



Dr.T.Thimmaiah Institute of Technology
Oorgaum Post, K.G.F-563120
(Approved by AICTE, New Delhi, Affiliated to VTU-Belagavi,
Approved by Govt. of Karnataka and ISO 21001-2018 Certified)



Quality policy

Dr.T.Thimmaiah Institute of Technology is committed to create ambience for enhancing skills and competence in Science, Technology, Engineering and management (STEM) of students and promote innovative spirit to cater the challenging needs of society.

Initiating through

- **Enhancing the competence of the faculty by adopting modern and Innovative teaching learning process.**
- **Maintaining state of the art infrastructure and congenial learning atmosphere.**
- **Collaborating with Industry, Institution and Organization for mutual benefits.**
- **Inculcating moral and ethical values among the students and staff.**
- **Promoting Innovation, Research and Development activities among students and faculties.**
- **Providing soft and Hardware Training to the Students.**


PRINCIPAL
Dr. T. Thimmaiah Institute of Technology
Oorgaum, K. G. F- 563120



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IQAC Committee has been constitute on 19.12.2018

IQAC Committee

Sl.No	Member Name	Designation	Cell Designation	Contact No	Email id	Sign
1.	Dr.Syed Ariff	Princial	member	9448574037	principal@drttit.edu.in	
2.	Dr.H.G.Shenoy	Vice Principal & HOD Mech	member	9880206257	viceprincipal@drttit.edu.in	
3.	Prof.RuckmaniDivakaran	Dean Administration & HOD, ECE	member	9880253460	dean@drttit.edu.in	
IQAC Core Team members						
4.	Dr.P.D.Sudersanan	HOD,Mechanical	member	7019680450	researchhead@drttit.edu.in	
5.	Dr.Lakshmipathy.N.	HOD,EEE	member	8762208659	hod.eee@drttit.edu.in	
6.	Dr.Ramesh K	HOD, Mining	member	7259229418	hod.min@drttit.edu.in	
7.	Dr.Sreedhar Kumar S	HOD,CSE	member	9448291685	hod.cse@drttit.edu.in	
8.	Prof..Maneela	HOD, Civil	member	8660958149	hod.civ@drttit.edu.in	
9.	Dr.Kalyana Kumar S	HOD, Maths	member	9845775271	hod.mat@drttit.edu.in	
10.	Prof. Saralashanthi	HOD, Physics	member	9663450731	hod.phy@drttit.edu.in	
11.	Prof.Mohana K R	HOD, Chemistry	member	9632290861	Hod.che@drttit.edu.in	
IQAC Alumni representative						
12	Mr Jayanth Kumar B V	AGM, BEML	member	9481585096	jayanthkumarbv@yahoo.com	
IQAC Comopany representative						
13	Mr Jeya kumar	Sr. manager, R&D Dept,BEML	member	9901037987	Jeyabeml1981@gmail.com	
IQAC Department level members						
14	Prof .Thara devi	Asst Professor, CSE	member	9448661802	thara@drttit.edu.in	
15	Prof. Vijaya Bharathi	Associate Professor,ECE	member	9481585097	bharathi@drttit.edu.in	
16	Prof.Subhashini.S.	Asst Professor, EEE	member	6360566808	subhashini@drttit.edu.in	
17	Prof. B.N.manjunath	Associate Professor, Mechanical	member	9845166403	manjunath@drttit.edu.in	
18	Prof.Subha ranjan paul	Assistant Professor, Mining	member	8102744269	subharanjan@drttit.edu.in	



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19	Prof. Sonamma Masanne	Assistant Professor, Civil	member	7795780401	sonamma@drttit.edu.in	
20	Prof. C. Manjunath	Associate Professor, Maths	member	8277386020	manjunathc@drttit.edu.in	
21	Prof. Pavendhan <i>Pavendhan</i>	Assistant Professor, Physics	member	8310428128	pavendhan@drttit.edu.in	
22	Prof. Vinodhini. C. <i>Vinodhini</i>	Assistant professor, Chemistry	member	9535081757	vinodhini@drttit.edu.in	
IQAC Convener						
22	Dr K M Palaniswamy	Professor, ECE	member	7010683935	drpalaniswamy@drttit.edu.in	

[Handwritten Signature]
16/11/22
PRINCIPAL
Dr. T. Thimmaiah Institute of Technology
Oorgaum, K. G. F- 563120



JST M

Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY
Oorgaum, Kolar Gold Fields, Karnataka – 563120
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date:01/04/2021

To

The Head- IQAC,

Dr.TTIT, KGF

In view of the commencing of EVEN Semester of Academic Year 2020-21, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Academic calendar, Subject allotment, Workload, Time Table, All committee members, Project Coordinators, Internship Coordinators, ERP Coordinator.

J. 01/04/2021
Principal
PRINCIPAL

Dr. T. Thimmiah Institute of Technology
Oorgaum, K. G. F- 563120

Copy to

1. Vice-principal *[Signature]*

2. Dean-Academics *[Signature]*

1



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Internal Quality Assessment Cell

Date:01/04/2021

Circular

As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on **Date -01-04-2021, Time 10 AM to 12PM** for EVEN Semester of Academic Year 2020-21 for preparation Academic calendar, Subject allotment, Workload, Time Table. All committee members, Project Coordinators, Internship Coordinators, ERP Coordinators per IQAC norms.

Venue: Dr.TVV Hall

Head-IQAC

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE& IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓ Vijaya Chennathi 01/4/2021
6. Head of the department-EEE& IQAC Coordinator ✓ 01/4/2021
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

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Internal Quality Assessment Cell

Minutes of meeting No1

Date:03-04-2021

Minutes of Meeting

Agenda: Academic Activities

Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr. Ramesh I/c HOD Civil, Dr. Lakshmi pathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. ManasMukdyodadhyay HOD Mining , Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	Mandatory committees: Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	Coordinators meeting: Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.


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	<p>Teaching-Learning process: All Faculty members are required to prepare the</p> <ol style="list-style-type: none">1. Lesson plan,2. Module wise notes,3. Important module wise Question and answers <p>The soft copy of important question and answers to be submitted to the HOD.</p> <ol style="list-style-type: none">4. The practical classes should also be conducted with the available resources. <p>Online Digital Platform:</p> <ol style="list-style-type: none">1. As mentioned it is required to conduct the classes using Google mcct, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	<p>ERP:</p> <ol style="list-style-type: none">1. All the previous semester ERP work to be completed before the commencement of the present semester2. Upload the timetable and update the student's list.3. Upload Lesson Plan, Attendance to be on regular basis.
8	<p>The principal informed that minimum</p> <ol style="list-style-type: none">1. Two Center of Excellence,2. Funded Research Project at least one per department,3. Patents at least one per department,4. Research Publications at least one per Faculty member,5. Startups at least 1 per department,6. MOUs at least 3 per department, should be developed in the department within 6 months.7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Copy to

1. Principal
2. Vice-principal
3. Dean-Academics
4. Head of the department-CSE & IQAC Coordinator
5. Head of the department-ECE & IQAC Coordinator
6. Head of the department-EEE & IQAC Coordinator
7. Head of the department-Mech & IQAC Coordinator
8. Head of the department-Min & IQAC Coordinator
9. Head of the department-Civil & IQAC Coordinator
10. Ist Year Coordinator & IQAC Coordinator

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Action Taken Report

Date:13-04-2021

Internal Quality Assessment Cell

Minutes of Meeting

Agenda: Action Taken Report and Other Matter of Interest

Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr. Ramesh I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. ManasMukdyodadhyay HOD Mining , Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents	Status Of Completion
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3.	Time Table to be framed as per the IQAC template	
4.	Work load to be completed in the IQAC template	
5	Mandatory committees: Dept Faculty members have be selected for Anti- Ragging, Internal ComplaianceCommittee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.	
6	Coordinators meeting: Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.	

