12	PROF.SOPHIA	
13	PROF..REVATHI	
14	DR CHARAN	
15	PROF.HAMSALATHA	
16	PROF. SUDHA	
17	PROF. <del>APURVA</del> APOORVA.D	
18	PROF. PREMALATHA.D	

11/1/22

11/1/22

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Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

(5)





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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Minutes of Meeting conducted on 04-02-2019**

**Agenda: Academic Activities**

**Members present: HOD and the faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester

  
11/1/2022  
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# Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY

Oorgaum, Kolar Gold Fields, Karnataka – 563120

(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

	2. Upload the timetable and update the student's list. 4.Upload Lesson Plan, Attendance to be on regular basis.
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

## Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R.Mohana	
3	Prof. Sarala Shanthi J.	
4	Dr Sugantha Devi K.	
5	Dr Manjunatha C	
6	Prof.Vinodhini C.	
7	Prof. K.G. Sandhya	
8	Prof. Anand N.	
9	Prof. Archana N.	
10	Dr Seshadri Rao	
11	Prof. Shailaja S.R.	
12	Prof. Pavendhan M.	

11/1/2022

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**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Minutes of Meeting conducted on 04-03-2019 with Principal**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R.Mohana	
3	Prof. Sarala Shanthi J.	
4	Prof. Sugandha Devi K.	
5	Dr Manjunatha C	
6	Prof. Vinodhini C.	
7	Prof. K.G. Sandhya	
8	Prof. Anand N.	
9	Prof. Archana N.	
10	Dr Seshadri Rao	
11	Prof. Shailaja S.R.	
12	Prof. Pavendhan M.	

  
01/1/2022  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Minutes of Meeting conducted on 20-05-2019 with Principal**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalised
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on <i>July 2019</i>

Faculty members present

S.NO	Name of ths Faculty	Signature
1	Dr Kalyana Kumar S.	<i>S. Kalyan</i>
2	Prof. K.R.Mohana	<i>K.R. Mohana</i>
3	Prof. Sarala Shanthi J.	<i>Saralashanthi J.</i>
4	Prof. Sugandha Devi K.	<i>Sugandha Devi</i>
5	Dr Manjunatha C	<i>Manjunatha C</i>
6	Prof. Vinodhini C.	<i>C. Vinodhini</i>
7	Prof. K.G. Sandhya	<i>K.G. Sandhya</i>
8	Prof. Anand N.	<i>Anand N.</i>
9	Prof. Archana N.	<i>Archana N.</i>
10	Dr Seshadri Rao	<i>Seshadri Rao</i>
11	Prof. Shailaja S.R.	<i>Shailaja S.R.</i>
12	Prof. Pavendhan M.	<i>Pavendhan M.</i>

*[Signature]*  
*20/5/2019*

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.

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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Date:25/06/2019**

**Minutes of Meeting conducted on 25-06-2019 with Principal**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Review of Audit Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R.Mohana	
3	Prof. Sarala Shanthi J.	
4	Prof. Sugandha Devi K.	
5	Dr Manjunatha C	
6	Prof. Vinodhini C.	
7	Prof. K.G. Sandhya	
8	Prof. Anand N.	
9	Prof. Archana N.	
10	Dr Seshadri Rao	
11	Prof. Shailaja S.R.	
12	Prof. Pavendhan M.	

25/6/2019

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

56



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date:13-7-2019

To

The Head- IQAC,

Dr.TTIT, KGF


In view of the commencing of ODD Semester of Academic Year 2019-20, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Academic calendar, Subject allotment, Workload, Time Table, All committee members, Project Coordinators, Internship Coordinators, ERP Coordinator.

  
Principal  
PRINCIPAL

Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K. G. F- 563120

Copy to

1. Vice-principal 

2. Dean-Academics 



**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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**Internal Quality Assessment Cell**

Date:13-07-2019

**Circular**

As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on **Date 13-07-2019, Time 10 AM to 12PM** for ODD Semester of Academic Year 2019-20 for preparation Academic calendar, Subject allotment, Workload, Time Table, All committee members, Project Coordinators, Internship Coordinators, ERP Coordinators per IQAC norms.

Venue: Dr.TVV Hall

  
13/07/2019  
Head-IQAC

**Copy to**

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE& IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

  
11/1/2022  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.







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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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## Internal Quality Assessment Cell

Minutes of meeting No1

Date:15-07-2019


Minutes of Meeting conducted on 15-07-2019

### Agenda: Academic Activities

#### Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, HOD Mechanical, Prof. M Maneela HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining , Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan,

  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

	<p>2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. Online Digital Platform: 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.</p>
7	<p><b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list. 3. Upload Lesson Plan, Attendance to be on regular basis.</p>
8	<p>The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.</p>
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓
- 11.

PRINCIPAL  
Dr. T. Thimmiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



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Action Taken Report

Date: 13-02-2019

**Internal Quality Assessment Cell**

**Minutes of Meeting**

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, HOD Mechanical, Prof. M Maneela HOD Civil, Dr. Lakshmi pathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining , Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents	Status Of Completion
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.	Done
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.	Done
3.	Time Table to be framed as per the IQAC template	Done
4.	Work load to be completed in the IQAC template	Done
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal ComplaianceCommittee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.	Done
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.	Done

  
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	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. Online Digital Platform: 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.	015
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.	Done
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.	Done
9.	Encouraging Faculty members to involve in Research Oriented Activities.	Done
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students	Done
	<b>Any Other matter of Interest</b>	—

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓

  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
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## Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY

Oorgaum, Kolar Gold Fields, Karnataka – 563120

(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

4. Head of the department-CSE & IQAC Coordinator *ST*
5. Head of the department-ECE& IQAC Coordinator *SB*
6. Head of the department-EEE& IQAC Coordinator *SR*
7. Head of the department-Mech& IQAC Coordinator *SR*
8. Head of the department-Min& IQAC Coordinator *SR*
9. Head of the department-Civil& IQAC Coordinator *SR*
10. Ist Year Coordinator& IQAC Coordinator *SR*

*SR*  
11/1/2022

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2019-20  
odd.



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Date: 27/08/2019


To  
The Head- IQAC,  
Dr.TTIT, KGF

In view of the commencing of ODD Semester of Academic Year 2019-20, it is hereby informed to conduct meeting of heads of the concerned departments and finalize syllabus coverage and students attendance report, evaluation and tabulation of IA Marks, result analysis and action taken report, feedback analysis on faculty and action taken report.

  
Principal

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

Copy to :

1. Vice-principal 

2. Dean-Academics. 



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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)


**Internal Quality Assessment Cell**

Date: 27/08/2019











**Circular**

As per the instructions of the Principal, It is hereby informed to all HODs and IQAC coordinators to attend the curriculum meeting on 29/08/2021 at 2.00 pm for odd semester of academic Year 2019-20 for guidelines on preparation of syllabus coverage and students attendance report, evaluation and tabulation of IA Marks, result analysis and action taken report, feedback analysis on faculty and action taken report as per IQAC norms.

Venue: Dr.TVV Hall

  
Signature  
Head-IQAC

Copy to

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE & IQAC Coordinator 
6. Head of the department-EEE & IQAC Coordinator 
7. Head of the department-Mech & IQAC Coordinator 
8. Head of the department-Min & IQAC Coordinator 
9. Head of the department-Civil & IQAC Coordinator 
10. 1<sup>st</sup> Year Coordinator & IQAC Coordinator 

  
11/01/2022  
**PRINCIPAL**  
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**Internal Quality Assessment Cell**

Date: 29/08/2019

**Minutes of Meeting**











**Agenda: Academic Activities**

**Members present:**

Principal, Dean, Vice Principal, Dr.P.D.Sudersanan, HOD Mech, Prof. Maneela, HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining, Prof. Ruckmani Dhivakaran, HOD ECE, Mr. Mohana, HOD Chemistry, Ms.Saralashanthi HOD Physics, Dr. Kalyan Kumar S HOD Maths, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents
1	Syllabus Coverage and students attendance report to be recorded before every IA.
2	IA Time Table to be framed for IA tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and Tabulation of IA Marks, result analysis and action taken report to be completed after each IA as per IQAC Guidelines.
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC Guidelines.

**Copy to:**

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator 
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

  
11/1/2022

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



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**Internal Quality Assessment Cell**

Date: 16/9/2019

**Minutes of Meeting**

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr.P.D.Sudersanan, HOD Mech, Prof. Maneela, HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining, Prof. Ruckmani Dhivakaran HOD ECE, Mr. Mohana, HOD Chemistry, Ms.Saralashanthi HOD Physics, Dr. Kalyan Kumar S HOD Maths, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents	Status Of Completion
1	Syllabus coverage and students attendance report to be recorded before every IA.	completed
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.	completed
3.	Evaluation and tabulation of IA marks, result analysis and action taken report to be completed after each IA as per IQAC Guidelines.	completed
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC Guidelines.	completed

**Copy to**

1. Principal
2. Vice-principal
3. Dean-Academics
4. Head of the department-CSE & IQAC Coordinator
5. Head of the department-ECE& IQAC Coordinator
6. Head of the department-EEE& IQAC Coordinator
7. Head of the department-Mech& IQAC Coordinator
8. Head of the department-Min& IQAC Coordinator
9. Head of the department-Civil& IQAC Coordinator
10. Ist Year Coordinator& IQAC Coordinator

11/1/2022  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date: 4-11-2019

To

The Head- IQAC,

Dr. TTIT, KGF

In view of the commencing of EVEN Semester of Academic Year 2019-20, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Conduction of Improvement Tests for Students those who could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues), Conduction of LAB IA Test , finalization of theory and lab CIE marks.

  
Principal

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
**Oorgaum, K.G.F. - 563 120.**

Copy to

1. Vice-principal 

2. Dean-Academics 



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Internal Quality Assessment Cell**


Date: 4-11-2019

**Circular**










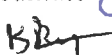
As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on **14-11-19 10:00AM** for ODD Semester of Academic Year 2019-20 for preparation Conduction of Improvement Tests for Students those who could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues),Conduction of LAB IA Test , Finalization of theory and lab CIE marks.

as per IQAC norms.

Venue:Dr.TVV Hall

Signature  4/11/2019  
Head-IQAC

**Copy to**

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE& IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator 
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

 11/1/2020

PRINCIPAL

Dr. T. Thimmiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

## Internal Quality Assessment Cell

Minutes of meeting No3

Date: 6-11-2019

### Minutes of Meeting

#### Agenda: Academic Activities

#### Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Prof.Maneela I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh HOD Mining , Mr. Mohana, HOD Chemistry, Dr. Kalyana Kumar, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalised
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on 24.01.2020

*Principal*  
6/11/2019

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





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Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date:17-11-19

**Internal Quality Assessment Cell**

**Minutes of Meeting**

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Prof.Maneela I/c HOD Civil, Dr. Lakshmiopathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh HOD Mining , Mr. Mohana, HOD Chemistry, Dr. Kalyana Kumar, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents	Status Of Completion
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)	Yes
2	Conduction of LAB IA Test and CIE marks to be finalised	Yes
3	Finalisation of Theory and LaB CIE Marks	Yes
4	Dates for IQAC Final Audit to be scheduled on 24.01.2020	Yes
	<b>Any Other matter of Interest</b>	

*Handwritten signature in green ink*

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

*[Handwritten signature in green ink]*

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)


Date:03-01-2020

To

The Head- IQAC,


Dr.TTIT, KGF


In view of the commencing of ODD Semester of Academic Year 2019-20, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Review of Academic Audit, Finalization of ERP, Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers and other Co-Curriculum Developments.

  
Principal

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

Copy to

1. Vice-principal 

2. Dean-Academics 



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

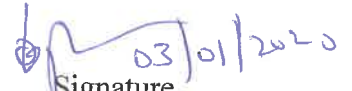
**Internal Quality Assessment Cell**

Date:03-01-2020






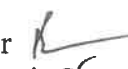



**Circular**

As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on 06-01-2020, 10 a.m. to 12 p.m. for ODD Semester of Academic Year 2019-20 for preparation of Finalize Review of Academic Audit, Finalisation of ERP, Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers and other Co-Curriculum Developments as per IQAC norms.

Venue: Dr.TVV Hall

  
Signature  
Head-IQAC

**Copy to**

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator 
6. Head of the department-EEE& IQAC Coordinator
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

  
11/1/2020  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



## Internal Quality Assessment Cell

Minutes of meeting No 4

Date:06-01-2020

### Agenda: Academic Activities

### Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, HOD Mechanical, Mrs.Maneela HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh HOD Mining , Mrs. Vijaya Bharathi HOD ECE, Mr. Mohana.K.R, HOD Chemistry, Ms. Veena B HOD Science, Dr.Kalyan Kumar HOD Maths,Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head,

Sl.No.	Contents
1	Review of Academic Audit
2	Finalisation of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Copy to

1. Principal ✓
2. Vice-principal
3. Dean-Academics
4. Head of the department-CSE & IQAC Coordinator
5. Head of the department-ECE& IQAC Coordinator
6. Head of the department-EEE& IQAC Coordinator
7. Head of the department-Mech& IQAC Coordinator
8. Head of the department-Min& IQAC Coordinator
9. Head of the department-Civil& IQAC Coordinator
10. Ist Year Coordinator& IQAC Coordinator

  
11/1/2020  
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Oorgaum, K.G.F. - 563 120.



Action Taken Report

Internal Quality Assessment Cell

Date:16-01-2020

Minutes of Meeting

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan Mechanical , Dr. Maneela HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh HOD Mining , Mrs. Vijaya Bharathi HOD ECE, Mr. Mohana HOD Chemistry, Ms. Veena B HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head.

Sl.No.	Contents	Status Of Completion
1	Review of Audit Audit	Done
2	Finalisation of ERP,	Done
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.	Done
<b>Any Other matter of Interest</b>		
4	Review of The principal information 1. One Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.	Completed
5	Encouraging Faculty members to involve in Research Oriented Activities.	Done
6	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students	.

