



**Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY**  
Oorgaum, Kolar Gold Fields, Karnataka – 563120  
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

**VACATION LEAVE FOR STAFF**

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**APPLICATION FOR LEAVE**

1. Name: \_\_\_\_\_
2. Designation \_\_\_\_\_ Dept: \_\_\_\_\_
3. No. of days leave required \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_
4. Total No. of days leave availed : **CL**  **SCL**  **VL**
5. Purpose : \_\_\_\_\_  
 \_\_\_\_\_
6. Address during the above period: \_\_\_\_\_

Date: \_\_\_\_\_

Recommended

HOD of Respective  
Department

Vice-PRINCIPAL

.....  
Signature of the Staff

Sanctioned

*12/1/22*  
PRINCIPAL

Dr. T. Thimmaiah Institute of Technology  
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OORGAUM, K.G.F - 563 120.

**APPLICATION FOR LEAVE**

1. Name: SARALA SHANTHI, J
2. Designation AP Dept: Engineering Physics
3. No. of days leave required 28.01.2020 from 03.02.2020 to 04.02.2020 6
4. Total No. of days leave availed : CL  SCL  VL
5. Purpose : Personal
6. Address during the above period: —

Date: 27<sup>th</sup> January 2020

Recommended

Saralashanthi, J  
27.01.2020  
HOD of Respective  
Department

[Signature]  
Vice-PRINCIPAL

Saralashanthi, J  
27.01.2020  
Signature of the Staff

Sanctioned

[Signature]  
27/1/2020  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
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VL

**APPLICATION FOR LEAVE**

- Name: Srinivas Babu 'v
- Designation ASST. prof Dept.: ECE
- No. of days leave required 6 from 29/1/2020 to 5/2/2020
- Total No. of days leave availed: CL  SCL  VL
- Purpose: Vacation leave
- Address during the above period: 9880880099

Date: 27/1/2020

Srinivas Babu 'v  
Signature of the Staff

Recommended  
Senthil 27/1/2020  
for HOD of Respective  
Department

[Signature]  
27/01/2020  
Vice-PRINCIPAL

Sanctioned  
[Signature] 27/1/2020  
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OORGAUM, K.G.F – 563 120.

**APPLICATION FOR LEAVE**

1. Name: S. Soplina
2. Designation Asst. Prof Dept: CSE
3. No. of days leave required 06 from 27/1/20 to 3/2/20
4. Total No. of days leave availed : CL  SCL  VL
5. Purpose : Vacation
6. Address during the above period: Bangalore

Date: 26/1/20

[Signature] 26/1/20  
Signature of the Staff

Recommended

[Signature]  
HOD of Respective  
Department

[Signature] 26/01/2020  
Vice-Principal

Sanctioned

[Signature] 27/1/2020  
PRINCIPAL  
PRINCIPAL  
Dr. T. Thimmaiah Institute of Technology  
Oorgaum, K. G. F- 563120