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	<p>Teaching-Learning process: All Faculty members are required to prepare the</p> <ol style="list-style-type: none">1. Lesson plan,2. Module wise notes,3. Important module wise Question and answers <p>The soft copy of important question and answers to be submitted to the HOD.</p> <ol style="list-style-type: none">4. The practical classes should also be conducted with the available resources. <p>Online Digital Platform:</p> <ol style="list-style-type: none">1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.	
7	<p>ERP:</p> <ol style="list-style-type: none">1. All the previous semester ERP work to be completed before the commencement of the present semester2. Upload the timetable and update the student's list.4. Upload Lesson Plan, Attendance to be on regular basis.	
8	<p>The principal informed that minimum</p> <ol style="list-style-type: none">1. Two Center of Excellence,2. Funded Research Project at least one per department,3. Patents at least one per department,4. Research Publications at least one per Faculty member,5. Startups at least 1 per department,6. MOUs at least 3 per department, <p>should be developed in the department within 6 months.</p> <ol style="list-style-type: none">7. In-house Internship to be encouraged for the students in CISCO and other facilities.	
9.	Encouraging Faculty members to involve in Research Oriented Activities.	
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students	
	Any Other matter of Interest	

Copy to

1. Principal ✓








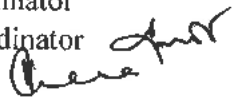
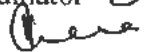
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2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator  Vijaya Shevali
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 

2007
13.4.2007



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Date: 17/04/2021

To
The Head- IQAC,
Dr. TTIT, KGF

In view of the commencing of Even semester of Academic Year 2020-21, it is hereby informed to conduct meeting of heads of the concerned departments and finalize syllabus coverage and students attendance report, evaluation and tabulation of IA Marks, result analysis and action taken report, feedback analysis on faculty and action taken report.


Principal

Principal
Dr. T. Thimmaiah Institute of Technology
Oorgaum, K.G.F. - 563 120.

Copy to :

1. Vice-principal 

2. Dean-Academics. 




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Internal Quality Assessment Cell

Date: 17/04/2021






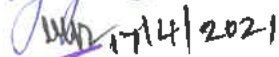



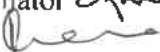
Circular

As per the instructions of the Principal, It is hereby informed to all HODs and IQAC coordinators to attend the curriculum meeting on 19/04/2021 at 11.00 a.m for even semester of academic Year 2020-21 for guidelines on preparation of syllabus coverage and students attendance report, evaluation and tabulation of IA Marks, result analysis and action taken report, feedback analysis on faculty and action taken report as per IQAC norms.

Venue: Dr.TVV Hall


Signature
Head-IQAC

Copy to

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE & IQAC Coordinator  17/4/2021
6. Head of the department-EEE & IQAC Coordinator  17/4/2021
7. Head of the department-Mech & IQAC Coordinator 
8. Head of the department-Min & IQAC Coordinator  17/4/2021
9. Head of the department-Civil & IQAC Coordinator 
10. 1st Year Coordinator & IQAC Coordinator 

 11/01/2022

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Internal Quality Assessment Cell

Date: 19/04/2021

Minutes of Meeting

Agenda: Academic Activities

Members present:

Principal, Dean, Vice Principal, Dr.P.D.Sudersanan, HOD Mech, Prof. Maneela, HOD Civil, Dr. Lakshmi pathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining, Prof. Ruckmani Dhivakaran, HOD ECE, Mr. Mohana, HOD Chemistry, Ms.Saralashanthi HOD Physics, Dr. Kalyan Kumar S HOD Maths, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents
1	Syllabus Coverage and students attendance report to be recorded before every IA.
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and tabulation of IA Marks, result analysis and action taken report to be completed after each IA as per IQAC Guidelines.
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC guidelines.

Copy to:

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

19/04/2021

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Vijaya Bharathi 19/4/2021

2002
19.4.2021



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Internal Quality Assessment Cell

Date: 03/6/2021

Minutes of Meeting

Agenda: Action Taken Report and Other Matter of Interest

Members present:

Principal, Dean, Vice Principal, Dr.P.D.Sudersanan, HOD Mech, Prof. Maneela, HOD Civil, Dr. Lakshmi pathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Ramesh K HOD Mining, Prof. Ruckmani Dhivakaran HOD ECE, Mr. Mohana, HOD Chemistry, Ms.Saralashanthi HOD Physics, Dr. Kalyan Kumar S HOD Maths, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head.

Sl.No.	Contents	Status Of Completion
1	Syllabus coverage and students attendance report to be recorded before every IA.	completed
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.	completed
3.	Evaluation and tabulation of IA marks, result analysis and action taken report to be completed after each IA as per IQAC Guidelines.	completed
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC Guidelines.	completed

Copy to

1. Principal
2. Vice-principal
3. Dean-Academics
4. Head of the department-CSE & IQAC Coordinator
5. Head of the department-ECE& IQAC Coordinator
6. Head of the department-EEE& IQAC Coordinator
7. Head of the department-Mech& IQAC Coordinator
8. Head of the department-Min& IQAC Coordinator
9. Head of the department-Civil& IQAC Coordinator
10. Ist Year Coordinator& IQAC Coordinator

J. 11/1/2022

PRINCIPAL

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Oorgaum, K.G.F. - 563 120.



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Date: 2-08-2021

To

The Head- IQAC,

Dr. TTIT, KGF

In view of the commencing of ODD Semester of Academic Year 2021-22, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Conduction of Improvement Tests for Students those who could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues), Conduction of LAB IA Test , finalization of theory and lab CIE marks.

[Handwritten Signature]
2/08/2021

Principal

Principal
Dr. T. Thimmaiah Institute of Technology
Oorgaum, K.G.F. - 563 120.

Copy to

1. Vice-principal *[Signature]*

2. Dean-Academics *[Signature]*



Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY
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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)
Internal Quality Assessment Cell

Date:2-08-2021

Circular

As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on 2-8-2021 10:00am for ODD Semester of Academic Year 2021-22 for preparation Conduction of Improvement Tests for Students those who could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues), Conduction of LAB IA Test , Finalization of theory and lab CIE marks.

as per IQAC norms.