*[Handwritten Signature]*

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
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**DEPARTMENT OF CIVIL ENGINEERING**

**Minutes of Meeting conducted on 17-07-2019**

**Agenda: Academic Activities**

**Members present: HOD and the faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester

  
11/7/2019  
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## Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY

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	2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

### Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Prof. M Maneela	M Maneela
2	Prof. Praveen K	Praveen K
3	Prof. Sonamma	Sonamma
4	Prof. Manjunathsingh	Manjunathsingh
5	Prof. Teerthanandasagar	Teerthanandasagar
6	Prof. Pooja M	Pooja M
7	Prof. PavanEkbote	PavanEkbote
8	Prof. Kavitha V	Kavitha V

  
11/1/2022

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DEPARTMENT OF CIVIL ENGINEERING

Minutes of Meeting conducted on 03-09-2019

Agenda: Academic Activities

Members present: HOD and All faculty members

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

Faculty Members Present

S.NO	Name of ths Faculty	Signature
1	Prof. M Maneela	M. Maneela
2	Prof. Praveen K	Praveen K 03/09/19
3	Prof. Sonamma	Sonamma
4	Prof. Manjunathsingh	Manjunathsingh
5	Prof. Teerthanandasagar	Teerthanandasagar
6	Prof. Pooja M	Pooja M
7	Prof. PavanEkbote	PavanEkbote
8	Prof. Kavitha V	Kavitha V

*[Handwritten signature in green ink]*  
11/1/2019

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**DEPARTMENT OF CIVIL ENGINEERING**

**Minutes of Meeting conducted on 08-11-2019**

**Agenda: Academic Activities**

**Members present: Dept HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalization of Theory and Lab CIE Marks
4	Dates for IQAC Final Audit to be scheduled <i>Jan/Feb - 2020</i>

**Faculty members present**

S.NO	Name of ths Faculty	Signature
1	Prof. M Maneela	<i>M. Maneela</i>
2	Prof. Praveen K	<i>Praveen K</i>
3	Prof. Sonamma	<i>Sonamma</i>
4	Prof. Manjunathsingh	<i>Manjunathsingh</i>
5	Prof. Teerthanandasagar	<i>Teerthanandasagar</i>
6	Prof. Pooja M	<i>Pooja M</i>
7	Prof. PavanEkbote	<i>PavanEkbote</i>
8	Prof. Kavitha V	<i>Kavitha V</i>

*11/11/2019*  
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**Oorgaum, K.G.F. - 563 120.**



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DEPARTMENT OF CIVIL ENGINEERING

Date:07-01-2020

Minutes of Meeting

Agenda: Academic Activities

Members present:HOD and All faculty members

Sl.No.	Contents
1	Review of Audit
2	Finalization of ERP
3	Encouragement to attend FDP, Seminars,Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Prof. M Maneela	M. Maneela
2	Prof. Praveen K	Praveen K
3	Prof. Sonamma	Sonamma
4	Prof. Manjunathsingh	Manjunathsingh
5	Prof. Teerthanandasagar	Teerthanandasagar
6	Prof. Pooja M	Pooja M
7	Prof. PavanEkbote	PavanEkbote
8	Prof. Kavitha V	Kavitha V

*[Handwritten signature]*  
01/1/2020

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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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**Department of Mechanical Engineering**

Minutes of Meeting

Date: 17/07/2019

**Agenda: Academic Activities**

**Members present: Dept. HOD and All faculty members**

Sl.No.	Contents
1	Academic calendar for institute and department to be framed in line with VTU Calendar. It should contain academic activities, co-curriculum & extra curriculum activity details along with holiday list.
2	Subject allotment to be made in respective departments in line with IQAC Guidelines.
3.	Time table to be framed as per the IQAC template.
4.	Work load to be completed in the IQAC template.
5	<b>Mandatory committees:</b> Department faculty members have to be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressed Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, Test coordinators, Technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and Answers, the soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources and <b>Online Digital Platform:</b> As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
8	<b>ERP:</b>

  
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	<ol style="list-style-type: none"><li>1. All the previous semester ERP work to be completed before the commencement of the present semester.</li><li>2. Upload the timetable and update the student's list.</li><li>3. Upload Lesson Plan, Attendance to be on regular basis.</li></ol>
9	<p>The principal informed that minimum</p> <ol style="list-style-type: none"><li>1. Two Center of Excellence,</li><li>2. Funded Research Project at least one per department,</li><li>3. Patents at least one per department,</li><li>4. Research Publications at least one per Faculty member,</li><li>5. Startups at least 1 per department,</li><li>6. MOUs at least 3 per department,</li></ol> <p>should be developed in the department within 6 months.</p> <ol style="list-style-type: none"><li>7. In-house Internship to be encouraged for the students in CISCO and other facilities.</li></ol>
10	Encouraging Faculty members to involve in Research Oriented Activities.
11	Arrangement for Industrial visits and skill development programs for both faculty and Students.

## Faculty Members Present:

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Kauser Sultana.E	
9	Sampath.A	
10	Srinivas.A	

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11	Pruthvi.H.M	
12	Nanjunda Reddy	
13	Dileep .R	
14	Sandeep S.S	
15	Anand Gadekar	
16	Bala Subramaniam N.S	
17	Suresh Kumar S	
48	Navyatha.B.M	
19	Thontaraj Urs.T.S	
20	P.J.Ganesh Kumar	
21	Preetham. T	
22	Manish Kumar Mishra	

  
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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Mechanical Engineering**

Date: 03/09/2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members.**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and tabulation of IA marks, result analysis and action report to be completed after each IA as per IQAC guidelines.
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Kauser Sultana.E	
9	Sampath.A	
10	Srinivas.A	
11	Pruthvi.H.M	
12	Nanjunda Reddy	
13	Dileep .R	
14	Sandeep S.S	
15	Anand Gadekar	
16	Bala Subramaniam N.S	
17	Suresh Kumar S	
48	Navyatha.B.M	
19	Thontaraj Urs.T.S	
20	P.J.Ganesh Kumar	
21	Preetham. T	
22	Manish Kumar Mishra	

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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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**Department of Mechanical Engineering**

**Minutes of Meeting**

**Date: 08/11/2019**

**Agenda: Academic Activities**

**Members present: Department HOD and All faculty members**

Sl.No.	Contents
1	Conduction of improvement tests for students who could not appear for any of the IA test due to genuine reasons. (Sports, Cultural and Health Issues)
2	Conduction of lab IA test and CIE marks to be finalized.
3	Finalization of theory and lab CIE Marks.
4	Dates for IQAC final audit to be scheduled on <i>January 2020</i>

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Kausar Sultana.E	
9	Sampath.A	
10	Srinivas.A	
11	Pruthvi.H.M	

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12	Nanjunda Reddy	
13	Dileep .R	
14	Sandeep S.S	
15	Anand Gadekar	
16	Bala Subramaniam N.S	
17	Suresh Kumar S	
48	Navyatha.B.M	
19	Thontaraj Urs.T.S	
20	P.J.Ganesh Kumar	
21	Preetham. T	
22	Manish Kumar Mishra	

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Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Mechanical Engineering**

**Minutes of Meeting**

**Date: 08/01/2020**

**Agenda: Academic Activities**

**Members present: Department HOD and All faculty members.**

Sl.No.	Contents
1	Review of Audit.
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Kauser Sultana.E	
9	Sampath.A	
10	Srinivas.A	
11	Pruthvi.H.M	
12	Nanjunda Reddy	
13	Dileep .R	
14	Sandeep S.S	
15	Anand Gadekar	
16	Bala Subramaniam N.S	

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17	Suresh Kumar S	Suresh
48	Navyatha.B.M	Navyatha
19	Thontaraj Urs.T.S	Thontaraj
20	P.J.Ganesh Kumar	P.J.Ganesh
21	Preetham. T	Preetham
22	Manish Kumar Mishra	Manish Kumar Mishra

*11/1/2022*

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17/07/2019

**Department of Mining Engineering**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HoD and faculty members**

Sl.No.	Contents
1	Academic Calendar for Department to be framed in-line with VTU and institute Calendars. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity.
2	Subject allotment to be made in-line with IQAC Guidelines.
3.	Timetable to be framed as per the IQAC template.
4.	Workload to be completed in the IQAC template.
5	<b>Mandatory committees:</b> Dept Faculty members to be nominated for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers (The soft copy of important question and answers to be submitted to the HOD). 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list.



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31/08/2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HoD and faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance statement to be prepared before every IA.
2	IA Timetable to be prepared for all IA Tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of this Faculty	Signature
1	Dr. Ramesh K	
2	Dr. Subha Ranjan Paul	31.8.19
3	Prof. Vijaya Raghavan P	
4	Prof. Paul Prasanna Kumar	31.8.19
5	Prof. John Gladius	
6	Prof. Vikram P	
7	Prof. Pradev D	
8	Prof. Mahendran J	31/8/19
9	Prof. Yuvakeswar Govind R	31.8.19

31/8/2019

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08/11/2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to Sports, Cultural and Health Issues, etc.
2	Conduction of LAB IA Test and CIE marks to be finalized.
3	Finalisation of Theory and Lab CIE Marks.
4	Dates for IQAC Final Audit to be scheduled on 24/10/2020

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Dr. Subha Ranjan Paul	
3	Prof. Vijaya Raghavan P	
4	Prof. Paul Prasanna Kumar	
5	Prof. John Gladius	
6	Prof. Vikram P	
7	Prof. Pradev D	
8	Prof. Mahendran J	
9	Prof. Yuvakeswar Govind R	

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08/01/2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HoD and faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalisation of ERP
3	Faculty members to be Encouraged to attend FDPs, Seminars, Industry visit and Publication of Research papers in reputed journals.

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Dr. Subha Ranjan Paul	
3	Prof. Vijaya Raghavan P	
4	Prof. Paul Prasanna Kumar	
5	Prof. John Gladious	
6	Prof. Vikram P	
7	Prof. Pradev D	
8	Prof. Mahendran J	
9	Prof. Yuvakeswar Govind R	

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**Department of Electrical & Electronics Engg.**

Date: 05-04-2021

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Complaiance Committee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources.  Online Digital Platform: 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.

*E. alifan*

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Electrical & Electronics Engineering**

**Date:21-05-2021**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	
2	Mr.Somashekar.B	
3	Mrs.Sridevi	
4	Mr.Ronald Lawerence	
5	Mrs.Subhashini.S	
6	Mrs.Dhanalakshmi	
7	Mr.Dayananda	
8	Mrs.Jillian rufus	

15/1/2022

**PRINCIPAL**  
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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Electrical & Electronics Engineering**

Date:06-08-2021

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalised
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on 24/01/2020

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	
2	Mr.Somashekar.B	
3	Mrs.Sridevi	
4	Mr.Ronald Lawerence	
5	Mrs.Subhashini.S	
6	Mrs.Dhanalakshmi	
7	Mr.Dayananda	
8	Mrs.Jillian Rufus	

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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaun, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Electrical & Electronics Engineering**

**Date:13-09-2021**

**Minutes of Meeting**


**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalisation of ERP
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	
2	Mr.Somashekar.B	
3	Mrs.Sridevi	
4	Mr.Ronald Lawrence	
5	Mrs.Subhashini.S	
6	Mrs.Dhanalakshmi	
7	Mr.Dayananda	
8	Mrs.Jillian Rufus	

  
11/1/2021

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Electronics & Communication Engineering

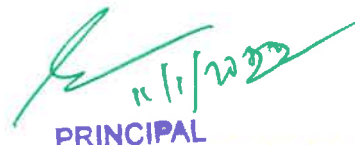
Date:15.7.2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed in line with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts. in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources.
8	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list. 3. Upload Lesson Plan, Attendance to be on regular basis.

  
11/1/2020

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Oorgaum, K.G.F. - 563 120.

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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Electronics & Communication Engineering

Date: 30.8.2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Prof.RUCKMANI DIVAKARAN	
2	Dr. PALANISWAMY .K M	
3	Prof.VIJAYA BHARATHI .M	
4	Prof.JENITHA .A	
5	Prof. INBALATHA. M	
6	Prof.VIJAYA GEETHA. R	
7	Prof.BHUVANENDIRAN . T	
8	Mr.RAJESH KUMAR KAUSHAL	
9	Miss. DEVIKA.S	
10	Mrs.KANIMOZHI .S	
11	Mr.SRINIVAS BABU. N	
12	Mr.SHASHI KIRAN .S	
13	Mrs.MANJU SHREE K CHAVAN	
14	Miss.TAMILVANI .R	
15	Miss.MOHANA .C	
16	Mrs.NANDINI .GN	
17	Mr.JESUDAS .J	

30/8/2019  
Principal  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





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Department of Electronics & Communication Engineering

Date: 7.11.19

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalization of Theory and Lab CIE Marks
4	Dates for IQAC Final Audit to be scheduled on 24/01/2020

Faculty members present

S.NO	Name of the Faculty	Signature
1	Prof.RUCKMANI DIVAKARAN	
2	Dr. PALANISWAMY .K M	
3	Prof.VIJAYA BHARATHI .M	
4	Prof.JENITHA .A	
5	Prof. INBALATHA. M	
6	Prof.VIJAYA GEETHA. R	
7	Prof.BHUVANENDIRA . T	
8	Mr.RAJESH KUMAR KAUSHAL	
9	Miss. DEVIKA.S	
10	Mrs.KANIMOZHI .S	
11	Mr.SRINIVAS BABU. N	
12	Mr.SHASHI KIRAN .S	
13	Mrs.MANJU SHREE K CHAVAN	
14	Miss.TAMILVANI .R	
15	Miss.MOHANA .C	
16	Mrs.NANDINI .GN	
17	Mr.JESUDAS .J	

11/1/2022

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Electronics & Communication Engineering

Date: 7.1.2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Prof.RUCKMANI DIVAKARAN	
2	Dr. PALANISWAMY .K M	
3	Prof.VIJAYA BHARATHI .M	
4	Prof.JENITHA .A	
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6	Prof.VIJAYA GEETHA. R	
7	Prof.BHUVANENDIRA . T	
8	Mr.RAJESH KUMAR KAUSHAL	
9	Miss. DEVIKA.S	
10	Mrs.KANIMOZHI .S	
11	Mr.SRINIVAS BABU. N	
12	Mr.SHASHI KIRAN .S	
13	Mrs.MANJU SHREE K CHAVAN	
14	Miss.TAMILVANI .R	
15	Miss.MOHANA .C	
16	Mrs.NANDINI .GN	
17	Mr.JESUDAS .J	

7.1/2020

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Oorgaum, K.G.F. - 563 120.



**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Minutes of Meeting conducted on 19-07-2019**

**Agenda: Academic Activities**

**Members present: HOD and the faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester

  
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Oorgaum, K.G.F. - 563 120.





# Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY

Oorgaum, Kolar Gold Fields, Karnataka – 563120

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	2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

## Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R.Mohana	
3	Prof. Sarala shanthi J.	
4	Dr Sugandha Devi K.	
5	Dr Manjunatha C	
6	Prof. Vinodhini C.	
7	Prof. K.G. Sandhya	
8	Prof. Princy M.	
9	Prof. Archana N.	
10	Dr Sheshadri Rao	
11	Prof. Shailaja S.R.	
12	Prof. Pavendhan M.	

  
11/1/2022  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Minutes of Meeting conducted on 02/09/2019**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R.Mohana	
3	Prof. Sarala Shanthi J.	
4	Dr Sugandha Devi K.	
5	Dr Manjunatha C	
6	Prof. Vinodhini C.	
7	Prof. K.G. Sandhya	
8	Prof. Anand N.	
9	Prof. Archana N.	
10	Dr Seshadri Rao	
11	Prof. Shailaja S.R.	
12	Prof. Pavendhan M.	

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**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Minutes of Meeting conducted on 11-11-2019 with Principal**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalised
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on 24/01/2020

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R.Mohana	
3	Prof. Sarala Shanthi J.	
4	Dr Sugandha Devi K.	
5	Dr Manjunatha C	
6	Prof. Vinodhini C.	
7	Prof. K.G. Sandhya	
8	Prof. Anand N.	
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10	Dr Seshadri Rao	
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**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

Date:09/01/2020

Minutes of Meeting conducted on 09-01-2020 with Principal

Agenda: Academic Activities

Members present: Concerned Dept HOD and All faculty members

Sl.No.	Contents
1	Review of Audit Audit
2	Finalisation of ERP,
3	Encouragment to attend FDP, Seminars,Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of ths Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R.Mohana	
3	Prof. Sarala Shanthi J.	
4	Dr Sugandha Devi K.	
5	Dr Manjunatha C	
6	Prof. Vinodhini C.	
7	Prof. K.G. Sandhya	
8	Prof. Anand N.	
9	Prof. Archana N.	
10	Dr Seshadri Rao	
11	Prof. Shailaja S.R.	
12	Prof. Pavendhan M.	

  
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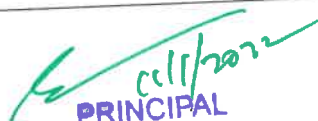
**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Computer Science and Engineering  
Minutes of Meeting

Date: 17/7/19

Agenda: Academic Activities

Members present: Dept of CSE HOD and All faculty members

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
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8	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester

  
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**Department of Computer Science and Engineering**

	2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.
9	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
10.	Encouraging Faculty members to involve in Research Oriented Activities.
11.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

**Faculty Members Present**

	Name of the Faculty	Signature
1	Prof. Vinutha	
2	Prof. Manjunath Singh	
3	Prof. Punitha	
4	Prof. Premalatha	
5	Prof. Tharadevi	
6	Prof. Sharmilakumari	
7	Prof. Santhosh kumari	
8	Prof. Nishabai	
9	Prof. Shalini G	
10	Prof. Mercy flora	
11	Prof. Leelavathy SR	
12	Prof. Sophia	
13	Prof. Revathi	
14	Dr Charan	
15	Prof. Hamsalatha	
16	Prof. Sudha	
17	Prof. Apoorva D	

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**Department of Computer science and Engineering**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Date:1/9/19**

**Members present: Dept of CSE HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
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4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.