Venue:Dr.TVV Hall

Signature

Head-IQAC

Copy to

1. Principal
2. Vice-principal
3. Dean-Academics
4. Head of the department-CSE& IQAC Coordinator
5. Head of the department-ECE& IQAC Coordinator
6. Head of the department-EEE& IQAC Coordinator
7. Head of the department-Mech& IQAC Coordinator
8. Head of the department-Min& IQAC Coordinator
9. Head of the department-Civil& IQAC Coordinator
10. Ist Year Coordinator& IQAC Coordinator

2021
2-8-2021

PRINCIPAL

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Internal Quality Assessment Cell

Minutes of meeting No3

Date: 4-08-2021

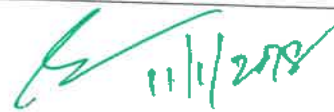
Minutes of Meeting

Agenda: Academic Activities

Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr. Ramesh I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. ManasMukdyodadhyay HOD Mining , Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on 28/9/2021









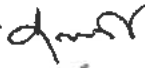



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Copy to

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator  Vijaya Sheralathi.
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator  2004/48.2
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 


11/1/2022

PRINCIPAL
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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Date: 18-08-2021

Internal Quality Assessment Cell

Minutes of Meeting

Agenda: Action Taken Report and Other Matter of Interest

Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr. Ramesh I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. ManasMukdyodadhyay HOD Mining , Mrs. VijayaBharathi, I/c HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B, HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator, Ms. Sandhya, Asst. Prof. Mathematics, Mr. Thangaraj, Accounts Officer, Mr. Rajesh, ERP coordinator, Mr. Ammi Raju, Exam section Head, Mr. Sampath, Asst. Prof. Mechanical.

Sl.No.	Contents	Status Of Completion
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)	Yes
2	Conduction of LAB IA Test and CIE marks to be finalised	Yes
3	Finalisation of Theory and LaB CIE Marks	Yes
4	Dates for IQAC Final Audit to be scheduled on 28/9/2021	Yes
	Any Other matter of Interest	


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Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

11/1/2022

PRINCIPAL
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Date:06-09-2021

To

The Head- IQAC,


Dr.TTIT, KGF


In view of the commencing of EVEN Semester of Academic Year 2020-21, it is hereby informed to conduct Meeting of Heads of concerned Departments and Finalize Review of Academic Audit, Finalization of ERP, Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers and other Co-Curriculum Developments.


Principal
06/09/2021

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Copy to

1. Vice-principal 

2. Dean-Academics 



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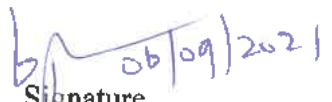
Internal Quality Assessment Cell

Date:06-09-2021









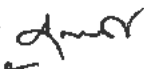

Circular

As per the instructions of the Principal, It is hereby informed to attend the Curriculum meeting on 08-09-2021, 10 a.m. to 12 p.m. for EVEN Semester of Academic Year 2020-21 for preparation of Finalize Review of Academic Audit, Finalisation of ERP, Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers and other Co-Curriculum Developments as per IQAC norms.

Venue: Dr.TVV Hall


Signature
Head-IQAC

Copy to

1. Principal 
2. Vice-principal 
3. Dean-Academics 
4. Head of the department-CSE & IQAC Coordinator 
5. Head of the department-ECE& IQAC Coordinator 
6. Head of the department-EEE& IQAC Coordinator 
7. Head of the department-Mech& IQAC Coordinator 
8. Head of the department-Min& IQAC Coordinator 
9. Head of the department-Civil& IQAC Coordinator 
10. Ist Year Coordinator& IQAC Coordinator 


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Internal Quality Assessment Cell

Minutes of meeting No 4

Date:08-09-2021

Agenda: Academic Activities

Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr. Ramesh I/c HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Manas Mukhopadhyay HOD Mining, Mrs. Vijaya Bharathi HOD ECE, Mr. Mohana.K.R, HOD Chemistry, Ms. Veena B HOD Science, Dr.Kalyan Kumar HOD Maths, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator.

Sl.No.	Contents
1	Review of Academic Audit
2	Finalisation of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Copy to

1. Principal ✓
2. Vice-principal ✓
3. Dean-Academics ✓
4. Head of the department-CSE & IQAC Coordinator ✓
5. Head of the department-ECE& IQAC Coordinator ✓ Vijaya Bharathi 08/09/2021
6. Head of the department-EEE& IQAC Coordinator ✓
7. Head of the department-Mech& IQAC Coordinator ✓
8. Head of the department-Min& IQAC Coordinator ✓
9. Head of the department-Civil& IQAC Coordinator ✓
10. Ist Year Coordinator& IQAC Coordinator ✓

Principal
10/1/2022

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Action Taken Report

Internal Quality Assessment Cell

Date:20-09-2021

Minutes of Meeting

Agenda: Action Taken Report and Other Matter of Interest

Members present:

Principal, Dean, Vice Principal, Dr. P D Sudersanan, Head R & D, Dr.H.G.Shenoy HOD Mechanical , Dr. Ramesh HOD Civil, Dr. Lakshmipathy HOD EEE, Dr. Sreedhar Kumar HOD CSE, Dr. Manas Mukhopadhyay HOD Mining , Mrs. Vijaya Bharathi HOD ECE, Mr. Mohana, HOD Chemistry, Ms. Veena B HOD Science, Ms. Sarala HOD Physics, Dr. Palaniswamy, IQAC Head, Mrs. Jenitha NAAC coordinator,

Sl.No.	Contents	Status Of Completion
1	Review of Audit Audit	
2	Finalisation of ERP,	
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.	
Any Other matter of Interest		
4	Review of The principal information 1. One Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.	
5	Encouraging Faculty members to involve in Research Oriented Activities.	
6	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students	


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DEPARTMENT OF CIVIL ENGINEERING

Minutes of Meeting conducted on 08-04-2021

Agenda: Academic Activities

Members present: HOD and the faculty members

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	Mandatory committees: Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	Coordinators meeting: Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	Teaching-Learning process: All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. Online Digital Platform: 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	ERP: 1. All the previous semester ERP work to be completed before the commencement of the present semester


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	2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Prof. M Maneela	M Maneela 8/4/21
3	Prof. silviya L	
4	Prof. Praveen K	
5	Prof. Sonamma	
6	Prof. Manjunathsingh	
7	Prof. sowmya L	
8	Prof. Prashanthi C S	
9	Prof. Munikrishna DM	

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DEPARTMENT OF CIVIL ENGINEERING

Minutes of Meeting conducted on 21-06-2021

Agenda: Academic Activities

Members present: HOD and All faculty members

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Prof. M Maneela	
3	Prof. silviya L	
4	Prof. Praveen K	
5	Prof. Sonamma	
6	Prof. Manjunathsingh	
7	Prof. sowmya L	


21/06/2021
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DEPARTMENT OF CIVIL ENGINEERING

Minutes of Meeting conducted on 12-08-2021

Agenda: Academic Activities

Members present: HOD and All faculty members

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Prof. M Maneela	<i>M. Maneela</i>
3	Prof. silviya L	<i>Silviya L</i>
4	Prof. Praveen K	<i>Praveen K</i>
5	Prof. Sonamma	<i>Sonamma</i>
6	Prof. Manjunathsingh	<i>Manjunathsingh</i>
7	Prof. sowmya L	<i>Sowmya L</i>

[Handwritten Signature]
12/08/2021

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DEPARTMENT OF CIVIL ENGINEERING

Minutes of Meeting conducted on 26-08-2021

Agenda: Academic Activities

Members present: Dept HOD and All faculty members

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalization of Theory and Lab CIE Marks
4	Dates for IQAC Final Audit to be scheduled 28/9/2021

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Prof. M Maneela	
3	Prof. silviya L	
4	Prof. Praveen K	
5	Prof. Sonamma	
6	Prof. Manjunathsingh	
7	Prof. sowmya L	

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DEPARTMENT OF CIVIL ENGINEERING

Date:08-09-2021

Minutes of Meeting

Agenda: Academic Activities

Members present:HOD and All faculty members

Sl.No.	Contents
1	Review of Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars,Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr. Ramesh K	
2	Prof. M Maneela	
3	Prof. silviya L	
4	Prof. Praveen K	
5	Prof. Sonamma	
6	Prof. Manjunathsingh	
7	Prof. sowmya L	

11/11/2022

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Department of Mechanical Engineering

Minutes of Meeting

Date: 21/04/2021

Agenda: Academic Activities

Members present: Dept. HOD and All faculty members

Sl.No.	Contents
1	Academic calendar for institute and department to be framed in line with VTU Calendar. It should contain academic activities, co-curriculum & extra curriculum activity details along with holiday list.
2	Subject allotment to be made in respective departments in line with IQAC Guidelines.
3.	Time table to be framed as per the IQAC template.
4.	Work load to be completed in the IQAC template.
5	Mandatory committees: Department faculty members have to be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressed Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	Coordinators meeting: Project coordinators, Internship coordinators, Mentor coordinators, Test coordinators, Technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	Teaching-Learning process: All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes. 3. Important module wise Question and Answers, the soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources and Online Digital Platform: As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.


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8	ERP: 1. All the previous semester ERP work to be completed before the commencement of the present semester. 2. Upload the timetable and update the student's list. 3. Upload Lesson Plan, Attendance to be on regular basis.
9	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
10	Encouraging Faculty members to involve in Research Oriented Activities.
11	Arrangement for Industrial visits and skill development programs for both faculty and Students.

Faculty Members Present:

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Sampath.A	

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9	Srinivas.A	
10	Pruthvi.H.M	
11	Dileep .R	
12	Anand Gadekar	
13	Bala Subramaniam N.S	
14	Suresh Kumar S	
15	Thontaraj Urs.T.S	
16	S.Sagar	

01/01/2022

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2020-21
Shen

Department of Mechanical Engineering

Date: 17/05/2021

Minutes of Meeting

Agenda: Academic Activities

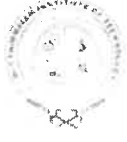
Members present: HOD and All faculty members.

Sl.No.	Contents
1	Syllabus coverage and students attendance report to be recorded before every IA.
2	IA time table to be framed for IA tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and tabulation of IA marks, result analysis and action report to be completed after each IA as per IQAC guidelines.
4.	Feedback analysis on faculty and action taken report to be completed as per IQAC guidelines.

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Sampath.A	
9	Srinivas.A	
10	Pruthvi.H.M	
11	Dileep .R	
12	Anand Gadekar	
13	Bala Subramaniam N.S	
14	Suresh Kumar S	
15	Thontaraj Urs.T.S	
16	S.Sagar	

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Department of Mechanical Engineering

Minutes of Meeting

Date: 22/07/2021

Agenda: Academic Activities

Members present: Department HOD and All faculty members

Sl.No.	Contents
1	Conduction of improvement tests for students who could not appear for any of the IA test due to genuine reasons. (Sports, Cultural and Health Issues)
2	Conduction of lab IA test and CIE marks to be finalized.
3	Finalization of theory and lab CIE Marks.
4	Dates for IQAC final audit to be scheduled on <i>September 2021.</i>

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Sampath.A	
9	Srinivas.A	
10	Pruthvi.H.M	
11	Dileep .R	
12	Anand Gadekar	
13	Bala Subramaniam N.S	
14	Suresh Kumar S	
15	Thontaraj Urs.T.S	
16	S. Sagar	

22/7/2021

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Department of Mechanical Engineering

Minutes of Meeting

Date: 10/09/2021

Agenda: Academic Activities

Members present: Department HOD and All faculty members.

Sl.No.	Contents
1	Review of Audit.
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr.P.D.Sudersanan	
2	Dr.H.G.Shenoy	
3	Dr.Narasimha.C	
4	Mohan Kumar .K	
5	Manjunath.B.N	
6	Anitha Devi S.H	
7	Manjunath Babu. N.S	
8	Sampath.A	
9	Srinivas.A	
10	Pruthvi.H.M	
11	Dileep .R	
12	Anand Gadekar	
13	Bala Subramaniam N.S	
14	Suresh Kumar S	
15	Thontaraj Urs.T.S	
16	S. Sagar	

PRINCIPAL
Cr. T. Thimmaiah Institute of Technology
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05/04/2021

Department of Mining Engineering

Minutes of Meeting

Agenda: Academic Activities

Members present: HoD and faculty members

Sl.No.	Contents
1	Academic Calendar for Department to be framed in-line with VTU and institute Calendars. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity.
2	Subject allotment to be made in-line with IQAC Guidelines.
3.	Timetable to be framed as per the IQAC template.
4.	Workload to be completed in the IQAC template.
5	Mandatory committees: Dept Faculty members to be nominated for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	Coordinators meeting: Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	Teaching-Learning process: All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers (The soft copy of important question and answers to be submitted to the HOD). 4. The practical classes should also be conducted with the available resources. Online Digital Platform: 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	ERP: 1. All the previous semester ERP work to be completed before the commencement of the present semester 2. Upload the timetable and update the student's list.