**PRINCIPAL**  
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**Oorgaum, K.G.F. - 563 120.**

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Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Computer science and Engineering**

Faculty Members Present

S.NO	Name of ths Faculty	Signature
1	DR.SREEDHAR KUMAR	
2	PROF..VINUTHA	
3	PROF.MANJUNATH SINGH	
4	PROF PUNITHA	
5	PROF.THARADEVI	
6	PROF.SHARMILA KUMARI	
7	PROF. SANTHOSH KUMARI	
8	PROF. NISHA BAI	
9	PROF.SHALINI G	
10	PROF.MERCY FLORA	
11	PROF.LEELAVATHY	
12	PROF.SOPHIA	
13	PROF..REVATHI	
14	DR CHARAN	
15	PROF.HAMSALATHA	
16	PROF. SUDHA	
17	PROF.APURVA APOORVA-D	
18	PROF. PREMALATHA D	

  
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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Department of Computer Science

Date:8/1/20

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Dept of CSE HOD and all faculty members**

Sl.No.	Contents
1	Review of Audit Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visits, and Publication of Research papers.

  
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Oorgaum, K.G.F. - 563 120.

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# Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY

Oorgaum, Kolar Gold Fields, Karnataka – 563120

(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Department of Computer Science

Faculty members present

S.NO	Name of the Faculty	Signature
1	DR.SREEDHAR KUMAR S	
2	PROF..VINUTHA	
3	PROF.MANJUNATH SINGH	
4	PROF PUNITHA	
5	PROF.THARADEVI	
6	PROF.SHARMILA KUMARI	
7	PROF. SANTHOSH KUMARI	
8	PROF. NISHA BAI	
9	PROF.SHALINI G	
10	PROF.MERCY FLORA	
11	PROF.LEELAVATHY SR	
12	PROF.SOPHIA	
13	PROF..REVATHI	
14	DR CHARAN	
15	PROF.HAMSALATHA	
16	PROF. SUDHA	
17	PROF. <del>APURVA</del> APOORVA.D	
18	PROF. PREMALATHA.D	

  
11/1/2022

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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date:30-01-2020

To

The Head- IQAC,

Dr.TTIT, KGF

In view of the commencing of EVEN Semester of Academic Year 2019-20, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Academic calendar, Subject allotment, Workload, Time Table, All committee members, Project Coordinators, Internship Coordinators, ERP Coordinator.

*30/01/2020*  
Principal  
PRINCIPAL

Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K. G. F- 563120

Copy to

1. Vice-principal *[Signature]*

2. Dean-Academics *[Signature]*

*[Signature]*  
*21/1/2020*

PRINCIPAL

Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)


**Internal Quality Assessment Cell**

Date:30-01-2020






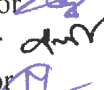



Circular

As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on **Date -30-01-2020, Time 10 AM to 12PM** for EVEN Semester of Academic Year 2019-20 for preparation Academic calendar, Subject allotment, Workload, Time Table, All committee members, Project Coordinators, Internship Coordinators, ERP Coordinators per IQAC norms.

Venue: Dr.TVV Hall

  
30/01/2020  
Head-IQAC

Copy to

1. Principal 
2. Vice-principal 
3. Dean-Academics
4. Head of the department-CSE& IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator 
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

  
11/1/2020

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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**Internal Quality Assessment Cell**

Minutes of meeting No1

Date:03-02-2020

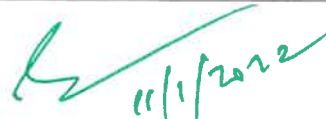
**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, HOD Mechanical, Prof. M Maneela HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining , Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.



PRINCIPAL

Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list. 3. Upload Lesson Plan, Attendance to be on regular basis.
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Action Taken Report

Date:13-02-2020

**Internal Quality Assessment Cell**

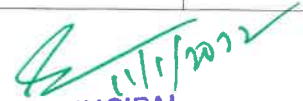
**Minutes of Meeting**

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, HOD Mechanical, Prof. M Maneela HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining , Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents	Status Of Completion
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.	DONE
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.	DONE
3.	Time Table to be framed as per the IQAC template	DONE
4.	Work load to be completed in the IQAC template	DONE
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal ComplaianceCommittee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.	DONE
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.	DONE

  
11/1/2020  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





5



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources.	DONE
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.	DONE
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.	DONE
9.	Encouraging Faculty members to involve in Research Oriented Activities.	DONE
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students	DONE
	<b>Any Other matter of Interest</b>	

Copy to

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator
5. Head of the department-ECE& IQAC Coordinator 

  
PRINCIPAL

Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





## Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY

Oorgaum, Kolar Gold Fields, Karnataka – 563120

(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

6. Head of the department-EEE& IQAC Coordinator *[Signature]*
7. Head of the department-Mech& IQAC Coordinator *[Signature]*
8. Head of the department-Min& IQAC Coordinator *[Signature]*
9. Head of the department-Civil& IQAC Coordinator *[Signature]*
10. Ist Year Coordinator& IQAC Coordinator *[Signature]*

*[Signature]*  
11/11/2022

PRINCIPAL

Dr. T. Thimmiah Institute of Technology

Oorgaum, K.G.F. - 563 120.

2019-20  
Even

2nd M



**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum. Approved by AICTE - New Delhi)

Date: 20/03/2020



To  
The Head- IQAC,  
Dr. TTIT, KGF

In view of the commencing of Even semester of Academic Year 2019-20, it is hereby informed to conduct meeting of heads of the concerned departments and finalize syllabus coverage and students attendance report, evaluation and tabulation of IA Marks, result analysis and action taken report, feedback analysis on faculty and action taken report.

  
Principal

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.

Copy to :

1. Vice-principal 
2. Dean-Academics. 






**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
**Internal Quality Assessment Cell**

Date: 20/03/2020










**Circular**

As per the instructions of the Principal, It is hereby informed to all HODs and IQAC coordinators to attend the curriculum meeting on 23/03/2020 at 11.00 a.m for even semester of academic Year 2019-20 for guidelines on preparation of syllabus coverage and students attendance report, evaluation and tabulation of IA Marks, result analysis and action taken report, feedback analysis on faculty and action taken report as per IQAC norms.

Venue: Dr.TVV Hall

  
Signature  
Head-IQAC

Copy to

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE & IQAC Coordinator 
6. Head of the department-EEE & IQAC Coordinator 
7. Head of the department-Mech & IQAC Coordinator 
8. Head of the department-Min & IQAC Coordinator
9. Head of the department-Civil & IQAC Coordinator 
10. 1<sup>st</sup> Year Coordinator & IQAC Coordinator 

  
11/1/2022  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Internal Quality Assessment Cell**

Date: 23/03/2020

**Minutes of Meeting**











**Agenda: Academic Activities**

**Members present:**

Principal, Dean, Vice Principal, Dr.P.D.Sudersanan, HOD Mech, Prof. Maneela, HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining, Prof. Ruckmani Dhivakaran, HOD ECE, Mr. Mohana, HOD Chemistry, Ms.Saralashanthi HOD Physics, Dr. Kalyan Kumar S HOD Maths, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents
1	Syllabus Coverage and students attendance report to be recorded before every IA.
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and tabulation of IA Marks, result analysis and action taken report to be completed after each IA as per IQAC Guidelines.
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC guidelines.

Copy to:

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator 
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

  
23/3/2020  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Internal Quality Assessment Cell**

Date: 02/4/2020

**Minutes of Meeting**











**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr.P.D.Sudersanan, HOD Mech, Prof. Maneela, HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining, Prof. Ruckmani Dhivakaran HOD ECE, Mr. Mohana, HOD Chemistry, Ms.Saralashanthi HOD Physics, Dr. Kalyan Kumar S HOD Maths, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents	Status Of Completion
1	Syllabus coverage and students attendance report to be recorded before every IA.	completed
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.	completed
3.	Evaluation and tabulation of IA marks, result analysis and action taken report to be completed after each IA as per IQAC Guidelines.	completed
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC Guidelines.	completed

**Copy to**

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator 
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 



**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.



**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date:22-06-2020

To

The Head- IQAC,

Dr. TTIT, KGF

In view of the commencing of ODD Semester of Academic Year 2020-21, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Conduction of Improvement Tests for Students those who could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues), Conduction of LAB IA Test , finalization of theory and lab CIE marks.

  
Principal

**PRINCIPAL**

**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.

Copy to

1. Vice-principal 

2. Dean-Academics 







**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Internal Quality Assessment Cell**


Date: 22-06-2020

**Circular**











As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on 22-06-2020 10:00am for EVEN Semester of Academic Year 2019-2020 for preparation Conduction of Improvement Tests for Students those who could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues),Conduction of LAB IA Test , Finalization of theory and lab CIE marks.


as per IQAC norms.

Venue:Dr.TVV Hall

Signature  22/06/2020  
Head-IQAC

**Copy to**

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE& IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator 
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

 22/06/2020  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563120



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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Internal Quality Assessment Cell**

Minutes of meeting No3

Date: 24-06-2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, HOD Mechanical, Mrs. Maneela I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh HOD Mining , Mr. Mohana, HOD Chemistry, Dr.Kalyana Kumar, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on 18.07.2020

*[Handwritten signature]*  
11/1/2020

**PRINCIPAL**  
**Dr. T Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

*S. Thimmaiah*  
11/1/2022

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date: 24-06-2020

**Internal Quality Assessment Cell**


**Minutes of Meeting**

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, HOD Mechanical, Prof. Maneela I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh HOD Mining , Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents	Status Of Completion
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)	Yes
2	Conduction of LAB IA Test and CIE marks to be finalized	Yes
3	Finalisation of Theory and LaB CIE Marks	Yes
4	Dates for IQAC Final Audit to be scheduled on	Yes
	<b>Any Other matter of Interest</b>	

  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

15



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

*[Handwritten signature in green ink]*

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.



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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

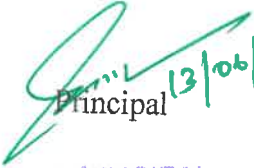
Date:13-06-2020

To

The Head- IQAC,

Dr.TTIT, KGF

In view of the commencing of EVEN Semester of Academic Year 2019-20, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Review of Academic Audit, Finalization of ERP, Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers and other Co-Curriculum Developments.

  
Principal 13/06/2020

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

Copy to

1. Vice-principal
2. Dean-Academics

  
a/c/2020

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Internal Quality Assessment Cell**

Date:13-06-2020

Circular

As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on 15-06-2020, 10 a.m. to 12 p.m. for EVEN Semester of Academic Year 2019-20 for preparation of Finalize Review of Academic Audit, Finalisation of ERP, Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers and other Co-Curriculum Developments as per IQAC norms.

Venue: Dr.TVV Hall

*[Handwritten Signature]*  
13/06/2020  
Signature  
Head-IQAC

Copy to

1. Principal *[Signature]*
2. Vice-principal *[Signature]*
3. Dean-Academics *[Signature]*
4. Head of the department-CSE & IQAC Coordinator *[Signature]*
5. Head of the department-ECE& IQAC Coordinator *[Signature]*
6. Head of the department-EEE& IQAC Coordinator *[Signature]*
7. Head of the department-Mech& IQAC Coordinator *[Signature]*
8. Head of the department-Min& IQAC Coordinator *[Signature]*
9. Head of the department-Civil& IQAC Coordinator *[Signature]*
10. Ist Year Coordinator& IQAC Coordinator *[Signature]*

*[Handwritten Signature]*  
01/1/2020  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



## Internal Quality Assessment Cell

Minutes of meeting No 4

Date:13-06-2020











### Agenda: Academic Activities

### Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, HOD Mechanical, Mrs.Maneela HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh HOD Mining , Mrs. Vijaya Bharathi HOD ECE, Mr. Mohana.K.R, HOD Chemistry, Ms. Veena B HOD Science, Dr.Kalyan Kumar HOD Maths,Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head,

Sl.No.	Contents
1	Review of Academic Audit
2	Finalisation of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Copy to

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator 
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

  
13/6/2020  
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Action Taken Report

Internal Quality Assessment Cell

Date:26-06-2020

Minutes of Meeting

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan Mechanical , Dr. Maneela HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr.Ramesh HOD Mining , Mr. Mohana HOD Chemistry, Ms. Veena B HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head.

Sl.No.	Contents	Status Of Completion
1	Review of Audit Audit	YES
2	Finalisation of ERP,	YES
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.	YES
	<b>Any Other matter of Interest</b>	
4	Review of The principal information 1. One Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.	YES
5	Encouraging Faculty members to involve in Research Oriented Activities.	YES
6	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students	YES

  
26/6/2020

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**DEPARTMENT OF CIVIL ENGINEERING**

**Minutes of Meeting conducted on 05-02-2020**

**Agenda: Academic Activities**

**Members present: HOD and the faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester

  
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## Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY

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	2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

### Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Prof. M Maneela	M. Maneela
2	Prof. Praveen K	Praveen
3	Prof. Sonamma	Sonamma
4	Prof. Manjunathsingh	Manjunathsingh
5	Prof. Teerthanandasagar	Teerthanandasagar
6	Prof. Pooja M	Pooja M
7	Prof. PavanEkbote	PavanEkbote
8	Prof. Kavitha V	Kavitha V

  
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**DEPARTMENT OF CIVIL ENGINEERING**

**Minutes of Meeting conducted on 27-03-2020**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Prof. M Maneela	M. Maneela
2	Prof. Praveen K	P. Praveen K
3	Prof. Sonamma	S. Sonamma
4	Prof. Manjunathsingh	M. Manjunathsingh
5	Prof. Teerthanandasagar	T. Teerthanandasagar
6	Prof. Pooja M	P. Pooja M
7	Prof. PavanEkbote	P. PavanEkbote
8	Prof. Kavitha V	P. Kavitha V

  
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**DEPARTMENT OF CIVIL ENGINEERING**

**Minutes of Meeting conducted on 29-05-2020**

**Agenda: Academic Activities**

**Members present: Dept HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalization of Theory and Lab CIE Marks
4	Dates for IQAC Final Audit to be scheduled on <b>Oct - 2020</b>

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Prof. M Maneela	M. Maneela
2	Prof. Praveen K	Praveen K
3	Prof. Sonamma	Sonamma
4	Prof. Manjunathsingh	Manjunathsingh
5	Prof. Teerthanandasagar	Teerthanandasagar
6	Prof. Pooja M	Pooja M
7	Prof. PavanEkbote	PavanEkbote
8	Prof. Kavitha V	Kavitha V

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**DEPARTMENT OF CIVIL ENGINEERING**

**Date:16-06-2020**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present:HOD and All faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalization of ERP
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Prof. M Maneela	H. Maneela
2	Prof. Praveen K	Prof. Praveen K
3	Prof. Sonamma	Sonamma
4	Prof. Manjunathsingh	Manjunathsingh
5	Prof. Teerthanandasagar	Teerthanandasagar
6	Prof. Pooja M	Pooja M
7	Prof. PavanEkbote	PavanEkbote
8	Prof. Kavitha V	Kavitha V

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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Mechanical Engineering

Minutes of Meeting

Date: 06/02/2020

Agenda: Academic Activities

Members present: Dept. HOD and All faculty members

Sl.No.	Contents
1	Academic calendar for institute and department to be framed in line with VTU Calendar. It should contain academic activities, co-curriculum & extra curriculum activity details along with holiday list.
2	Subject allotment to be made in respective departments in line with IQAC Guidelines.
3.	Time table to be framed as per the IQAC template.
4.	Work load to be completed in the IQAC template.
	<b>Mandatory committees:</b>
5	Department faculty members have to be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressed Committee, Institution Industry Cell committee and informed to attend regular meetings.
	<b>Coordinators meeting:</b>
6	Project coordinators, Internship coordinators, Mentor coordinators, Test coordinators. Technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
	<b>Teaching-Learning process:</b>
7	All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and Answers, the soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources and Online Digital Platform: As mentioned it is required to conduct the classes using Google meet. if any of the faculty members are having problems it can be solved by HOD/Dean.
	<b>ERP:</b>
8	1. All the previous semester ERP work to be completed before the commencement of the present semester.

  
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	2. Upload the timetable and update the student's list. 3. Upload Lesson Plan, Attendance to be on regular basis.
9	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department. 3. Patents at least one per department. 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
10	Encouraging Faculty members to involve in Research Oriented Activities.
11	Arrangement for Industrial visits and skill development programs for both faculty and Students.