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21/06/2021

Minutes of Meeting

Agenda: Academic Activities

Members present: HoD and faculty members

Sl.No.	Contents
1	Syllabus Coverage and Students attendance statement to be prepared before every IA.
2	IA Timetable to be prepared for all IA Tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

Faculty Members Present

S.NO	Name of this Faculty	Signature
1	Dr. Manas Mukhopadhyay	21.06.2021
2	Dr. Manjunath A	21/6/21
3	Prof. Vijaya Raghavan P	
4	Prof. Paul Prasanna Kumar	21.6.21
5	Prof. John Gladius	21/6/21
6	Prof. Raja S	21.06.2021
7	Prof. Vikram P	21.6.21
8	Prof. Mahendran J	21/6/21
9	Prof. Rajeshwari T	21/6/21

21/6/2021

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Oorgaum, Kolar Gold Fields, Karnataka – 563120
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

06/08/2021

Minutes of Meeting

Agenda: Academic Activities

Members present: HOD and faculty members

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to Sports, Cultural and Health Issues, etc.
2	Conduction of LAB IA Test and CIE marks to be finalized.
3	Finalisation of Theory and Lab CIE Marks.
4	Dates for IQAC Final Audit to be scheduled on Oct 2021

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr. Manas Mukhopadhyay	2008 06.8.2021
2	Dr. Vijaya Raghavan P	
3	Dr. Manjunath A	6/8/21
4	Prof. Paul Prasanna Kumar	6.8.21
5	Prof. John Gladius	6/8/21
6	Prof. Raja S	06.08.2021
7	Prof. Vikram P	
8	Prof. Mahendran J	
9	Prof. Rajeshwari T	6/8/21

01/1/2022

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Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY
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10/09/2021




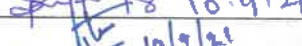

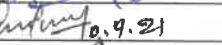



Minutes of Meeting

Agenda: Academic Activities

Members present: HoD and faculty members

Sl.No.	Contents
1	Review of Audit
2	Finalisation of ERP
3	Faculty members to be Encouraged to attend FDPs, Seminars, Industry visit and Publication of Research papers in reputed journals.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr. Manas Mukhopadhyay	 2008 10.9.2021
2	Dr. Vijaya Raghavan P	
3	Dr. Manjunath A	
4	Prof. Paul Prasanna Kumar	 10.9.21
5	Prof. John Gladius	 10/9/21
6	Prof. Raja S	 10/9/21
7	Prof. Vikram P	 10.9.21
8	Prof. Mahendran J	 10/9/21
9	Prof. Rajeshwari T	 10/9/21


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Department of Electrical & Electronics Engineering

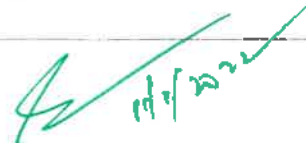
Date: 04-02-2020

Minutes of Meeting

Agenda: Academic Activities

Members present: Concerned Dept HOD and All faculty members

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	Mandatory committees: Dept Faculty members have be selected for Anti- Ragging, Internal Complaiance Committee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	Coordinators meeting: Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	Teaching-Learning process: All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. Online Digital Platform: 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.


14/2/2020

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Oorgaum, Kolar Gold Fields, Karnataka – 563120
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Department of Electrical & Electronics Engineering

Date:24-03-2020

Minutes of Meeting

Agenda: Academic Activities

Members present: Concerned Dept HOD and All faculty members

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshnipathy	
2	Mr.Somashekar.B	
3	Mrs.Sridevi	
4	Mr.Ronald Lawrence	
5	Mrs.Subhashini.S	
6	Mrs.Dhanalakshmi	
7	Mr.Dayananda	
8	Mrs.Jillian rufus	

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Department of Electrical & Electronics Engineering

Date:25-06-2020

Minutes of Meeting

Agenda: Academic Activities

Members present: Concerned Dept HOD and All faculty members

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalised
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on Oct 2021

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	
2	Mr.Somashekar.B	
3	Mrs.Sridevi	
4	Mr.Ronald Lawerence	
5	Mrs.Subhashini.S	
6	Mrs.Dhanalakshmi	
7	Mr.Dayananda	
8	Mrs.Jillian Rufus	

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Department of Electrical & Electronics Engineering

Date:16-07-2020

Minutes of Meeting

Agenda: Academic Activities

Members present: Concerned Dept HOD and All faculty members

Sl.No.	Contents
1	Review of Audit
2	Finalisation of ERP
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr.N.Lakshmipathy	
2	Mr.Somashekar.B	
3	Mrs.Sridevi	
4	Mr.Ronald Lawrence	
5	Mrs.Subhashini.S	
6	Mrs.Dhanalakshmi	
7	Mr.Dayananda	
8	Mrs.Jillian Rufus	

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Department of Electronics & Communication Engineering

Date: 5.9.2021

Minutes of Meeting

Agenda: Academic Activities

Members present: HOD and All faculty members

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed in line with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts. in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	Mandatory committees: Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	Coordinators meeting: Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	Teaching-Learning process: All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. Online Digital Platform: 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
8	ERP: 1. All the previous semester ERP work to be completed before the commencement of the present semester

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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)
Department of Electronics & Communication Engineering

Date: 21.10.2021

Minutes of Meeting

Agenda: Academic Activities

Members present: HOD and All faculty members

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC.
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Prof. VIJAYA BHARATHI .M	
2	Dr. PALANISWAMY .K M	
3	Dr. JENITHA .A	
4	Prof. INBALATHA. M	
5	Prof. VIJAYA GEETHA. R	
6	Dr. BHUVANENDHIRAN. T	
7	Mr. RAJESH KUMAR KAUSHAL	
8	Mr. SRINIVAS BABU. N	
9	Mr. SHASHI KIRAN .S	
10	Mrs. MANJU SHREE K CHAVAN	
11	Ms. TAMILVANI .R	
12	Ms. MOHANA .C	
13	Mrs. NANDINI .GN	
14	Mr. JESUDAS .J	

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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)
Department of Electronics & Communication Engineering

Date: 6.8.2021

Minutes of Meeting

Agenda: Academic Activities

Members present: HOD and All faculty members

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalized
3	Finalization of Theory and Lab CIE Marks
4	Dates for IQAC Final Audit to be scheduled on Oct 2021

Faculty members present

S.NO	Name of the Faculty	Signature
1	Prof. VIJAYA BHARATHI .M	
2	Dr. PALANISWAMY .K M	
3	Dr. JENITHA .A	
4	Prof. INBALATHA. M	
5	Prof. VIJAYA GEETHA. R	
6	Dr. BHUVANENDHIRAN. T	
7	Mr. RAJESH KUMAR KAUSHAL	
8	Mr. SRINIVAS BABU. N	
9	Mr. SHASHI KIRAN .S	
10	Mrs. MANJU SHREE K CHAVAN	
11	Ms. TAMILVANI .R	
12	Ms. MOHANA .C	
13	Mrs. NANDINI .GN	
14	Mr. JESUDAS .J	

Principal
Dr. T. Thimmiah Institute of Technology
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Oorgaum, Kolar Gold Fields, Karnataka – 563 120
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)
Department of Electronics & Communication Engineering