Faculty Members Present:

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Kauser Sultana.E	
9	Sampath.A	
10	Srinivas.A	
11	Pruthvi.H.M	
12	Dileep .R	

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13	Anand Gadekar	
14	Bala Subramaniam N.S	
15	Suresh Kumar S	
16	Thontaraj Urs.T.S	
17	Preetham. T	
18	Manish Kumar Mishra	
19	S. Sagar	

01/1/2022

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Department of Mechanical Engineering

Date: 24/03/2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members.**

Sl.No.	Contents
1	Syllabus coverage and students attendance report to be recorded before every IA.
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and tabulation of IA marks, result analysis and action report to be completed after each IA as per IQAC guidelines.
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC guidelines.

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Kauser Sultana.E	
9	Sampath.A	
10	Srinivas.A	
11	Pruthvi.H.M	
12	Dileep .R	
13	Anand Gadekar	
14	Bala Subramaniam N.S	
15	Suresh Kumar S	
16	Thontaraj Urs.T.S	
17	Preetham. T	
18	Manish Kumar Mishra	
19	S.Sagar	

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**Department of Mechanical Engineering**

**Minutes of Meeting**

**Date: 21/05/2020**

**Agenda: Academic Activities**

**Members present: Department HOD and All faculty members**

Sl.No.	Contents
1	Conduction of improvement tests for students who could not appear for any of the IA test due to genuine reasons. (Sports, Cultural and Health Issues)
2	Conduction of lab IA test and CIE marks to be finalized.
3	Finalization of theory and lab CIE Marks.
4	Dates for IQAC final audit to be scheduled on <b>Oct. /2020 C</b>

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Kauser Sultana.E	
9	Sampath.A	
10	Srinivas.A	
11	Pruthvi.H.M	

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12	Dileep .R	
13	Anand Gadekar	
14	Bala Subramaniam N.S	
15	Suresh Kumar S	
16	Thontaraj Urs.T.S	
17	Preetham. T	
18	Manish Kumar Mishra	
19	S. Sagar	

11/1/2022 ✓

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**Department of Mechanical Engineering**

**Minutes of Meeting**

**Date: 16/06/2020**

**Agenda: Academic Activities**

**Members present: Department HOD and All faculty members.**

Sl.No.	Contents
1	Review of Audit.
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Kauser Sultana.E	
9	Sampath.A	
10	Srinivas.A	
11	Pruthvi.H.M	
12	Dileep .R	
13	Anand Gadekar	
14	Bala Subramaniam N.S	
15	Suresh Kumar S	
16	Thontaraj Urs.T.S	
17	Preetham. T	
18	Manish Kumar Mishra	
19	S. Sagar	

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Date: 04/02/2020

Department of Mining Engineering

Minutes of Meeting

Agenda: Academic Activities

Members present: HoD and faculty members

Sl.No.	Contents
1	Academic Calendar for Department to be framed in-line with VTU and institute Calendars. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity.
2	Subject allotment to be made in-line with IQAC Guidelines.
3.	Timetable to be framed as per the IQAC template.
4.	Workload to be completed in the IQAC template.
5	<b>Mandatory committees:</b> Dept Faculty members to be nominated for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers (The soft copy of important question and answers to be submitted to the HOD). 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list.

  
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24/03/2020

**Minutes of Meeting**

**Members present: Hod and faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance statement to be prepared before every IA.
2	IA Timetable to be prepared for all IA Tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of this Faculty	Signature
1	Dr. Ramesh K	
2	Dr. Subha Ranjan Paul	
3	Prof. Vijaya Raghavan P	
4	Prof. Paul Prasanna Kumar	
5	Prof. John Gladius	
6	Prof. Vikram P	
7	Prof. Pradev D	
8	Prof. Mahendran J	
9	Prof. Yuvakeswar Govind R	

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26/05/2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to Sports, Cultural and Health Issues, etc.
2	Conduction of LAB IA Test and CIE marks to be finalized.
3	Finalisation of Theory and Lab CIE Marks.
4	Dates for IQAC Final Audit to be scheduled on <b>Oct. 2020</b>

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Dr. Subha Ranjan Paul	
3	Prof. Vijaya Raghavan P	
4	Prof. Paul Prasanna Kumar	
5	Prof. John Gladius	
6	Prof. Vikram P	
7	Prof. Pradev D	
8	Prof. Mahendran J	
9	Prof. Yuvakeswar Govind R	

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17/06/2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Hod and faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalisation of ERP
3	Faculty members to be Encouraged to attend FDPs, Seminars, Industry visit and Publication of Research papers in reputed journals.

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Dr. Subha Ranjan Paul	
3	Prof. Vijaya Raghavan P	
4	Prof. Paul Prasanna Kumar	
5	Prof. John Gladious	
6	Prof. Vikram P	
7	Prof. Pradev D	
8	Prof. Mahendran J	
9	Prof. Yuvakeswar Govind R	

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**Department of Electrical & Electronics Engg.**

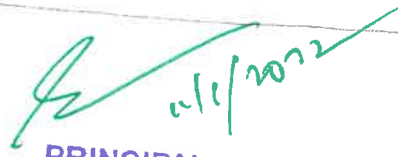
**Date: 24-09-2021**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3	Time Table to be framed as per the IQAC template
4	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Complaiance Committee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources.  Online Digital Platform: 1. As mentioned it is required to conduct the classes using Google meet, <b>if</b> any of the faculty members are having problems it can be solved by HOD/Dean.

  
24/9/2021

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**Department of Electrical & Electronics Engineering**

**Date:12-11-2021**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	
2	Mr.Somashekar.B	
3	Mrs.Sridevi	
4	Mr.Ronald Lawerence	
5	Mrs.Subhashini.S	
6	Mrs.Dhanalakshmi	
7	Mr.Dayananda	
8	Mrs.Jillian rufus	

*[Handwritten Signature]*  
PRINCIPAL

**L. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.





**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Electrical & Electronics Engineering**

**Date:13-01-2022**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalised
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on <b>Oct 2020</b>

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	
2	Mr.Somashekar.B	
3	Mrs.Sridevi	
4	Mr.Ronald Lawrence	
5	Mrs.Subhashini.S	
6	Mrs.Dhanalakshmi	
7	Mr.Dayananda	
8	Mrs.Jillian Rufus	

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.O.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Department of Electronics & Communication Engineering

Date: 4.2.2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed in line with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts. in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
8	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester

  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Electronics & Communication Engineering

Date: 24.3.2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Prof.RUCKMANI DIVAKARAN	
2	Dr. PALANISWAMY .K M	
3	Prof.VIJAYA BHARATHI .M	
4	Prof.JENITHA .A	
5	Prof. INBALATHA. M	
6	Prof.VIJAYA GEETHA. R	
7	Prof.BHUVANENDIRA . T	
8	Mr.RAJESH KUMAR KAUSHAL	
9	Ms. DEVIKA.S	
10	Mrs.KANIMOZHI .S	
11	.Mr.SRINIVAS BABU. N	
12	Mr.SHASHI KIRAN .S	
13	Mrs.MANJU SHREE K CHAVAN	
14	Ms.TAMILVANI .R	
15	Ms.MOHANA .C	
16	Mrs.NANDINI .GN	
17	Mr.JESUDAS .J	

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

HI



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Electronics & Communication Engineering

Date: 1.7.2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalization of Theory and Lab CIE Marks
4	Dates for IQAC Final Audit to be scheduled on <i>oct 2020</i>

Faculty members present

S.NO	Name of the Faculty	Signature
1	Prof.RUCKMANI DIVAKARAN	<i>Rud Divak</i>
2	Dr. PALANISWAMY .K M	<i>Palaniswamy</i>
3	Prof.VIJAYA BHARATHI .M	<i>Vijaya Bharathi</i>
4	Prof.JENITHA .A	<i>Jenitha</i>
5	Prof. INBALATHA. M	<i>Inbalatha</i>
6	Prof.VIJAYA GEETHA. R	<i>Vijaya Geetha</i>
7	Prof.BHUVANENDIRA . T	<i>Bhuvanendra</i>
8	Mr.RAJESH KUMAR KAUSHAL	<i>Rajesh Kumar</i>
9	Ms. DEVIKA.S	<i>Devika</i>
10	Mrs.KANIMOZHI .S	<i>Kanimozhi</i>
11	Mr.SRINIVAS BABU. N	<i>Srinivas</i>
12	Mr.SHASHI KIRAN .S	<i>Shashi Kiran</i>
13	Mrs.MANJU SHREE K CHAVAN	<i>Manju Shree</i>
14	Ms.TAMILVANI .R	<i>Tamilvani</i>
15	Ms.MOHANA .C	<i>Mohana</i>
16	Mrs.NANDINI .GN	<i>Nandini</i>
17	Mr.JESUDAS J	<i>Jesudas</i>

*11/1/2020*  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Electronics & Communication Engineering

Date: 15.6.2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present:

S.NO	Name of the Faculty	Signature
1	Prof.RUCKMANI DIVAKARAN	
2	Dr. PALANISWAMY .K M	
3	Prof.VIJAYA BHARATHI .M	
4	Prof.JENITHA .A	
5	Prof. INBALATHA. M	
6	Prof.VIJAYA GEETHA. R	
7	Dr.BHUVANENDIRA . T	
8	Mr.RAJESH KUMAR KAUSHAL	
9	Ms. DEVIKA.S	
10	Mrs.KANIMOZHI .S	
11	Mr.SRINIVAS BABU. N	
12	Mr.SHASHI KIRAN .S	
13	Mrs.MANJU SHREE K CHAVAN	
14	Ms.TAMILVANI .R	
15	Ms.MOHANA .C	
16	Mrs.NANDINI .GN	
17	Mr.JESUDAS J	

11/6/2020  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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**DEPARTMENT OF BASICSCIENCE AND HUMANITIES**

**Minutes of Meeting conducted on 04-02-2020**

**Agenda: Academic Activities**

**Members present: HOD and the faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Complaiance Committee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester

*[Handwritten Signature]*  
10/1/2022

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

	2. Upload the timetable and update the student's list. 4.Upload Lesson Plan, Attendance to be on regular basis.
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R.Mohana	
3	Prof. Sarala shanthi J.	
4	Dr Manjunatha C	
5	Prof. Vinodhini C.	
6	Prof. K.G. Sandhaya	
7	Prof. Princy	
8	Prof. Archana N.	
9	Prof. Suchitra Devi	
10	Prof. Shailaja S.R.	
11	Prof. Manjunatha S	
12	Prof. Sri Raksha P	

11/1/2022  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Minutes of Meeting conducted on 26-03-2020 with Principal**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R.Mohana	
3	Prof. Sarala shanthi J.	
4	Dr Manjunatha C	
5	Prof. Vinodhini C.	
6	Prof. K.G. Sandhaya	
7	Prof. Princy	
8	Prof. Archana N.	
9	Prof. Suchitra Devi	
10	Prof. Shailaja S.R.	
11	Prof. Manjunatha S	
12	Prof. Sri Raksha P	

26/3/2020

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Minutes of Meeting conducted on 30-05-2020 with Principal**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalised
3	Finalisation of Theory and Lab CIE Marks
4	Dates for IQAC Final Audit to be scheduled on <b>Nov 2020</b>

**Faculty members present**

S.NO	Name of The Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R.Mohana	
3	Prof. Sarala shanthi J.	
4	Dr Manjunatha C	
5	Prof. Vinodhini C.	
6	Prof. K.G. Sandhya	
7	Prof. Princy	
8	Prof. Archana N.	
9	Prof. Suchitra Devi	
10	Prof. Shailaja S.R.	
11	Prof. Manjunatha S	
12	Prof. Sri Raksha P	

11/1/2022

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Date:17/06/2020**

**Minutes of Meeting conducted on 17-06-2020 with Principal**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Review of Audit Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R.Mohana	
3	Prof. Sarala shanthi J.	
4	Dr Manjunatha C	
5	Prof. Vinodhini C.	
6	Prof. K.G. Sandhya	
7	Prof. Princy	
8	Prof. Archana N.	
9	Prof. Suchitra Devi	
10	Prof. Shailaja S.R.	
11	Prof. Manjunatha S	
12	Prof. Sri Raksha P	

17/6/2020  
**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.



**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum; Approved by AICTE - New Delhi)  
Department of Computer Science and Engineering

Date:4/2/20

Minutes of Meeting

Agenda: Academic Activities

Members present: Dept of CSE HOD and All faculty members

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Complaiance Committee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. Online Digital Platform:

*[Handwritten signature]*

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PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563-120  
Oorgaum, K.G.F. - 563-120.





# Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY

Oorgaum, Kolar Gold Fields, Karnataka – 563120

(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Department of Computer Science

	2. Upload the timetable and update the student's list. 4.Upload Lesson Plan, Attendance to be on regular basis.
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

## Faculty Members Present

	Name of the Faculty	Signature
1	Prof.Vinutha	
2	Prof.Manjunath Singh	Manjunath Singh
3	Prof .Punitha	
4	Prof Premalatha	Premalatha
5	Pof.Thara Devi	Thara Devi
6	Prof.Sharmila Kumari	Nishabai
7	Prof.Santhosh Kumari	
8	Prof.Nishabai	Nishabai
9	Prof.Shalini G	Shalini G
10	Prof.Mercy Flora	A.M. Flora
11	Prof.Leelavathy SR	Leelavathy SR
12	Prof.Sophia	Sophia
13	Prof.Revathi	Revathi
14	Dr.Charan	Charan
15	Prof.Hamsalatha	Hamsalatha
16	Prof,Sudha	AB
17	Prof.Apoorva	Apoorva

PRINCIPAL

Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Computer science and Engineering**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Date:24/3/20**

**Members present: Dept of CSE HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

*[Handwritten Signature]*  
24/3/2020 ✓  
PRINCIPAL  
Dr. T. Thimmiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



# Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY

Oorgaum, Kolar Gold Fields, Karnataka – 563120

(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

## Department of Computer science and Engineering

### Faculty Members Present

S.NO	Name of the Faculty	Signature
1	DR.SREEDHAR KUMAR S	
2	PROF..VINUTHA	
3	PROF.MANJUNATH SINGH	AB
4	PROF PUNITHA	
5	PROF.THARADEVI	
6	PROF.SHARMILA KUMARI	
7	PROF. SANTHOSH KUMARI	
8	PROF. NISHA BAI	
9	PROF.SHALINI G	
10	PROF.MERCY FLORA	
11	PROF.LEELAVATHY SR	
12	PROF.SOPHIA	
13	PROF..REVATHI	
14	DR CHARAN	
15	PROF.HAMSALATHA	
16	PROF. SUDHA	
17	PROF.APURVA APOORVA.D	
18	PROF. PREMALATHA.D	

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Computer Science

Date:17/6/20

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Dept of CSE HOD and all faculty members**

Sl.No.	Contents
1	Review of Audit Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visits, and Publication of Research papers.

*E. N. R. / 2021*

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



# Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY

Oorgaum, Kolar Gold Fields, Karnataka – 563120

(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Department of Computer Science and Engineering

Faculty members present

S.NO	Name of the Faculty	Signature
1	DR.SREEDHAR KUMAR	
2	PROF..VINUTHA	
3	PROF.MANJUNATH SINGH	
4	PROF PUNITHA	
5	PROF.THARADEVI	
6	PROF.SHARMILA KUMARI	
7	PROF. SANTHOSH KUMARI	
8	PROF. NISHA BAI	
9	PROF.SHALINI G	
10	PROF.MERCY FLORA	
11	PROF.LEELAVATHI SR	
12	PROF.SOPHIA	
13	PROF..REVATHI	
14	DR CHARAN	
15	PROF.HAMSALATHA	
16	PROF. SUDHA	
17	PROF.APURVA APOORVA.D	
18	PROF. PREMALATHA.D	

11/1/2022  
PRINCIPAL  
Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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Date:24/08/2020

To

The Head- IQAC,

Dr.TTIT, KGF

In view of the commencing of ODD Semester of Academic Year 2020-21, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Academic calendar, Subject allotment, Workload, Time Table, All committee members, Project Coordinators, Internship Coordinators, ERP Coordinator.

*24/08/2020*  
Principal  
PRINCIPAL

Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K. G. F- 563120

Copy to

1. Vice-principal *[Signature]*

2. Dean-Academics *[Signature]*

①



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Internal Quality Assessment Cell**

Date:24/08/2020







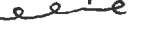

Circular

As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on **Date 24/08/2020, Time 10 AM to 12PM** for ODD Semester of Academic Year 2020-21 for preparation Academic calendar, Subject allotment, Workload, Time Table, All committee members, Project Coordinators, Internship Coordinators, ERP Coordinators per IQAC norms.

Venue:Dr.TVV Hall

  
Head-IQAC 24/08/2020

Copy to

1. Principal
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE& IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator 
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech & IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

  
11/1/2021

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
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## Internal Quality Assessment Cell

Minutes of meeting No 1

Date:26/08/2020


### Minutes of Meeting conducted

#### Agenda: Academic Activities

#### Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr. Ramesh I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. ManasMukdyodadhyay HOD Mining , Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan,

  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.O.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

	<p>2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. Online Digital Platform: 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.</p>
7	<p><b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list. 3. Upload Lesson Plan, Attendance to be on regular basis.</p>
8	<p>The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.</p>
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓
- 11.

  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Gorgaum, K.G.F. - 563 120.





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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Action Taken Report

Date:07-09-2020

**Internal Quality Assessment Cell**

**Minutes of Meeting**

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr. Ramesh I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. ManasMukdyodadhyay HOD Mining , Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents	Status Of Completion
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.	
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.	
3.	Time Table to be framed as per the IQAC template	
4.	Work load to be completed in the IQAC template	
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal ComplaianceCommittee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.	
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.	

  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

8



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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

	<p><b>Teaching-Learning process:</b> All Faculty members are required to prepare the</p> <ol style="list-style-type: none"><li>1. Lesson plan,</li><li>2. Module wise notes,</li><li>3. Important module wise Question and answers</li></ol> <p>The soft copy of important question and answers to be submitted to the HOD.</p> <ol style="list-style-type: none"><li>4. The practical classes should also be conducted with the available resources.</li></ol> <p>Online Digital Platform:</p> <ol style="list-style-type: none"><li>1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.</li></ol>	
7	<p><b>ERP:</b></p> <ol style="list-style-type: none"><li>1. All the previous semester ERP work to be completed before the commencement of the present semester</li><li>2. Upload the timetable and update the student's list.</li><li>4. Upload Lesson Plan, Attendance to be on regular basis.</li></ol>	
8	<p>The principal informed that minimum</p> <ol style="list-style-type: none"><li>1. Two Center of Excellence,</li><li>2. Funded Research Project at least one per department,</li><li>3. Patents at least one per department,</li><li>4. Research Publications at least one per Faculty member,</li><li>5. Startups at least 1 per department,</li><li>6. MOUs at least 3 per department,</li></ol> <p>should be developed in the department within 6 months.</p> <ol style="list-style-type: none"><li>7. In-house Internship to be encouraged for the students in CISCO and other facilities.</li></ol>	
9.	Encouraging Faculty members to involve in Research Oriented Activities.	
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students	
	<b>Any Other matter of Interest</b>	

Copy to

1. Principal

*[Handwritten Signature]*  
11/1/2022

PRINCIPAL  
Dr. T. Thimmiah Institute of Technology  
Oorgaum, K.G.F. - 563 120. ▶

6





# Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY

Oorgaum, Kolar Gold Fields, Karnataka – 563120

(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)


2. Vice-principal 


3. Dean-Academics 


4. Head of the department-CSE & IQAC Coordinator 

5. Head of the department-ECE& IQAC Coordinator 

6. Head of the department-EEE& IQAC Coordinator 

7. Head of the department-Mech& IQAC Coordinator 

8. Head of the department-Min& IQAC Coordinator 

9. Head of the department-Civil& IQAC Coordinator 

10. Ist Year Coordinator& IQAC Coordinator 

2008  
07.09.2020

Signature: Vijaya Shanthi 7/9/2020

Signature: 10/1/2022

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

2020-21  
Odd. 2<sup>nd</sup> M



**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date: 04/10/2020

To  
The Head- IQAC,  
Dr. TTIT, KGF

In view of the commencing of ODD Semester of Academic Year 2020-21, it is hereby informed to conduct meeting of heads of the concerned departments and finalize syllabus coverage and students attendance report, evaluation and tabulation of IA Marks, result analysis and action taken report, feedback analysis on faculty and action taken report.

*[Handwritten Signature]*  
Principal

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
**Oorgaum, K.G.F. - 563 120.**

Copy to :

1. Vice-principal *[Signature]*

2. Dean-Academics. *[Signature]*





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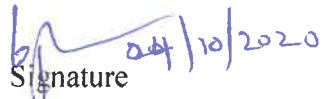
**Internal Quality Assessment Cell**

Date: 04/10/2020










**Circular**


As per the instructions of the Principal, It is hereby informed to all HODs and IQAC coordinators to attend the curriculum meeting on 06/10/2020 at 11.00 am for odd semester of academic Year 2020-21 for guidelines on preparation of syllabus coverage and students attendance report, evaluation and tabulation of IA Marks, result analysis and action taken report, feedback analysis on faculty and action taken report as per IQAC norms.

Venue: Dr.TVV Hall

  
Signature  
Head-IQAC

Copy to

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE & IQAC Coordinator 
6. Head of the department-EEE & IQAC Coordinator 
7. Head of the department-Mech & IQAC Coordinator 
8. Head of the department-Min & IQAC Coordinator
9. Head of the department-Civil & IQAC Coordinator 
10. 1<sup>st</sup> Year Coordinator & IQAC Coordinator 

  
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**Internal Quality Assessment Cell**

Date: 06/10/2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present:**

Principal, Dean, Vice Principal, Dr.P.D.Sudersanan, HOD Mech, Prof. Maneela, HOD Civil, Dr. Lakshmi pathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining, Prof. Ruckmani Dhivakaran, HOD ECE, Mr. Mohana, HOD Chemistry, Ms.Saralashanthi HOD Physics, Dr. Kalyan Kumar S HOD Maths, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents
1	Syllabus Coverage and students attendance report to be recorded before every IA.
2	IA Time Table to be framed for IA tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and Tabulation of IA Marks, result analysis and action taken report to be completed after each IA as per IQAC Guidelines.
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC Guidelines.

**Copy to:**

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

*06/10/2020*  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.  
*Jenitha* 06/10/2020



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**Internal Quality Assessment Cell**

Date: 23/10/2020

**Minutes of Meeting**

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr.P.D.Sudersanan, HOD Mech, Prof. Maneela, HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining, Prof. Ruckmani Dhivakaran HOD ECE, Mr. Mohana, HOD Chemistry, Ms.Saralashanthi HOD Physics, Dr. Kalyan Kumar S HOD Maths, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents	Status Of Completion
1	Syllabus coverage and students attendance report to be recorded before every IA.	completed
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.	completed
3.	Evaluation and tabulation of IA marks, result analysis and action taken report to be completed after each IA as per IQAC Guidelines.	completed
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC Guidelines.	completed

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics RD ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

*23/10/2020*

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

*Jijaya Cheraltri* 23/10/2020.



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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date: 18-12-20

To  
The Head- IQAC,  
Dr. TTIT, KGF


In view of the commencing of EVEN Semester of Academic Year 2021-22, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Conduction of Improvement Tests for Students those who could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues), Conduction of LAB IA Test , finalization of theory and lab CIE marks.

  
Principal

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
**Oorgaum, K.G.F. - 563 120.**

Copy to

1. Vice-principal 

2. Dean-Academics 



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**Internal Quality Assessment Cell**

Date: 18-12-20<sup>20</sup>

Circular

As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on **18-12-20 10:00am** for ODD Semester of Academic Year 2021-22 for preparation Conduction of Improvement Tests for Students those who could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues), Conduction of LAB IA Test , Finalization of theory and lab CIE marks.

as per IQAC norms.

Venue: Dr. TVV Hall

Signature

Head-IQAC

Copy to

1. Principal
2. Vice-principal
3. Dean-Academics
4. Head of the department-CSE& IQAC Coordinator
5. Head of the department-ECE& IQAC Coordinator
6. Head of the department-EEE& IQAC Coordinator
7. Head of the department-Mech& IQAC Coordinator
8. Head of the department-Min& IQAC Coordinator
9. Head of the department-Civil& IQAC Coordinator
10. Ist Year Coordinator& IQAC Coordinator

*[Handwritten Signature]*  
11/01/2022

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Internal Quality Assessment Cell**

Minutes of meeting No3

Date: 20-12-2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr. Ramesh I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. ManasMukdyodadhyay HOD Mining , Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalised
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on Jan - 2021

  
11/01/2021  
**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
**Oorgaum, K.G.F. - 563 120.**





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Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓ *Vijayarathna 20/12/2020*
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

*20/12/2020*

*11/1/2021*

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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Date: 2-01-2021

**Internal Quality Assessment Cell**

**Minutes of Meeting**

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr. Ramesh I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. ManasMukdyodadhyay HOD Mining , Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents	Status Of Completion
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)	Yes
2	Conduction of LAB IA Test and CIE marks to be finalized	Yes
3	Finalisation of Theory and LaB CIE Marks	Yes
4	Dates for IQAC Final Audit to be scheduled on <u>Jan 2020</u>	Yes
	<b>Any Other matter of Interest</b>	

*11/1/2021*

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

16



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Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics RD
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator Vijaya Shevaltri 2/01/2021
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

11/1/2021 ✓

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.



MTH M

**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

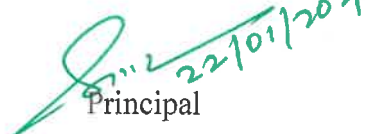
Date:22-01-2021

To

The Head- IQAC,

Dr.TTIT, KGF

In view of the commencing of ODD Semester of Academic Year 2020-21, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Review of Academic Audit, Finalization of ERP, Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers and other Co-Curriculum Developments.

  
Principal

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

Copy to

1. Vice-principal 

2. Dean-Academics 



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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)


**Internal Quality Assessment Cell**

Date:22-01-2021










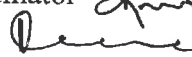
Circular

As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on 25-01-2021, 10 a.m. to 12 p.m. for ODD Semester of Academic Year 2020-21 for preparation of Finalize Review of Academic Audit, Finalisation of ERP, Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers and other Co-Curriculum Developments as per IQAC norms.

Venue: Dr.TVV Hall

  
Signature  
Head-IQAC

Copy to

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator 
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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## Internal Quality Assessment Cell

Minutes of meeting No 4

Date:25-01-2021

### Agenda: Academic Activities

### Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr. Ramesh I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Manas Mukhopadhyay HOD Mining , Mrs. Vijaya Bharathi HOD ECE, Mr. Mohana.K.R, HOD Chemistry, Ms. Veena B HOD Science, Dr.Kalyan Kumar HOD Maths,Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator.

Sl.No.	Contents
1	Review of Academic Audit
2	Finalisation of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

### Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

Principal  
25/01/2021

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





Action Taken Report

Internal Quality Assessment Cell

Date:04-02-2021

Minutes of Meeting

Agenda: Action Taken Report and Other Matter of Interest

Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr.H.G.Shenoy HOD Mechanical , Dr. Ramesh HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Manas Mukhopadhyay HOD Mining , Mrs. Vijaya Bharathi HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator,

Sl.No.	Contents	Status Of Completion
1	Review of Audit Audit	
2	Finalisation of ERP,	
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.	
	<b>Any Other matter of Interest</b>	
4	Review of The principal information 1. One Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.	
5	Encouraging Faculty members to involve in Research Oriented Activities.	
6	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students	

*[Handwritten Signature]*  
11/1/2021

PRINCIPAL  
Dr. T. Thimmiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**DEPARTMENT OF CIVIL ENGINEERING**

**Minutes of Meeting conducted on 28-08-2020**

**Agenda: Academic Activities**

**Members present: HOD and the faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester

*[Handwritten Signature]*  
28/8/2020

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
**Oorgaum, K.G.F. - 563 120.**



# Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY

Oorgaum, Kolar Gold Fields, Karnataka – 563120

(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

	2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

## Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Prof. M Maneela	
3	Prof. silviya L	
4	Prof. Praveen K	
5	Prof. Sonamma	
6	Prof. Manjunathsingh	

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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**DEPARTMENT OF CIVIL ENGINEERING**

**Minutes of Meeting conducted on 08-10-2020**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Prof. M Maneela	
3	Prof. silviya L	
4	Prof. Praveen K	
5	Prof. Sonamma	
6	Prof. Manjunathsingh	
7	Prof. sowmya L	

11/11/2021

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
**Oorgaum, K.G.F. - 563 120.**

**Internal Quality Assessment Cell**



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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**DEPARTMENT OF CIVIL ENGINEERING**

**Minutes of Meeting conducted on 22-12-2020**

**Agenda: Academic Activities**

**Members present: Dept HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalization of Theory and Lab CIE Marks
4	Dates for IQAC Final Audit to be scheduled on Jan 2021

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Prof. M Maneela	
3	Prof. silviya L	
4	Prof. Praveen K	
5	Prof. Sonamma	
6	Prof. Manjunathsingh	
7	Prof. sowmya L	

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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
**DEPARTMENT OF CIVIL ENGINEERING**

Date:27-01-2021

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Prof. M Maneela	
3	Prof. silviya L	
4	Prof. Praveen K	
5	Prof. Sonamma	
6	Prof. Manjunathsingh	
7	Prof. sowmya L	

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2020-21  
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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
**Department of Mechanical Engineering**

Minutes of Meeting

Date: 08/10/2020

**Agenda: Academic Activities**

**Members present: Dept. HOD and All faculty members**

Sl.No.	Contents
1	Academic calendar for institute and department to be framed in line with VTU Calendar. It should contain academic activities, co-curriculum & extra curriculum activity details along with holiday list.
2	Subject allotment to be made in respective departments in line with IQAC Guidelines.
3.	Time table to be framed as per the IQAC template.
4.	Work load to be completed in the IQAC template.
5	<b>Mandatory committees:</b> Department faculty members have to be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressed Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators. Mentor coordinators. Test coordinators. Technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and Answers, the soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources and <b>Online Digital Platform:</b> As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.

  
11/10/2020  
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8	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester. 2. Upload the timetable and update the student's list. 3. Upload Lesson Plan, Attendance to be on regular basis.
9	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member. 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
10	Encouraging Faculty members to involve in Research Oriented Activities.
11	Arrangement for Industrial visits and skill development programs for both faculty and Students.

## Faculty Members Present:

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8.	Kauser Sultana.E	

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Oorgaum, Kolar Gold Fields, Karnataka – 563120

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9	Sampath.A	
10	Srinivas.A	
11	Pruthvi.H.M	
12	Dileep .R	
13	Anand Gadekar	
14	Bala Subramaniam N.S	
15	Suresh Kumar S	
16	Thontaraj Urs.T.S	
17	Preetham. T	
18	S.Sagar	

11/1/2022

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Department of Mechanical Engineering

Date: 09/10/2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members.**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and tabulation of IA marks, result analysis and action report to be completed after each IA as per IQAC guidelines.
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Kauser Sultana.E	
9	Sampath.A	
10	Srinivas.A	
11	Pruthvi.H.M	
12	Dileep .R	
13	Anand Gadekar	
14	Bala Subramaniam N.S	
15	Suresh Kumar S	
16	Thontaraj Urs.T.S	
17	Preetham. T	
18	S.Sagar	

11/1/2022

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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Mechanical Engineering**

**Minutes of Meeting**

**Date: 07/12/2020**

**Agenda: Academic Activities**

**Members present: Department HOD and All faculty members**

Sl.No.	Contents
1	Conduction of improvement tests for students who could not appear for any of the IA test due to genuine reasons. (Sports, Cultural and Health Issues)
2	Conduction of lab IA test and CIE marks to be finalized.
3	Finalization of theory and lab CIE Marks.
4	Dates for IQAC final audit to be scheduled on <i>January 2021</i>

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	<i>[Signature]</i>
2	Dr.H.G.Shenoy	<i>[Signature]</i>
3	Dr.Narasimha.C	<i>[Signature]</i>
4	Mohan Kumar .K	<i>[Signature]</i>
5	Manjunath.B.N	<i>[Signature]</i>
6	Anitha Devi S.H	<i>[Signature]</i>
7	Manjunath Babu. N.S	<i>[Signature]</i>
8	Kauser Sultana.E	<i>[Signature]</i>
9	Sampath.A	<i>[Signature]</i>
10	Srinivas.A	<i>[Signature]</i>
11	Pruthvi.H.M	<i>[Signature]</i>
12	Dileep .R	<i>[Signature]</i>
13	Anand Gadekar	<i>[Signature]</i>
14	Bala Subramaniam N.S	<i>[Signature]</i>
15	Suresh Kumar S	<i>[Signature]</i>
16	Thontaraj Urs.T.S	<i>[Signature]</i>
17	Preetham. T	<i>[Signature]</i>
18	S. Sagar	<i>[Signature]</i>

*[Signature]*  
**PRINCIPAL**  
Dr. T. Thimmiah Institute of Technology  
Oorgaum, K.G.F. - 563-120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum. Approved by AICTE - New Delhi)  
**Department of Mechanical Engineering**

Minutes of Meeting

Date: 27/01/2021

Agenda: Academic Activities

Members present: Department HOD and All faculty members.