Date: 9.9.2021

Minutes of Meeting

Agenda: Academic Activities

Members present: HOD and All faculty members

Sl.No.	Contents
1	Review of Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of the Faculty	Signature
1	Prof. VIJAYA BHARATHI .M	
2	Dr. PALANISWAMY .K M	
3	Dr. JENITHA .A	
4	Prof. INBALATHA. M	
5	Prof. VIJAYA GEETHA. R	
6	Dr. BHUVANENDHIRAN. T	
7	Mr. RAJESH KUMAR KAUSHAL	
8	Mr. SRINIVAS BABU. N	
9	Mr. SHASHI KIRAN .S	
10	Mrs. MANJU SHREE K CHAVAN	
11	Ms. TAMILVANI .R	
12	Ms. MOHANA .C	
13	Mrs. NANDINI .GN	
14	Mr. JESUDAS .J	


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Oorgaum, Kolar Gold Fields, Karnataka – 563120
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)
Department of Computer Science and Engineering

Date:5/4/21

Minutes of Meeting

Agenda: Academic Activities

Members present: Dept of CSE HOD and All faculty members

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	Mandatory committees: Dept Faculty members have be selected for Anti- Ragging, Internal Complaiance Committee(ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	Coordinators meeting: Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	Teaching-Learning process: All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. Online Digital Platform:

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Department of Computer Science and Engineering

	2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.
9	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
10.	Encouraging Faculty members to involve in Research Oriented Activities.
11.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Faculty Members Present

	Name of the Faculty	Signature
1	Prof.Vinutha	
2	Prof.Manjunath Singh	
3	Prof.Punitha	
4	Prof.Premalatha	
5	Prof .Tharadevi	
6	Prof.Sharmilakumari	
7	Prof.santhosh kumari	
8	Prof.Nishabai	
9	Prof.Shalini <i>G</i>	
10	Prof.Mercy flora	
11	Prof.Leelavathy <i>SR</i>	
12	Prof.Sophia	
13	Prof.Revathi	
14	Dr Charan	
15	Prof.Hamsalatha	
16	Prof.Sudha	
17	Prof.Apoorva	

S 11/1/22

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(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)
Department of Computer science and Engineering

Minutes of Meeting

Agenda: Academic Activities

Date:21/10/21

Members present: Dept of CSE HOD and All faculty members

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

[Handwritten Signature]
11/1/2022

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Oorgaum, Kolar Gold Fields, Karnataka – 563120
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Department of Computer science and Engineering

Faculty Members Present

S.NO	Name of ths Faculty	Signature
1	DR.SREEDHAR KUMAR S	
2	PROF..VINUTHA	
3	PROF.MANJUNATH SINGH	
4	PROF PUNITHA	
5	PROF.THARADEVI	
6	PROF.SHARMILA KUMARI	
7	PROF. SANTHOSH KUMARI	
8	PROF. NISHA BAI	
9	PROF.SHALINI G	
10	PROF.MERCY FLORA	
11	PROF.LEELAVATHY SR	
12	PROF.SOPHIA	
13	PROF..REVATHI	
14	DR CHARAN	
15	PROF.HAMSALATHA	
16	PROF. SUDHA	
17	PROF.APURVA APOORVA.D	
18	PROF. PREMALATHA.D	

11/1/22

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Department of Computer Science

Date:10/9/21

Minutes of Meeting

Agenda: Academic Activities

Members present: Dept of CSE HOD and all faculty members

Sl.No.	Contents
1	Review of Audit Audit
2	Finalization of ERP,
3	Encouragement to attend FDP, Seminars, Industry visits, and Publication of Research papers.

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11/09/2022

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Department of Computer Science and Business

Faculty members present

S.NO	Name of the Faculty	Signature
1	DR.SREEDHAR KUMAR	
2	PROF..VINUTHA	V.T.
3	PROF.MANJUNATH SINGH	
4	PROF PUNITHA	
5	PROF.THARADEVI	Tharadevi
6	PROF.SHARMILA KUMARI	N.S.
7	PROF. SANTHOSH KUMARI	
8	PROF. NISHA BAI	Nishi
9	PROF.SHALINI G	
10	PROF.MERCY FLORA	M. Mercy
11	PROF.LEELAVATHY SR	L. Leelavathy
12	PROF.SOPHIA	S.
13	PROF..REVATHI	
14	DR CHARAN	
15	PROF.HAMSALATHA	
16	PROF. SUDHA	
17	PROF.APURVA APOORVA.D	A.P.
18	PROF. PREMALATHA.D	P.P.


11/1/2022
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Oorgaum, Kolar Gold Fields, Karnataka – 563120
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Department of Computer Science and Business

Date:24/9/21

Minutes of Meeting

Agenda: Academic Activities

Members present: Dept of CSE HOD and All faculty members

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
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6	Coordinators meeting: Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	Teaching-Learning process: All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. Online Digital Platform: 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	ERP: 1. All the previous semester ERP work to be completed before the commencement of the present semester


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Department of Computer Science and Engineering

	2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.
9	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
10.	Encouraging Faculty members to involve in Research Oriented Activities.
11.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Faculty Members Present

	Name of the Faculty	Signature
1	Prof. Vinutha	
2	Prof. Manjunath Singh	
3	Prof. Punitha	
4	Prof. Premalatha	
5	Prof. Tharadevi	
6	Prof. Sharmilakumari	
7	Prof. Santhosh kumari	
8	Prof. Nishabai	
9	Prof. Shalini G	
10	Prof. Mercy flora	
11	Prof. Leelavathy SR	
12	Prof. Sophia	
13	Prof. Revathi	
14	Dr Charan	
15	Prof. Hamsalatha	
16	Prof. Sudha	
17	Prof. Apoorva	

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Department of Computer science and Engineering

Minutes of Meeting

Agenda: Academic Activities

Date:12/11/21

Members present: Dept of CSE HOD and All faculty members

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
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Oorgaum, Kolar Gold Fields, Karnataka – 563 120
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Department of Computer science and Engineering

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	DR.SREEDHAR KUMAR S	
2	PROF..VINUTHA	
3	PROF PUNITHA	
4	PROF.PREMALATHA	
5	PROF.THARADEVI	
6	PROF.SHARMILA KUMARI	
7	PROF. SANTHOSH KUMARI	
8	PROF. NISHA BAI	
9	PROF.SHALINI G	
10	PROF.MERCY FLORA	
11	PROF.LEELAVATHY SR	
12	PROF.SOPHIA	
13	PROF..REVATHI	
14	PROF.HAMSALATHA	
15	PROF.APURVA APOORVA.D	
16	PROF.VALENTINA	
17	PROF.SANGEETHA	
18	PROF.LEKHA	
19	PROF .PREETHI	

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Oorgaum, K.G.F. - 563 120.

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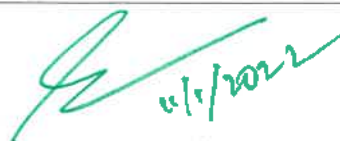
DEPARTMENT OF BASIC SCIENCE AND HUMANITIES

Minutes of Meeting conducted on 06-04-2021

Agenda: Academic Activities

Members present: HOD and the faculty members

Sl.No.	Contents
1	Academic Calendar for Institute and Department wise to be framed inline with VTU Calendar. It should contain Academic Activity, Co-curriculum & Extra Curriculum Activity Details along with Holiday List.
2	Subject allotment to be made in respective Depts in line with IQAC Guidelines.
3.	Time Table to be framed as per the IQAC template
4.	Work load to be completed in the IQAC template
5	Mandatory committees: Dept Faculty members have be selected for Anti- Ragging, Internal Compliance Committee (ICC), SC/ST, Grievance Redressal Committee, Institution Industry Cell committee and informed to attend regular meetings.
6	Coordinators meeting: Project coordinators, Internship coordinators, Mentor coordinators, test coordinators, technical activities coordinators have to be represented and meetings have to be conducted as and when required to carry on the academic activities.
7	Teaching-Learning process: All Faculty members are required to prepare the 1. Lesson plan, 2. Module wise notes, 3. Important module wise Question and answers The soft copy of important question and answers to be submitted to the HOD. 4. The practical classes should also be conducted with the available resources. Online Digital Platform: 1. As mentioned it is required to conduct the classes using Google meet, if any of the faculty members are having problems it can be solved by HOD/Dean.
7	ERP: 1. All the previous semester ERP work to be completed before the commencement of the present semester


06/04/2022

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	2. Upload the timetable and update the student's list. 4. Upload Lesson Plan, Attendance to be on regular basis.
8	The principal informed that minimum 1. Two Center of Excellence, 2. Funded Research Project at least one per department, 3. Patents at least one per department, 4. Research Publications at least one per Faculty member, 5. Startups at least 1 per department, 6. MOUs at least 3 per department, should be developed in the department within 6 months. 7. In-house Internship to be encouraged for the students in CISCO and other facilities.
9.	Encouraging Faculty members to involve in Research Oriented Activities.
10.	Arrangement for Industrial Visits and Skill Development programs for both faculty and Students

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R. Mohana	
3	Prof. Sarala Shanthi J.	
4	Dr Manjunatha C	
5	Prof. Vinodhini C.	
6	Prof. K.G. Sandhya	
7	Prof. Archana N.	
8	Prof. Veena B.	
9	Prof. Princy M.	
10	Prof. Suchitra devi	
11	Prof. Manjunatha S.	
12	Prof. Sheela Kumari	
13	Prof. Sri Raksha P.	

11/11/2022

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Minutes of Meeting conducted on 22-10-2021

Agenda: Academic Activities

Members present: Concerned Dept HOD and All faculty members

Sl.No.	Contents
1	Syllabus Coverage and Students attendance report to be recorded before every IA.
2	IA Time Table to be framed for all IA Tests and circulated to the concerned to the earliest through ERC..
3.	Evaluation and Tabulation of IA Marks, Result Analysis and Action report to be completed after Each IA as per IQAC Guidelines.
4.	Feedback Analysis on Faculty and Action Taken Report to be completed as per IQAC Guidelines.

Faculty Members Present

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R. Mohana	
3	Prof. Sarala Shanthi J.	
4	Dr Manjunatha C	
5	Prof. Vinodhini C.	
6	Prof. K.G. Sandhya	
7	Prof. Archana N.	
8	Prof. Veena B.	
9	Prof. Princy M.	
10	Prof. Suchitra devi	
11	Prof. Manjunatha S.	
12	Prof. Sheela Kumari	
13	Prof. Sri Raksha P.	

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DEPARTMENT OF BASIC SCIENCE AND HUMANITIES

Minutes of Meeting conducted on 09-08-2021 with Principal

Agenda: Academic Activities

Members present: Concerned Dept HOD and All faculty members

Sl.No.	Contents
1	Conduction of Improvement Tests for Students could not appear for any of the IA test due to genuine reasons (Sports, Cultural and Health Issues)
2	Conduction of LAB IA Test and CIE marks to be finalised
3	Finalisation of Theory and LaB CIE Marks
4	Dates for IQAC Final Audit to be scheduled on 28/9/2021

Faculty members present

S.NO	Name of the Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R. Mohana	
3	Prof. Sarala Shanthi J.	
4	Dr Manjunatha C	
5	Prof. Vinodhini C.	
6	Prof. K.G. Sandhya	
7	Prof. Archana N.	
8	Prof. Veena B.	
9	Prof. Princy M.	
10	Prof. Suchitra devi	
11	Prof. Manjunatha S.	
12	Prof. Sheela Kumari	
13	Prof. Sri Raksha P.	

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DEPARTMENT OF BASIC SCIENCE AND HUMANITIES

Date:13/09/2021

Minutes of Meeting conducted on 13-09-2021 with Principal

Agenda: Academic Activities

Members present: Concerned Dept HOD and All faculty members

Sl.No.	Contents
1	Review of Audit Audit
2	Finalisation of ERP,
3	Encouragment to attend FDP, Seminars,Industry visit and Publication of Research papers.

Faculty members present

S.NO	Name of ths Faculty	Signature
1	Dr Kalyana Kumar S.	
2	Prof. K.R. Mohana	
3	Prof. Sarala Shanthi J.	
4	Dr Manjunatha C	
5	Prof. Vinodhini C.	
6	Prof. K.G. Sandhya	
7	Prof. Archana N.	
8	Prof. Veena B.	
9	Prof. Princy M.	
10	Prof. Suchitra devi	
11	Prof. Manjunatha S.	
12	Prof. Sheela Kumari	
13	Prof. Sri Raksha P.	


13/9/2022

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F.No:DrTTIT/IQAC/2020-21/20A

Department of _____ Engineering

Academic Year _____

Course Name: Internship

Course Code:

Internship Rubrics

CRITERIA Description about Internship Activity contributing in terms of research as seminar of Individual (Pos: 1,2,3,5,10,12)	Excellent	Good	Satisfactory	Needs Improvement	Poor	Max. Marks
	5	4	3	2	1	
• Body language/Eye Contact.	Stands up straight, looks relaxed and confident. Establishes eye contact with everyone in the room during the Presentation.	Stands up straight and establishes eye contact with everyone in the room during the presentation.	Sometimes stands up straight and establishes eye contact. Reading speech.	Very little movement/gestures. Occasionally uses eye contact, but still reads most of the presentation	Slouches and/or does not look at people during the presentation. Reading speech.	05
• Proper planning for Presentation.	Presentation was well organised by giving connectivity of the task performed	Presentation was organised with less connectivity to the objective.	Presentation with less flow of ideas to objectives.	All the contents was present but the presentation was not explained in the ordered format	Contents explained were not related to each other.	05
• Depth of Knowledge.	Able to connect and find related concepts, combining	Explains about Design and conducted	Able to explain the phenomena	Explain just the concept with some algorithms	Describes the basics of task performed.	05

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Head - IQAC
Dr. K. PALANI

Principal
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	and synthesizing ideas into new concepts.	experiments but fails to extend.	in terms of concepts and provides reasoning.			
• Effectiveness of Presentation.	Objective of the presentation is easily identified, content supports objective	Objective is clear, but some additional content needed to support objective	Objective is difficult to determine, additional content needed to support objective	Objective is clear and the additional content is not related to the objective.	Objective cannot be determined	05
• Question and Answers.	Maximum response to all the queries.	Convincing answers	Quiet convincing answers	Irrelevant answer	No Response to the queries	05
TOTAL for Presentation						25