Sl.No.	Contents
1	Review of Audit.
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Kauser Sultana.E	
9	Sampath.A	
10	Srinivas.A	
11	Pruthvi.H.M	
12	Dileep .R	
13	Anand Gadekar	
14	Bala Subramaniam N.S	
15	Suresh Kumar S	
16	Thontaraj Urs.T.S	
17	Preetham. T	
18	S. Sagar	

11/1/2021

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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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28/08/2020

Department of Mining Engineering

Minutes of Meeting

Agenda: Academic Activities

Members present: HoD and faculty members

Sl.No.	Contents
1	Academic Calendar for Department to be framed in-line with VTU and institute Calendars. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity.
2	Subject allotment to be made in-line with IQAC Guidelines.
3.	Timetable to be framed as per the IQAC template.
4.	Workload to be completed in the IQAC template.
5	<b>Mandatory committees:</b> Dept Faculty members to be nominated for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers (The soft copy of important question and answers to be submitted to the HOD). 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list.

  
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08/10/2020

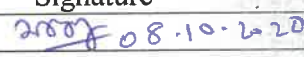


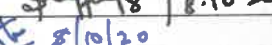

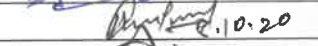
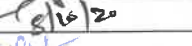



**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HoD and faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance statement to be prepared before every IA.
2	IA Timetable to be prepared for all IA Tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of this Faculty	Signature
1	Dr. Manas Mukhopadhyay	 08.10.2020
2	Dr. Subha Ranjan Paul	 8.10.2020
3	Prof. Vijaya Raghavan P	
4	Prof. Paul Prasanna Kumar	 8.10.20
5	Prof. John Gladius	 8/10/20
6	Prof. Raja S	 08-10-2020
7	Prof. Vikram P	 8.10.20
8	Prof. Mahendran J	 8/10/20
9	Prof. Yuvakeswar Govind R	
10	Prof. Rajeshwari T	 8/10/20

 11/10/2020

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22/01/2021

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to Sports, Cultural and Health Issues, etc.
2	Conduction of LAB IA Test and CIE marks to be finalized.
3	Finalisation of Theory and Lab CIE Marks.
4	Dates for IQAC Final Audit to be scheduled on <b>Jan 2021</b>

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr. Manas Mukhopadhyay	22.01.2021
2	Dr. Subha Ranjan Paul	22.01.2021
3	Prof. Vijaya Raghavan P	22.01.2021
4	Prof. Paul Prasanna Kumar	22.01.2021
5	Prof. John Gladius	22/1/21
6	Prof. Raja S	22.01.2021
7	Prof. Vikram P	22.01.2021
8	Prof. Mahendran J	22/1/21
9	Prof. Yuvakeswar Govind R	22/1/21
10	Prof. Rajeshwari T	22/1/21

19/1/2022

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27/01/2021

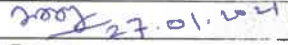




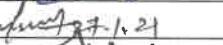




**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HoD and faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalisation of ERP
3	Faculty members to be Encouraged to attend FDPs, Seminars, Industry visit and Publication of Research papers in reputed journals.

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr. Manas Mukhopadhyay	 27.01.21
2	Dr. Subha Ranjan Paul	 27.1.21
3	Prof. Vijaya Raghavan P	
4	Prof. Paul Prasanna Kumar	 27.1.21
5	Prof. John Gladius	
6	Prof. Raja S	 27/1/21
7	Prof. Vikram P	 27.1.21
8	Prof. Mahendran J	 28/1/21
9	Prof. Yuvakeswar Govind R	
10	Prof. Rajeshwari T	 27/1/21

  
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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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**Department of Electrical & Electronics Engineering**


Date: 16-07-2019

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Complaiance Committee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources.  Online Digital Platform: 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.

  
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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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**Department of Electrical & Electronics Engineering**

**Date: 31-08-2019**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	
2	Mr.Somashekar.B	
3	Mrs.Sridevi	
4	Mr.Ronald Lawerence	
5	Mrs.Subhashini.S	
6	Mrs.Dhanalakshmi	
7	Mr.Dayananda	

11/1/2020

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
**Oorgaum, K.G.F. - 563 120.**





**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Electrical & Electronics Engineering**

**Date:08-11-2019**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalised
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on <i>Jan 2021</i>

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	<i>[Signature]</i>
2	Mr.Somashekar.B	<i>[Signature]</i>
3	Mrs.Sridevi	<i>[Signature]</i>
4	Mr.Ronald Lawerence	<i>[Signature]</i>
5	Mrs.Subhashini.S	<i>[Signature]</i>
6	Mrs.Dhanalakshmi	<i>[Signature]</i>
7	Mr.Dayananda	<i>[Signature]</i>
8	Mrs.Jillian Rufus	<i>[Signature]</i>

*[Signature]*  
11/1/2022  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Electrical & Electronics Engineering**

**Date:08-01-2020**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalisation of ERP
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	
2	Mr.Somashekar.B	
3	Mrs.Sridevi	
4	Mr.Ronald Lawrence	
5	Mrs.Subhashini.S	
6	Mrs.Dhanalakshmi	
7	Mr.Dayananda	
8	Mrs.Jillian Rufus	

11/1/2020  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Electronics & Communication Engineering

Date: 28.8.2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed in line with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts. in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
8	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list. 3. Upload Lesson Plan, Attendance to be on regular basis.

*[Handwritten Signature]*  
28/8/2020

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Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Electronics & Communication Engineering

Date: 8.10.2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Prof.VIJAYA BHARATHI .M	
2	Dr. PALANISWAMY .K M	
3	Prof.JENITHA .A	
4	Prof. INBALATHA. M	
5	Prof.VIJAYA GEETHA. R	
6	Dr.BHUVANENDIRAN . T	
7	Mr.RAJESH KUMAR KAUSHAL	
8	Mrs.KANIMOZHI .S	
9	Mr.SRINIVAS BABU. N	
10	Mr.SHASHI KIRAN .S	
11	Mrs.MANJU SHREE K CHAVAN	
12	Ms.TAMILVANI .R	
13	Ms.MOHANA .C	
14	Mrs.NANDINI .GN	
15	Mr.JESUDAS .J	

  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Department of Electronics & Communication Engineering

Date: 22.12.2020

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalization of Theory and Lab CIE Marks
4	Dates for IQAC Final Audit to be scheduled on <i>Jan 2021</i>

Faculty members present

S.NO	Name of the Faculty	Signature
1	Prof.VIJAYA BHARATHI .M	<i>Vijaya Bharathi</i>
2	Dr. PALANISWAMY .KM	<i>Palaniswamy</i>
3	Prof.JENITHA .A	<i>Jenitha</i>
4	Prof. INBALATHA. M	<i>Inbalatha</i>
5	Prof.VIJAYA GEETHA. R	<i>Vijaya Geetha</i>
6	Dr.BHUVANENDIRAN . T	<i>Bhuvanendiran</i>
7	Mr.RAJESH KUMAR KAUSHAL	<i>Rajesh Kumar</i>
8	Mrs.KANIMOZHI .S	<i>Kanimozhi</i>
9	Mr.SRINIVAS BABU. N	<i>Srinivas Babu</i>
10	Mr.SHASHI KIRAN .S	<i>Shashi Kiran</i>
11	Mrs.MANJU SHREE K CHAVAN	<i>Manju Shree K Chavan</i>
12	Ms.TAMILVANI .R	<i>Tamilvani</i>
13	Ms.MOHANA .C	<i>Mohana C</i>
14	Mrs.NANDINI .GN	<i>Nandini</i>
15	Mr.JESUDAS .J	<i>Jesudas</i>

*11/1/2022*

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Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Electronics & Communication Engineering

Date: 27.1.2021

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Prof.VIJAYA BHARATHI .M	Vijaya Bharathi.
2	Dr. PALANISWAMY .K M	
3	Prof.JENITHA .A	Jenitha
4	Prof. INBALATHA. M	
5	Prof.VIJAYA GEETHA. R	
6	Dr.BHUVANENDIRAN . T	
7	Mr.RAJESH KUMAR KAUSHAL	
8	Mrs.KANIMOZHI .S	
9	Mr.SRINIVAS BABU. N	
10	Mr.SHASHI KIRAN .S	
11	Mrs.MANJU SHREE K CHAVAN	
12	.Ms.TAMILVANI .R	
13	Ms.MOHANA .C	Mohana.C
14	Mrs.NANDINI .GN	
15	Mr.JESUDAS .J	

  
11/1/2022  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F.-- 563-120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Department of Computer Science and Engineering

Date:28/8/2021

Minutes of Meeting

Agenda: Academic Activities

Members present: Dept of CSE HOD and All faculty members

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Complaiance Committee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
8	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester

  
PRINCIPAL  
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Oorgaum, K.G.F. - 563 120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Computer Science and Engineering**

	2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.
9	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
10.	Encouraging Faculty members to involve in Research Oriented Activities.
11.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

**Faculty Members Present**

	Name of the Faculty	Signature
1	Prof.Vinutha	
2	Prof.Manjunath Singh	
3	Prof.Punitha	
4	Prof.Premalatha	
5	Prof .Tharadevi	
6	Prof.Sharmilakumari	
7	Prof.santhosh kumari	
8	Prof.Nishabai	
9	Prof.Shalini G	
10	Prof.Mercy flora	
11	Prof.Leelavathy SR	
12	Prof.Sophia	
13	Prof.Revathi	
14	Dr Charan	
15	Prof.Hamsalatha	
16	Prof.Sudha	
17	Prof.Apoorva	

11/1/2021

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Computer science and Engineering

**Minutes of Meeting**

**Date:08/10/2021**

**Agenda: Academic Activities**

**Members present: Dept of CSE HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

  
**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
**Oorgaum, K.G.F. - 563 120.**

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Computer science and Engineering

Faculty Members Present

S.NO	Name of ths Faculty	Signature
1	DR.SREEDHAR KUMAR S	
2	PROF..VINUTHA	
3	PROF.MANJUNATH SINGH	
4	PROF PUNITHA	
5	PROF.THARADEVI	
6	PROF.SHARMILA KUMARI	
7	PROF. SANTHOSH KUMARI	
8	PROF. NISHA BAI	
9	PROF.SHALINI G	
10	PROF.MERCY FLORA	
11	PROF.LEELAVATHY SR	
12	PROF.SOPHIA	
13	PROF..REVATHI	
14	DR CHARAN	
15	PROF.HAMSALATHA	
16	PROF. SUDHA	
17	PROF.APURVA APOORVA.D	
18	PROF. PREMACATHA.D	

11/11/2022  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Computer Science

Date:27/1/21

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Dept of CSE HOD and all faculty members**

Sl.No.	Contents
1	Review of Audit Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visits, and Publication of Research papers.

  
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Oorgaum, K.G.F. - 563 120.

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# Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY

Oorgaum, Kolar Gold Fields, Karnataka – 563120

(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Department of Computer Science and *and Biji*

Faculty members present

S.NO	Name of the Faculty	Signature
1	DR.SREEDHAR KUMAR <i>S</i>	<i>VTB</i>
2	PROF..VINUTHA	<i>manjunath</i>
3	PROF.MANJUNATH SINGH	<i>Pinetha</i>
4	PROF PUNITHA	<i>Shil</i>
5	PROF.THARADEVI	<i>Shil</i>
6	PROF.SHARMILA KUMARI	<i>Shil</i>
7	PROF. SANTHOSH KUMARI	<i>Shil</i>
8	PROF. NISHA BAI	<i>Shil</i>
9	PROF.SHALINI <i>G</i>	<i>Shil</i>
10	PROF.MERCY FLORA	<i>Shil</i>
11	PROF.LEELAVATHY <i>SR</i>	<i>Shil</i>
12	PROF.SOPHIA	<i>Shil</i>
13	PROF..REVATHI	<i>Shil</i>
14	DR CHARAN	<i>Shil</i>
15	PROF.HAMSALATHA	<i>Shil</i>
16	PROF. SUDHA	<i>Shil</i>
17	PROF. <del>APURVA</del> <i>APOORVA.D</i>	<i>Shil</i>
18	<i>PROF. PREMALATHA.D</i>	<i>Shil</i>

*S. 11/11/22*

*11/11/2022*

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

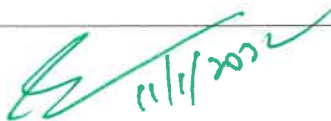
**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Minutes of Meeting conducted on 28-08-2020**

**Agenda: Academic Activities**

**Members present: HOD and the faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
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6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester

  
11/1/2020

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
**Oorgaum, K.G.F. - 563 120.**





**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

	2. Upload the timetable and update the student's list. 4.Upload Lesson Plan, Attendance to be on regular basis.
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R. Mohana	
3	Prof. Sarala Shanthi J.	
4	Dr Manjunatha C	
5	Prof. Vinodhini C.	
6	Prof. K.G. Sandhya	
7	Prof. Archana N.	
8	Prof. Veena B.	
9	Prof. Princy M.	
10	Prof. Suchitra devi	
11	Prof. Manjunatha S.	
12	Prof. Sri Raksha P.	
13	Prof. Sheela Kumari.	

11/1/2022

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120. ✓

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Minutes of Meeting conducted on 09-10-2020 with Principal**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R. Mohana	
3	Prof. Sarala Shanthi J.	
4	Dr Manjunatha C	
5	Prof. Vinodhini C.	
6	Prof. K.G. Sandhya	
7	Prof. Archana N.	
8	Prof. Veena B.	
9	Prof. Princy M.	
10	Prof. Suchitra devi	
11	Prof. Manjunatha S.	
12	Prof. Sri Raksha P	
13	Prof. Sheela Kumari	

  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Minutes of Meeting conducted on 22-12-2020 with Principal**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalised
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on <i>Jan 2021</i>

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	<i>S. Kalyan</i>
2	Prof. K.R. Mohana	<i>K.R. Mohana</i>
3	Prof. Sarala Shanthi J.	<i>Saralashanthi J.</i>
4	Dr Manjunatha C	<i>Dr Manjunatha C</i>
5	Prof. Vinodhini C.	<i>C. Vinodhini</i>
6	Prof. K.G. Sandhya	<i>K.G. Sandhya</i>
7	Prof. Archana N.	<i>Archana N.</i>
8	Prof. Veena B.	<i>Veena B.</i>
9	Prof. Princy M.	<i>Princy M.</i>
10	Prof. Suchitra devi	<i>Suchitra devi</i>
11	Prof. Manjunatha S.	<i>Manjunatha S.</i>
12	Prof. Sheela Kumari	<i>Sheela Kumari</i>
13	Prof. Sri Raksha P.	<i>Sri Raksha P.</i>

*[Handwritten Signature]*  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
DEPARTMENT OF BASIC SCIENCE AND HUMANITIES

Date:28/01/2021

Minutes of Meeting conducted on 28-01-2021 with Principal

Agenda: Academic Activities

Members present: Concerned Dept HOD and All faculty members

Sl.No.	Contents
1	Review of Audit Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R. Mohana	
3	Prof. Sarala Shanthi J.	
4	Dr Manjunatha C	
5	Prof. Vinodhini C.	
6	Prof. K.G. Sandhya	
7	Prof. Archana N.	
8	Prof. Veena B.	
9	Prof. Princy M.	
10	Prof. Suchitra devi	
11	Prof. Manjunatha S.	
12	Prof. Sheela Kumari	
13	Prof. Sri Raksha P.	

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date:01/04/2021

To

The Head- IQAC,

Dr.TTIT, KGF

In view of the commencing of EVEN Semester of Academic Year 2020-21, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Academic calendar, Subject allotment, Workload, Time Table, All committee members, Project Coordinators, Internship Coordinators, ERP Coordinator.

*J. 01/04/2021*  
Principal  
PRINCIPAL

Dr. T. Thimmiah Institute of Technology  
Oorgaum, K. G. F- 563120

Copy to

1. Vice-principal *[Signature]*

2. Dean-Academics *[Signature]*







**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Internal Quality Assessment Cell**

Date:01/04/2021

Circular

As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on **Date -01-04-2021, Time 10 AM to 12PM** for EVEN Semester of Academic Year 2020-21 for preparation Academic calendar, Subject allotment, Workload, Time Table, All committee members, Project Coordinators, Internship Coordinators, ERP Coordinators per IQAC norms.

Venue: Dr. TVV Hall

Head-IQAC

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE& IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓ Vijaya Cheraltri 01/4/2021
6. Head of the department-EEE& IQAC Coordinator ✓ 01/4/2021
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

11/1/2022

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

## Internal Quality Assessment Cell

Minutes of meeting No1

Date:03-04-2021

### Minutes of Meeting

#### Agenda: Academic Activities

#### Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr. Ramesh I/c HOD Civil, Dr. Lakshmi pathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. ManasMukdyodadhyay HOD Mining , Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.

  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. Online Digital Platform: 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list. 3. Upload Lesson Plan, Attendance to be on regular basis.
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Copy to

1. Principal
2. Vice-principal
3. Dean-Academics
4. Head of the department-CSE & IQAC Coordinator
5. Head of the department-ECE & IQAC Coordinator
6. Head of the department-EEE & IQAC Coordinator
7. Head of the department-Mech & IQAC Coordinator
8. Head of the department-Min & IQAC Coordinator
9. Head of the department-Civil & IQAC Coordinator
10. Ist Year Coordinator & IQAC Coordinator

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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Action Taken Report

Date:13-04-2021

**Internal Quality Assessment Cell**

**Minutes of Meeting**

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr. Ramesh I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. ManasMukdyodadhyay HOD Mining , Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents	Status Of Completion
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.	
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.	
3.	Time Table to be framed as per the IQAC template	
4.	Work load to be completed in the IQAC template	
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal ComplaianceCommittee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.	
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.	

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

	<p><b>Teaching-Learning process:</b> All Faculty members are required to prepare the</p> <ol style="list-style-type: none"><li>1. Lesson plan,</li><li>2. Module wise notes,</li><li>3. Important module wise Question and answers</li></ol> <p>The soft copy of important question and answers to be submitted to the HOD.</p> <ol style="list-style-type: none"><li>4. The practical classes should also be conducted with the available resources.</li></ol> <p>Online Digital Platform:</p> <ol style="list-style-type: none"><li>1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.</li></ol>	
7	<p><b>ERP:</b></p> <ol style="list-style-type: none"><li>1. All the previous semester ERP work to be completed before the commencement of the present semester</li><li>2. Upload the timetable and update the student's list.</li><li>4. Upload Lesson Plan, Attendance to be on regular basis.</li></ol>	
8	<p>The principal informed that minimum</p> <ol style="list-style-type: none"><li>1. Two Center of Excellence,</li><li>2. Funded Research Project at least one per department,</li><li>3. Patents at least one per department,</li><li>4. Research Publications at least one per Faculty member,</li><li>5. Startups at least 1 per department,</li><li>6. MOUs at least 3 per department,</li></ol> <p>should be developed in the department within 6 months.</p> <ol style="list-style-type: none"><li>7. In-house Internship to be encouraged for the students in CISCO and other facilities.</li></ol>	
9.	Encouraging Faculty members to involve in Research Oriented Activities.	
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students	
	<b>Any Other matter of Interest</b>	

Copy to

1. Principal ✓

  
11/1/2022










**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.



# Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY

Oorgaum, Kolar Gold Fields, Karnataka – 563120

(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator  Vijaya Sherali
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

2007  
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01/4/2007

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



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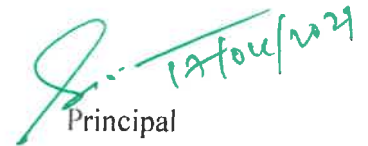


**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date: 17/04/2021


To  
The Head- IQAC,  
Dr. TTIT, KGF

In view of the commencing of Even semester of Academic Year 2020-21, it is hereby informed to conduct meeting of heads of the concerned departments and finalize syllabus coverage and students attendance report, evaluation and tabulation of IA Marks, result analysis and action taken report, feedback analysis on faculty and action taken report.

  
Principal

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

Copy to :

1. Vice-principal 

2. Dean-Academics. 





**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Internal Quality Assessment Cell**

Date: 19/04/2021

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present:**

Principal, Dean, Vice Principal, Dr.P.D.Sudersanan, HOD Mech, Prof. Maneela, HOD Civil, Dr. Lakshmi pathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining, Prof. Ruckmani Dhivakaran, HOD ECE, Mr. Mohana, HOD Chemistry, Ms.Saralashanthi HOD Physics, Dr. Kalyan Kumar S HOD Maths, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents
1	Syllabus Coverage and students attendance report to be recorded before every IA.
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and tabulation of IA Marks, result analysis and action taken report to be completed after each IA as per IQAC Guidelines.
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC guidelines.

**Copy to:**

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

*J. cct/2022*

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

*Vijaya Bharathi 19/4/2021*

*19/4/2021*

*2002  
19.4.2021*



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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Internal Quality Assessment Cell**

Date: 03/6/2021

**Minutes of Meeting**

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr.P.D.Sudersanan, HOD Mech, Prof. Maneela, HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining, Prof. Ruckmani Dhivakaran HOD ECE, Mr. Mohana, HOD Chemistry, Ms.Saralashanthi HOD Physics, Dr. Kalyan Kumar S HOD Maths, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents	Status Of Completion
1	Syllabus coverage and students attendance report to be recorded before every IA.	completed
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.	completed
3.	Evaluation and tabulation of IA marks, result analysis and action taken report to be completed after each IA as per IQAC Guidelines.	completed
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC Guidelines.	completed

**Copy to**

1. Principal
2. Vice-principal
3. Dean-Academics
4. Head of the department-CSE & IQAC Coordinator
5. Head of the department-ECE& IQAC Coordinator
6. Head of the department-EEE& IQAC Coordinator
7. Head of the department-Mech& IQAC Coordinator
8. Head of the department-Min& IQAC Coordinator
9. Head of the department-Civil& IQAC Coordinator
10. Ist Year Coordinator& IQAC Coordinator

*Ji.* 11/1/2022

**PRINCIPAL**

**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.



3rd M

**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date: 2-08-2021

To

The Head- IQAC,

Dr. TTIT, KGF

In view of the commencing of ODD Semester of Academic Year 2021-22, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Conduction of Improvement Tests for Students those who could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues), Conduction of LAB IA Test , finalization of theory and lab CIE marks.

*[Handwritten Signature]*  
2/08/2021

Principal  
PRINCIPAL

Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

Copy to

1. Vice-principal *[Signature]*

2. Dean-Academics *[Signature]*



**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Internal Quality Assessment Cell**

Date:2-08-2021

Circular

As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on **2-8-2021 10:00am** for ODD Semester of Academic Year 2021-22 for preparation Conduction of Improvement Tests for Students those who could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues), Conduction of LAB IA Test , Finalization of theory and lab CIE marks.











as per IQAC norms.

Venue:Dr.TVV Hall

Signature

Head-IQAC

Copy to

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE& IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator  Vijaya Sharanathri 2/8/2021.
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

 2/08/2021

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Internal Quality Assessment Cell**

Minutes of meeting No3

Date: 4-08-2021

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr. Ramesh I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. ManasMukdyodadhyay HOD Mining, Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on 28/9/2021









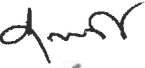



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Oorgaum, K.G.F. - 563 120.



**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Copy to

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator  Vijaya Shevalthi.
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator  2007/48.2
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

  
11/1/2022

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date: 18-08-2021

**Internal Quality Assessment Cell**

**Minutes of Meeting**

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr. Ramesh I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. ManasMukdyodadhyay HOD Mining , Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents	Status Of Completion
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)	Yes
2	Conduction of LAB IA Test and CIE marks to be finalised	Yes
3	Finalisation of Theory and LaB CIE Marks	Yes
4	Dates for IQAC Final Audit to be scheduled on 28/9/2021	Yes
	<b>Any Other matter of Interest</b>	

  
**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

11/1/2022

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



4th M

**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)


Date:06-09-2021

To

The Head- IQAC,


Dr.TTIT, KGF

In view of the commencing of EVEN Semester of Academic Year 2020-21, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Review of Academic Audit, Finalization of ERP, Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers and other Co-Curriculum Developments.

  
Principal

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

Copy to

1. Vice-principal 

2. Dean-Academics 



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

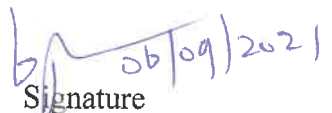
**Internal Quality Assessment Cell**

Date:06-09-2021











Circular

As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on 08-09-2021, 10 a.m. to 12 p.m. for EVEN Semester of Academic Year 2020-21 for preparation of Finalize Review of Academic Audit, Finalisation of ERP, Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers and other Co-Curriculum Developments as per IQAC norms.

Venue: Dr.TVV Hall

  
Signature  
Head-IQAC

Copy to

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator  Vijayashenathi 06/09/2021
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

  
11/1/2022

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.





## Internal Quality Assessment Cell

Minutes of meeting No 4

Date:08-09-2021

### Agenda: Academic Activities

### Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr. Ramesh I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Manas Mukhopadhyay HOD Mining, Mrs. Vijaya Bharathi HOD ECE, Mr. Mohana.K.R, HOD Chemistry, Ms. Veena B HOD Science, Dr.Kalyan Kumar HOD Maths, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator.

Sl.No.	Contents
1	Review of Academic Audit
2	Finalisation of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

### Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓ Vijaya Bharathi 08/09/2021
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

Principal  
10/1/2022

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Action Taken Report

Internal Quality Assessment Cell

Date:20-09-2021

Minutes of Meeting

**Agenda: Action Taken Report and Other Matter of Interest**

**Members present:**

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr.H.G.Shenoy HOD Mechanical , Dr. Ramesh HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Manas Mukhopadhyay HOD Mining , Mrs. Vijaya Bharathi HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator,

Sl.No.	Contents	Status Of Completion
1	Review of Audit Audit	
2	Finalisation of ERP,	
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.	
	<b>Any Other matter of Interest</b>	
4	Review of The principal information 1. One Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.	
5	Encouraging Faculty members to involve in Research Oriented Activities.	
6	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students	

  
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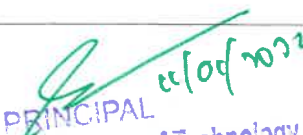
**DEPARTMENT OF CIVIL ENGINEERING**

**Minutes of Meeting conducted on 08-04-2021**

**Agenda: Academic Activities**

**Members present: HOD and the faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester

  
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	2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Prof. M Maneela	M Maneela 8/4/21
3	Prof. silviya L	
4	Prof. Praveen K	
5	Prof. Sonamma	
6	Prof. Manjunathsingh	
7	Prof. sowmya L	
8	Prof. Prashanthi C S	
9	Prof. Munikrishna DM	

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**DEPARTMENT OF CIVIL ENGINEERING**

**Minutes of Meeting conducted on 21-06-2021**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Prof. M Maneela	
3	Prof. silviya L	
4	Prof. Praveen K	
5	Prof. Sonamma	
6	Prof. Manjunathsingh	
7	Prof. sowmya L	

  
21/06/2021  
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**DEPARTMENT OF CIVIL ENGINEERING**

**Minutes of Meeting conducted on 12-08-2021**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of ths Faculty	Signature
1	Dr. Ramesh K	
2	Prof. M Maneela	<i>M. Maneela</i>
3	Prof. silviya L	<i>Silviya L</i>
4	Prof. Praveen K	<i>Praveen K</i>
5	Prof. Sonamma	<i>Sonamma</i>
6	Prof. Manjunathsingh	<i>Manjunathsingh</i>
7	Prof. sowmya L	<i>Sowmya L</i>

*[Handwritten Signature]*  
12/08/2021

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**DEPARTMENT OF CIVIL ENGINEERING**

**Minutes of Meeting conducted on 26-08-2021**

**Agenda: Academic Activities**

**Members present: Dept HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalization of Theory and Lab CIE Marks
4	Dates for IQAC Final Audit to be scheduled <span style="float: right;">28/9/2021</span>

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Prof. M Maneela	
3	Prof. silviya L	
4	Prof. Praveen K	
5	Prof. Sonamma	
6	Prof. Manjunathsingh	
7	Prof. sowmya L	

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**DEPARTMENT OF CIVIL ENGINEERING**

**Date:08-09-2021**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present:HOD and All faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars,Industry visit and Publication of Research papers.

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Prof. M Maneela	
3	Prof. silviya L	
4	Prof. Praveen K	
5	Prof. Sonamma	
6	Prof. Manjunathsingh	
7	Prof. sowmya L	

11/11/2022

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**Department of Mechanical Engineering**

Minutes of Meeting

Date: 21/04/2021

Agenda: Academic Activities

Members present: Dept. HOD and All faculty members

Sl.No.	Contents
1	Academic calendar for institute and department to be framed in line with VTU Calendar. It should contain academic activities, co-curriculum & extra curriculum activity details along with holiday list.
2	Subject allotment to be made in respective departments in line with IQAC Guidelines.
3.	Time table to be framed as per the IQAC template.
4.	Work load to be completed in the IQAC template.
5	<b>Mandatory committees:</b> Department faculty members have to be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressed Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, Test coordinators. Technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and Answers, the soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources and Online Digital Platform: As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.

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8	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester. 2. Upload the timetable and update the student's list. 3. Upload Lesson Plan, Attendance to be on regular basis.
9	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
10	Encouraging Faculty members to involve in Research Oriented Activities.
11	Arrangement for Industrial visits and skill development programs for both faculty and Students.

## Faculty Members Present:

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Sampath.A	

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9	Srinivas.A	
10	Pruthvi.H.M	
11	Dileep .R	
12	Anand Gadekar	
13	Bala Subramaniam N.S	
14	Suresh Kumar S	
15	Thontaraj Urs.T.S	
16	S.Sagar	

01/1/2022

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2020-21  
Sven

Department of Mechanical Engineering

Date: 17/05/2021

## Minutes of Meeting

**Agenda: Academic Activities**

**Members present: HOD and All faculty members.**

Sl.No.	Contents
1	Syllabus coverage and students attendance report to be recorded before every IA.
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and tabulation of IA marks, result analysis and action report to be completed after each IA as per IQAC guidelines.
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC guidelines.

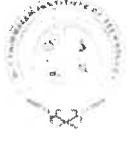
Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Sampath.A	
9	Srinivas.A	
10	Pruthvi.H.M	
11	Dileep .R	
12	Anand Gadekar	
13	Bala Subramaniam N.S	
14	Suresh Kumar S	
15	Thontaraj Urs.T.S	
16	S.Sagar	

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**Department of Mechanical Engineering**

**Minutes of Meeting**

**Date: 22/07/2021**

**Agenda: Academic Activities**

**Members present: Department HOD and All faculty members**

Sl.No.	Contents
1	Conduction of improvement tests for students who could not appear for any of the IA test due to genuine reasons. (Sports, Cultural and Health Issues)
2	Conduction of lab IA test and CIE marks to be finalized.
3	Finalization of theory and lab CIE Marks.
4	Dates for IQAC final audit to be scheduled on <i>September 2021.</i>

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Sampath.A	
9	Srinivas.A	
10	Pruthvi.H.M	
11	Dileep .R	
12	Anand Gadekar	
13	Bala Subramaniam N.S	
14	Suresh Kumar S	
15	Thontaraj Urs.T.S	
16	S. Sagar	

*22/7/2021*

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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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**Department of Mechanical Engineering**

Minutes of Meeting

Date: 10/09/2021

Agenda: Academic Activities

Members present: Department HOD and All faculty members.