CRITERIA 2	Excellent	Good	Satisfactory	Needs Improvement	Poor	Max Marks
	15	12	9	6	3	
Report Content: Clear vision and mission statements and history of the organisation, services provided,	Company Introduction in detail, various on-going projects, turnover, and quality assurance with task	Only company introduction and more general about the various projects, quality	Only Company introduction with explanation	Only Company introduction, with no explanation about the process.	Overview of Agency/organisation includes all components	

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 Head - IIA
 Dr. K. PALANI

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 PRINCIPAL
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Report Write-up: Report is well written with certificate with detailed description, no grammatical or spelling errors. Proposal has been reviewed at least once. All resources are referenced at the end of Internship report. All required elements included and completed(POs: 5,12,10)	Report is as per the requirement	Report content is as the requirement. (No formatting)	As per the standard formatting but lack of information like references certificates etc.	As per the standard format but with lot of spelling mistakes	The report is existing but writing is not satisfactory.	10
TOTAL for Report						25 reduced to 15 marks

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Internship Coordinator

Head - IATC
Dr. H.M. PALAN

PAC Members

HOD

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Organisational chart, Organisational policies. Technical aspects, various projects, on – going projects, Task performed in Organisation and its outcome(Pos: 1,11,12)	performed detailed description	assurance. (Only general views without technical aspects)	n of some previous projects		with very less details.	15
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CRITERIA 3	Excellent	Good	Satisfactory	Needs Improvement	Poor	Max Mark s
	10	8	6	4	2	

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Head - IQAC
Dr. K. PALANISAMY

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F.No:DrTTIT/IQAC/2020-21/19A

Department of _____ Engineering

Academic Year _____

Course Name: Project Work

Course Code:

Rubrics for Project

Mark allocation for (5)	Mark allocation (5)	Mark allocation (4 to 3)	Mark allocation (2 to 1)	Mark allocation (0)
Introduction to project work + Problem statement + Objective	<ul style="list-style-type: none">• With clear History of the project.• Reason for selecting the project/Problem identification.• Requirement to do the project.• Objective of the project.	<ul style="list-style-type: none">• Reason for selecting the project/Problem identification.• Requirement to do the project.• Objective of the project.	<ul style="list-style-type: none">• Reason for selecting the project/Problem identification.• Objective of the project.	<ul style="list-style-type: none">• No clear History of the project.• No reason for selecting the project/Problem identification.• Without objective of the project.
Literature Survey	<ul style="list-style-type: none">• More than 8 -10 Literature survey.• Indexed by SCOPUS, SCI.• Exactly related to the project.	<ul style="list-style-type: none">• 5-7 Literature survey papers.• Indexed by SCOPUS.• Partially related to the project.	<ul style="list-style-type: none">• 4-2 Literature survey papers.• No Indexing by SCOPUS, SCI.• Partially related to the project.	<ul style="list-style-type: none">• 1 Literature survey papers.• No Indexing by SCOPUS, SCI.• Not related to the project.

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Hood - IQAC
Dr. K. M. PALANISWAMY

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Presentation + Communication skill+ Team work	<ul style="list-style-type: none">• Qualitative information in PPT Slides.• Maximum response to the all the queries.• All have equal contribution.	<ul style="list-style-type: none">• Partial information in PPT Slides.• Average response to the queries.• No equal contribution.	<ul style="list-style-type: none">• Qualitative information in PPT Slides.• No Response to the queries.• No contribution.	<ul style="list-style-type: none">• Poor information in PPT Slides.• No Response to the queries.• No contribution.
Project Draft Report	Minimum of 8-10 Criteria's are satisfied.	Minimum of 5-7 Criteria's are satisfied.	Minimum of 2-4 Criteria's are satisfied.	Minimum of 2 Criteria's are satisfied.

Project Coordinator

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Head - IdAc
Dr. K. M. PALANISWAMY

HOD

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F.No:DrTTIT/IQAC/2020-21/21A

Department of _____ Engineering

Academic Year _____

Course Name: Seminar

Course Code:

Rubrics for Seminar

Mark allocation for Particulars	Mark allocation (5)	Mark allocation (4 to 3)	Mark allocation (2 to 1)	Mark allocation (0)
Introduction to Seminar work + Problem statement + Objective +Depth of knowledge(10)	<ul style="list-style-type: none"> • With clear History of the seminar topic. • Reason for selecting the seminar topic /Problem identification. • Requirement to do the seminar. • Objective of the seminar. 	<ul style="list-style-type: none"> • Reason for selecting the seminar topic/Problem identification. • Requirement to do the seminar. • Objective of the seminar. 	<ul style="list-style-type: none"> • Reason for selecting the seminar topic /Problem identification. • Objective of the seminar. 	<ul style="list-style-type: none"> • No clear History of the seminar topic. • No reason for selecting the seminar topic/Problem identification. • Without objective of the seminar.
Slides Preparation(5)	<ul style="list-style-type: none"> • Exactly related to the seminar. • Includes Literature Suvey, Methodology, 	<ul style="list-style-type: none"> • Partially related to the seminar. • Includes Literature Suvey, Methodology, 	<ul style="list-style-type: none"> • Partially related to the seminar. 	<ul style="list-style-type: none"> • Not related to the seminar. • Includes Literature

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 Head - IQA
 Dr. K.M. PALANISWA

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	Flow chart, Advantages, Future scope	Advantages, Future scope	Includes Literature Suvey, Methodology, Future scope	Suvey, Methodology,
Presentation + Communication skill+ Team work(10)	<ul style="list-style-type: none"> Qualitative information in PPT Slides. Maximum response to the all the queries. All have equal contribution. 	<ul style="list-style-type: none"> Partial information in PPT Slides. Average response to the queries. No equal contribution. 	<ul style="list-style-type: none"> Qualitative information in PPT Slides. No Response to the queries. No contribution. 	<ul style="list-style-type: none"> Poor information in PPT Slides. No Response to the queries. No contribution.
Question and Answers(25)	<ul style="list-style-type: none"> Minimum ten Questions to be asked 100% Answers are correct 	<ul style="list-style-type: none"> Minimum ten Questions to be asked 80% Answers are correct 	<ul style="list-style-type: none"> Minimum ten Questions to be asked 60% Answers are correct 	<ul style="list-style-type: none"> Minimum ten Questions to be asked 40% Answers are correct
Seminar Report(20)	Minimum of 8-10 Criteria's are satisfied.	Minimum of 5-7 Criteria's are satisfied.	Minimum of 2- 4 Criteria's are satisfied.	Minimum of 2Criteria's are satisfied.

Seminar Coordinator

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 Head - IQAC
 Dr. KMPALANISY

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