Sl.No.	Contents
1	Review of Audit.
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Sampath.A	
9	Srinivas.A	
10	Pruthvi.H.M	
11	Dileep .R	
12	Anand Gadekar	
13	Bala Subramaniam N.S	
14	Suresh Kumar S	
15	Thontaraj Urs.T.S	
16	S. Sagar	

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05/04/2021

Department of Mining Engineering

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HoD and faculty members**

Sl.No.	Contents
1	Academic Calendar for Department to be framed in-line with VTU and institute Calendars. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity.
2	Subject allotment to be made in-line with IQAC Guidelines.
3.	Timetable to be framed as per the IQAC template.
4.	Workload to be completed in the IQAC template.
5	<b>Mandatory committees:</b> Dept Faculty members to be nominated for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers (The soft copy of important question and answers to be submitted to the HOD). 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list.

  
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21/06/2021

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HoD and faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance statement to be prepared before every IA.
2	IA Timetable to be prepared for all IA Tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of this Faculty	Signature
1	Dr. Manas Mukhopadhyay	21.06.2021
2	Dr. Manjunath A	21/6/21
3	Prof. Vijaya Raghavan P	
4	Prof. Paul Prasanna Kumar	21.6.21
5	Prof. John Gladius	21/6/21
6	Prof. Raja S	21.06.2021
7	Prof. Vikram P	21.6.21
8	Prof. Mahendran J	21/6/21
9	Prof. Rajeshwari T	21/6/21

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06/08/2021

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to Sports, Cultural and Health Issues, etc.
2	Conduction of LAB IA Test and CIE marks to be finalized.
3	Finalisation of Theory and Lab CIE Marks.
4	Dates for IQAC Final Audit to be scheduled on <b>Oct 2021</b>

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr. Manas Mukhopadhyay	2008 06.8.2021
2	Dr. Vijaya Raghavan P	
3	Dr. Manjunath A	6/8/21
4	Prof. Paul Prasanna Kumar	6.8.21
5	Prof. John Gladius	6/8/21
6	Prof. Raja S	06.08.2021
7	Prof. Vikram P	6.8.21
8	Prof. Mahendran J	6/8/21
9	Prof. Rajeshwari T	6/8/21

06/08/2021

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10/09/2021




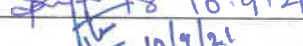

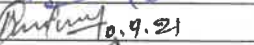



**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HoD and faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalisation of ERP
3	Faculty members to be Encouraged to attend FDPs, Seminars, Industry visit and Publication of Research papers in reputed journals.

**Faculty members present**

S.NO	Name of the Faculty	Signature
1	Dr. Manas Mukhopadhyay	 2008 10.9.2021
2	Dr. Vijaya Raghavan P	
3	Dr. Manjunath A	
4	Prof. Paul Prasanna Kumar	 10.9.21
5	Prof. John Gladius	 10/9/21
6	Prof. Raja S	 10/9/21
7	Prof. Vikram P	 10.9.21
8	Prof. Mahendran J	 10/9/21
9	Prof. Rajeshwari T	 10/9/21

 11/1/2022

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Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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**Department of Electrical & Electronics Engineering**

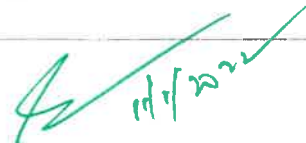
**Date: 04-02-2020**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Complaiance Committee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources.  Online Digital Platform: 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.

  
11/2/2020

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Electrical & Electronics Engineering**

**Date:24-03-2020**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	
2	Mr.Somashekar.B	
3	Mrs.Sridevi	
4	Mr.Ronald Lawrence	
5	Mrs.Subhashini.S	
6	Mrs.Dhanalakshmi	
7	Mr.Dayananda	
8	Mrs.Jillian rufus	

  
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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Electrical & Electronics Engineering**

**Date:25-06-2020**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalised
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on <b>Oct 2021</b>

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	
2	Mr.Somashekar.B	
3	Mrs.Sridevi	
4	Mr.Ronald Lawerence	
5	Mrs.Subhashini.S	
6	Mrs.Dhanalakshmi	
7	Mr.Dayananda	
8	Mrs.Jillian Rufus	

11/01/2022

**PRINCIPAL**  
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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Electrical & Electronics Engineering**

**Date:16-07-2020**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalisation of ERP
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	
2	Mr.Somashekar.B	
3	Mrs.Sridevi	
4	Mr.Ronald Lawrence	
5	Mrs.Subhashini.S	
6	Mrs.Dhanalakshmi	
7	Mr.Dayananda	
8	Mrs.Jillian Rufus	

11/7/2022  
**PRINCIPAL**  
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**Oorgaum, K.G.F. - 563 120.**



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Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Electronics & Communication Engineering

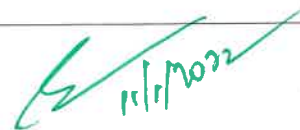
Date: 5.9.2021

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed in line with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts. in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
8	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester

  
11/11/2022

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Oorgaum, K.G.F. - 563 120.,

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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Electronics & Communication Engineering

Date: 21.10.2021

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Prof. VIJAYA BHARATHI .M	
2	Dr. PALANISWAMY .K M	
3	Dr. JENITHA .A	
4	Prof. INBALATHA. M	
5	Prof. VIJAYA GEETHA. R	
6	Dr. BHUVANENDHIRAN. T	
7	Mr. RAJESH KUMAR KAUSHAL	
8	Mr. SRINIVAS BABU. N	
9	Mr. SHASHI KIRAN .S	
10	Mrs. MANJU SHREE K CHAVAN	
11	Ms. TAMILVANI .R	
12	Ms. MOHANA .C	
13	Mrs. NANDINI .GN	
14	Mr. JESUDAS .J	

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Electronics & Communication Engineering

Date: 6.8.2021

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalization of Theory and Lab CIE Marks
4	Dates for IQAC Final Audit to be scheduled on <b>OCT 2021</b>

Faculty members present

S.NO	Name of the Faculty	Signature
1	Prof. VIJAYA BHARATHI .M	
2	Dr. PALANISWAMY .K M	
3	Dr. JENITHA .A	
4	Prof. INBALATHA. M	
5	Prof. VIJAYA GEETHA. R	
6	Dr. BHUVANENDHIRAN. T	
7	Mr. RAJESH KUMAR KAUSHAL	
8	Mr. SRINIVAS BABU. N	
9	Mr. SHASHI KIRAN .S	
10	Mrs. MANJU SHREE K CHAVAN	
11	Ms. TAMILVANI .R	
12	Ms. MOHANA .C	
13	Mrs. NANDINI .GN	
14	Mr. JESUDAS .J	

e/01/2022  
**PRINCIPAL**  
Dr. T. Thimmiah Institute of Technology  
Oorgaum, K.G.F. - 563120

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Electronics & Communication Engineering

Date: 9.9.2021

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: HOD and All faculty members**

Sl.No.	Contents
1	Review of Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Prof. VIJAYA BHARATHI .M	
2	Dr. PALANISWAMY .K M	
3	Dr. JENITHA .A	
4	Prof. INBALATHA. M	
5	Prof. VIJAYA GEETHA. R	
6	Dr. BHUVANENDHIRAN. T	
7	Mr. RAJESH KUMAR KAUSHAL	
8	Mr. SRINIVAS BABU. N	
9	Mr. SHASHI KIRAN .S	
10	Mrs. MANJU SHREE K CHAVAN	
11	Ms. TAMILVANI .R	
12	Ms. MOHANA .C	
13	Mrs. NANDINI .GN	
14	Mr. JESUDAS .J	

  
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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Computer Science and Engineering

Date:5/4/21

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Dept of CSE HOD and All faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	<b>Mandatory committees:</b> Dept Faculty members have be selected for Anti- Ragging, Internal Complaiance Committee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. Online Digital Platform:

*S. 11/1/2022*

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Oorgaum, K.G.F. - 563 120

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Computer Science and Engineering

	2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.
9	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
10.	Encouraging Faculty members to involve in Research Oriented Activities.
11.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Faculty Members Present

	Name of the Faculty	Signature
1	Prof.Vinutha	
2	Prof.Manjunath Singh	
3	Prof.Punitha	
4	Prof.Premalatha	
5	Prof .Tharadevi	
6	Prof.Sharmilakumari	
7	Prof.santhosh kumari	
8	Prof.Nishabai	
9	Prof.Shalini <i>G</i>	
10	Prof.Mercy flora	
11	Prof.Leelavathy <i>SR</i>	
12	Prof.Sophia	
13	Prof.Revathi	
14	Dr Charan	
15	Prof.Hamsalatha	
16	Prof.Sudha	
17	Prof.Apoorva	

*S* 11/1/22

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Dr. T Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
**Department of Computer science and Engineering**

**Minutes of Meeting**

**Agenda: Academic Activities**

**Date:21/10/21**

**Members present: Dept of CSE HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

*[Handwritten Signature]*  
11/1/2022

PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Computer science and Engineering**

Faculty Members Present

S.NO	Name of ths Faculty	Signature
1	DR.SREEDHAR KUMAR S	
2	PROF..VINUTHA	
3	PROF.MANJUNATH SINGH	
4	PROF PUNITHA	
5	PROF.THARADEVI	
6	PROF.SHARMILA KUMARI	
7	PROF. SANTHOSH KUMARI	
8	PROF. NISHA BAI	
9	PROF.SHALINI G	
10	PROF.MERCY FLORA	
11	PROF.LEELAVATHY SR	
12	PROF.SOPHIA	
13	PROF..REVATHI	
14	DR CHARAN	
15	PROF.HAMSALATHA	
16	PROF. SUDHA	
17	PROF.APURVA APOORVA.D	
18	PROF. PREMALATHA.D	

11/1/22

11/1/22  
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Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Department of Computer Science

Date:10/9/21

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Dept of CSE HOD and all faculty members**

Sl.No.	Contents
1	Review of Audit Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visits, and Publication of Research papers.

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11/09/2022

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Oorgaum, K.G.F. - 563120

*[Handwritten initials]*



# Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY

Oorgaum, Kolar Gold Fields, Karnataka – 563120

(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Department of Computer Science and Business

Faculty members present

S.NO	Name of the Faculty	Signature
1	DR.SREEDHAR KUMAR	
2	PROF..VINUTHA	V.T.
3	PROF.MANJUNATH SINGH	
4	PROF PUNITHA	
5	PROF.THARADEVI	Tharadevi
6	PROF.SHARMILA KUMARI	N.S.
7	PROF. SANTHOSH KUMARI	
8	PROF. NISHA BAI	Nisha
9	PROF.SHALINI G	
10	PROF.MERCY FLORA	Mercy
11	PROF.LEELAVATHY SR	L.V.
12	PROF.SOPHIA	
13	PROF..REVATHI	
14	DR CHARAN	
15	PROF.HAMSALATHA	
16	PROF. SUDHA	
17	PROF.APURVA APOORVA.D	Apurva
18	PROF. PREMALATHA.D	Prema

  
11/1/2022  
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Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. = 563 120.

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**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Department of Computer Science *and Design*

Date:24/9/21

**Minutes of Meeting**

**Agenda: Academic Activities**

**Members present: Dept of CSE HOD and All faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
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6	<b>Coordinators meeting:</b> Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	<b>Teaching-Learning process:</b> All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. <b>Online Digital Platform:</b> 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester

  
24/9/2021

PRINCIPAL

Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.



**Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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**Department of Computer Science and Engineering**

	2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.
9	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
10.	Encouraging Faculty members to involve in Research Oriented Activities.
11.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

**Faculty Members Present**

	Name of the Faculty	Signature
1	Prof. Vinutha	
2	Prof. Manjunath Singh	
3	Prof. Punitha	
4	Prof. Premalatha	
5	Prof. Tharadevi	
6	Prof. Sharmilakumari	
7	Prof. Santhosh kumari	
8	Prof. Nishabai	
9	Prof. Shalini G	
10	Prof. Mercy flora	
11	Prof. Leelavathy SR	
12	Prof. Sophia	
13	Prof. Revathi	
14	Dr Charan	
15	Prof. Hamsalatha	
16	Prof. Sudha	
17	Prof. Apoorva	

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11/1/22

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11/1/22

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**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
Department of Computer science and Engineering

**Minutes of Meeting**

**Agenda: Academic Activities**

**Date:12/11/21**

**Members present: Dept of CSE HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
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12/11/21

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
**Oorgaum, K.G.F. - 563 120.**

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563 120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**Department of Computer science and Engineering**

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	DR.SREEDHAR KUMAR S	
2	PROF..VINUTHA	
3	PROF PUNITHA	
4	PROF.PREMALATHA	
5	PROF.THARADEVI	
6	PROF.SHARMILA KUMARI	
7	PROF. SANTHOSH KUMARI	
8	PROF. NISHA BAI	
9	PROF.SHALINI G	
10	PROF.MERCY FLORA	
11	PROF.LEELAVATHY SR	
12	PROF.SOPHIA	
13	PROF..REVATHI	
14	PROF.HAMSALATHA	
15	PROF.APURVA APOORVA.D	
16	PROF.VALENTINA	
17	PROF.SANGEETHA	
18	PROF.LEKHA	
19	PROF .PREETHI	

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
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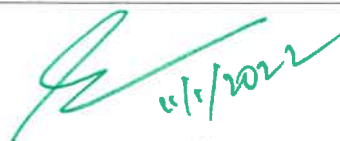
**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Minutes of Meeting conducted on 06-04-2021**

**Agenda: Academic Activities**

**Members present: HOD and the faculty members**

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
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7	<b>ERP:</b> 1. All the previous semester ERP work to be completed before the commencement of the present semester

  
4/1/2022

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

	2. Upload the timetable and update the student's list. 4.Upload Lesson Plan, Attendance to be on regular basis.
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9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R. Mohana	
3	Prof. Sarala Shanthi J.	
4	Dr Manjunatha C	
5	Prof. Vinodhini C.	
6	Prof. K.G. Sandhya	
7	Prof. Archana N.	
8	Prof. Veena B.	
9	Prof. Princy M.	
10	Prof. Suchitra devi	
11	Prof. Manjunatha S.	
12	Prof. Sheela Kumari	
13	Prof. Sri Raksha P.	

11/11/2022

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.

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**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)  
**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Minutes of Meeting conducted on 22-10-2021**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

**Faculty Members Present**

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R. Mohana	
3	Prof. Sarala Shanthi J.	
4	Dr Manjunatha C	
5	Prof. Vinodhini C.	
6	Prof. K.G. Sandhya	
7	Prof. Archana N.	
8	Prof. Veena B.	
9	Prof. Princy M.	
10	Prof. Suchitra devi	
11	Prof. Manjunatha S.	
12	Prof. Sheela Kumari	
13	Prof. Sri Raksha P.	

11/1/2022

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**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

**Minutes of Meeting conducted on 09-08-2021 with Principal**

**Agenda: Academic Activities**

**Members present: Concerned Dept HOD and All faculty members**

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalised
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on 28/9/2021

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R. Mohana	
3	Prof. Sarala Shanthi J.	
4	Dr Manjunatha C	
5	Prof. Vinodhini C.	
6	Prof. K.G. Sandhya	
7	Prof. Archana N.	
8	Prof. Veena B.	
9	Prof. Princy M.	
10	Prof. Suchitra devi	
11	Prof. Manjunatha S.	
12	Prof. Sheela Kumari	
13	Prof. Sri Raksha P.	

11/1/2022

**PRINCIPAL**  
**Dr. T. Thimmaiah Institute of Technology**  
Oorgaum, K.G.F. - 563 120.

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**DEPARTMENT OF BASIC SCIENCE AND HUMANITIES**

Date:13/09/2021

Minutes of Meeting conducted on 13-09-2021 with Principal

Agenda: Academic Activities

Members present: Concerned Dept HOD and All faculty members

Sl.No.	Contents
1	Review of Audit Audit
2	Finalisation of ERP,
3	Encouragment to attend FDP, Seminars,Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of ths Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R. Mohana	
3	Prof. Sarala Shanthi J.	
4	Dr Manjunatha C	
5	Prof. Vinodhini C.	
6	Prof. K.G. Sandhya	
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8	Prof. Veena B.	
9	Prof. Princy M.	
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12	Prof. Sheela Kumari	
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13/9/2022

**PRINCIPAL**  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K.G.F. - 563 120.

